

McMurry University Financial Documentation Requirements & Sponsor Statement of Support

All new international students are required to show proof that funds are guaranteed for the first year of study. Please ensure that adequate funding will continue to be available from the same or equally dependable sources for subsequent years. You may be asked to show proof of this at your visa interview. This proof can come from several different sources (personal, family, university, business, etc.); however, you must be sure to have supporting documents for each of the sources of funding.

Below are the requirements for each type of documentation. Be sure to obtain two copies of ALL documents: one for your own records, the second to bring with you when applying for your visa stamp at the U.S. Consular office and to show upon your entry to the U.S., or to USCIS if you are submitting an application for a Change of Status (COS). Keep in mind that although you are not required to submit original documents to McMurry, you may be required to show ORIGINAL financial documents at your visa appointment, at the port of entry, or to USCIS if you are submitting a COS application.

Required Documentation <i>Any combination of Funds is acceptable, as long as you demonstrate you can cover the full cost:</i>	
Personal Funds:	1. Bank statement, bank letter, or loan letter (see bank statement and letter guidelines below). An original is not required for I-20/DS-2019 issuance purposes but is strongly encouraged for the visa application.
Family or Friend Funds	(Both 1 and 2 are required for this field) 1. Bank statement or bank letter dated within the last six months (see bank statement requirements below). An original is not required for I-20/DS-2019 issuance purposes but is strongly encouraged for the visa application. 2. Sponsor Statement of Support (see below). All sponsor names must be included in <i>Financial & Program Information</i> of the I-20/DS-2019 Request Form.
McMurry University Funds	1. Copy of the letter from department/University detailing your financial aid award. If the award does not cover the total cost you must show proof of funding that covers the remaining expenses.
Other Institutional Support (Employer, Government, etc.)	1. Support letter detailing the financial support (see institutional letter of support requirements below).

Bank Statement Guidelines:

- Must be dated within the last six months;
- Name of account holder must be present;
- Amount of money in the account must be listed;
- Must be in English, or include a certified English translation;
- Type of account (eg. savings, checking, time deposit) must be included;
- Type of currency must be included.

Institutional Letter of Support Guidelines:

- Must be an original;
- Must be dated within the last six months;
- Name of award recipient must be present;
- Must state the period of time covered by the award;
- Must indicate McMurry as the student's institution;
- Must state the total amount of support for the given time period.

Bank Letter Guidelines:

- Name of account holder must be present;
- Amount of money in the account must be listed,
- OR- letter must state that the holder has enough money in the account to cover the estimated costs listed in Section II: Financial & Program Information;
- Must be in English, or include a certified English translation;
- Type of account (eg. savings, checking, time deposit) must be included;
- Type of currency must be included;
- Must be dated within the last six months.

Sponsor Statement of Support Must be completed by EACH personal sponsor (family, friend, etc.) Make additional copies if necessary.

Sponsor Name:

_____ (Last Name)

_____ (First Name)

_____ (Middle Name)

Sponsor Address:

Relationship to Student:

Check one box only:

I will provide full financial support for the applicant's educational and living expenses for the entire length of study at McMurry. As verification that funding is available, I have attached bank statements (or a bank letter).

I will provide partial financial support. **Amount per year in USD:** _____

Sponsor's Signature: _____

(please sign)

Date: _____

McMurry University

Office of International Student Services

STATEMENT OF RESPONSIBILITY FOR INTERNATIONAL STUDENTS

I, the undersigned, acknowledge that as a non-immigrant student in the USA, I am responsible for and legally liable for the following:

- I must adhere to all US laws and US Department of Homeland Security (DHS) regulations pertaining to my stay in the USA and am legally liable for such adherence, including school transfers, change of program or major, work laws and extensions.
- It is my responsibility to maintain my legal status.
- I understand that the Office of International Student Services (OISS) is the only University Office designated to handle immigration and visa issues.
- I must maintain a valid passport at all times, unless exempt from passport requirements.
- I understand that McMurry University is required by law to submit my class registration and address information to the Department of Homeland Security (DHS) on an ongoing process. This includes dropping or withdrawing from classes. This reporting is done through a computer system called **SEVIS**.
- I am legal to study only until the date specified on my I-20 or DS-2019.
- I must apply for an extension of study time **prior to the end on the I-20 or DS-2019** if an extension is necessary to complete the degree or program.
- I must notify the Service Center of any change of address within 10 days of moving.
- I understand that I must maintain a full course load each academic term (with the exception of summer) during my academic program:

Undergraduate: 12 hours
- I must receive permission from the International Student Advisor for any exceptions from the full course of study requirements **prior to registering for less than a full course load or dropping below a full load.**
- **I am not allowed to work off campus in the United States without special government authorization.**
- I must notify the OISS **in advance** if I intend to transfer universities.
- I must obtain a new I-20 or DS-2019 before changing my academic program from one major to another.
- I must notify the OISS prior to traveling outside the US in order that the form I-20 or DS-2019 can be endorsed for travel.
- I must notify the OISS of any accompanying dependents in F-2 or J-2 status including required immigration and biographical information.

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- It is my responsibility to keep my parents or sponsors informed of my grades and academic progress.
- I **must** fulfill all financial obligations to McMurry University or I understand that I will not be allowed to register for future academic terms and face **termination** of my SEVIS record.
- **I understand that various visa issues (e.g. F, J, H etc.) have different rules and regulations. I also understand that the immigration laws are changed often and it is my responsibility to check with the OISS regarding legal concerns.**

I have read the information above about maintaining my legal status in the United States and understand that I must comply fully with these regulations in order to remain in legal status. I further understand that this information is not exhaustive and that I should direct any additional questions or concerns about my legal status to the Office of International Student Services.

Print Name: _____

Signature: _____ Date: _____