



McMURRY
UNIVERSITY



STUDENT HANDBOOK
2025-2026



Welcome from the Dean of Students & Campus Life

Dear War Hawk,

All of us in Student Affairs are committed to creating a positive and impactful educational experience for our students. As you live, work, learn, create, play, and grow on campus, we are committed to ensuring that all members of our campus community feel safe, welcome, and supported. Suppose you ever find yourself in need of support or direction. In that case, my colleagues and I are committed to providing you with advocacy, answering any questions you may have, and connecting you with the right resources.

The information provided regarding college policies and student conduct is intended to create a healthy, safe, and supportive campus environment where each of you has the opportunity to maximize your potential while pursuing your educational goals. I invite you to familiarize yourself with the following policies and expectations. Residential students, please pay particular attention to the policies specific to living on campus.

We stand ready to assist you in any way possible. Your McMurry experience awaits you. We look forward to seeing what you will do to make the most of it.

Ala Cumba!

John Yarabeck
Dean of Students and Campus Life



Welcome from the McMurry Student Government President

Dear Students, it's an honor to serve as your 2025-2026 Student Body President. I am excited to take on this leadership role and build on the experiences McMurry has given me over the past three years. I look forward to continuing to grow and work alongside all of you.

What stands out most about McMurry is the relationships that are formed here. Whether with friends, professors, or staff, the personal connections we make are what make this place unique. These relationships foster a sense of belonging that is often difficult to find in larger institutions, and I am committed to strengthening them throughout the year.

Faith has been a significant part of my journey. I have found a supportive environment for spiritual growth through church, chapel, and connecting with people who share similar values. The diversity of faith on campus has also broadened my perspective and helped build an inclusive atmosphere.

Getting involved is one of the best ways to make the most of your time here. Participating in organizations, events, and campus life opens doors to building connections and contributing to the direction McMurry takes.

Excellence at McMurry is not about perfection. It's about putting forth the best effort—in class, in relationships, and in service to others. The goal is personal growth, and that's something McMurry encourages in every aspect of life.

As your president, I want to listen to what matters most and take action to address the needs of our students. My experience as Student Government Attorney General and as a representative on the Board of Trustees has given me a broader understanding of the challenges we face. I'm ready to put that experience to work.

To fully experience what McMurry has to offer, get involved, whether by joining a club, fraternity, or sorority; attending events; or simply getting to know people in your dorms or classes. These experiences will make McMurry feel like home.

I'm excited to work with everyone this year and committed to supporting each of you. While challenges are inevitable, I'll give my best to help make McMurry a place where all of us can thrive.

Sincerely,

Garrison Shin
Student Body President 2025-2026

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MISSION OF MCMURRY UNIVERSITY

Shaped by Christian principles, McMurry University challenges students to examine our complex world from multiple perspectives in preparation for lives of leadership, service, and professional success.

The University fulfills this mission by fostering a campus culture that is distinctive in the following ways:

Christian principles shape McMurry.

As a United Methodist institution grounded in traditions of intellectual achievement and vital piety, McMurry nurtures and cares for students as they face the many challenges of higher education. The institution provides the support necessary to encourage students to grow as whole persons – spiritually, emotionally, morally, intellectually, socially, and physically. The McMurry community expresses its Christian principles through hospitality and gracious interactions with those who do and those who do not identify with the Christian faith. The institution encourages connections between people of varying circumstances, cultures, languages, and beliefs.

McMurry challenges students to examine our complex world from multiple perspectives.

The goal of a McMurry education is to provide the foundation for an examined, informed, and purposeful life. To that end, academic programs encourage students to build on the broader curricular experience and integrate the various disciplines' core ideas while developing fundamental skills in communication, analysis, and reasoning. McMurry strives to create an environment in which students can examine their own and others' perspectives to become, not simply consumers of knowledge, but sophisticated producers of expertise connected to a global world. Such an environment better prepares women and men of all backgrounds to engage others in working toward the common good.

McMurry prepares students for lives of leadership, service, and professional success.

Through its curricular and extracurricular opportunities, McMurry gives students practical experience in leadership and service. The institution places particular importance on servant leadership, an approach that focuses on empowering followers by encouraging and supporting the growth of others. The university develops servant leaders who seek to transform communities through listening first, emphasizing excellence and empathy, and inspiring an attitude of service. McMurry graduates possess a solid foundation for achieving success in their religious, civic, professional, and family communities. McMurry expects its alums to perform as servant leaders in diverse and complex environments and to use their leadership skills for the betterment of the community and society.

HISTORY

McMurry University was founded in 1923 as a United Methodist institution and is a vibrant and comprehensive center of higher education. McMurry has a national reputation for excellence and value, thanks to the achievements of its faculty, students, and graduates. The University enrolls more than 1,000 students and has an average class size of 16.

Offering a diverse academic curriculum, students can choose from 45 majors in the arts, business, education, and the sciences, as well as our pre-professional programs in nursing, medicine, dentistry, engineering, law, pharmacy, physical therapy, and others.

McMurry offers 40 clubs and organizations, as well as 20 intercollegiate sports. Students are engaged with the community, averaging 24,000 hours of annual service.

McMurry is guided by our core values: Christian Faith as the foundation of life, Personal Relationships as the catalyst for life, Learning as the journey of life, Excellence as the goal of life, and Service as the measure of life.

The establishment of McMurry University began with the heart and vision of a single person: Dr. James Winford Hunt, the founder and first president of McMurry. He had a vision of establishing a Methodist college

in West Texas. He wanted it to represent academic excellence. He wanted the college to prepare young men and women for lifelong work and to be whole human beings who could function effectively in society.

McMurry's mission still reflects Dr. Hunt's philosophy of higher education: Shaped by Christian principles, McMurry University challenges its students to examine our complex world from multiple perspectives in preparation for lives of leadership, service, and professional success.

ACADEMICS

CLASS ATTENDANCE

It is understood that attendance is part of the learning commitment, as it places one in a class setting where effective educational communication and interaction can occur. Both faculty and students are expected to be regular and punctual in their attendance habits. Professors and students work together to shape a community at work. As part of this responsibility, attendance will be noted in some manner suitable to the size of the class, group, and type of activity. Any necessary absence occurring while a student is representing the University in some official way will be considered an authorized absence. Work missed due to such an absence is to be made up as determined by the respective professor. Please refer to the McMurry Course Catalog, Faculty Handbook, or course syllabus for more specific information.

ABSENCES

The following guide will help you determine the number of unauthorized absences allowed before a professor may drop a student from the class. Each professor will evaluate the consequences of absenteeism in their class. This will be noted in the syllabus.

- 3 absences in MWF classes per semester
- 2 absences in TR classes per semester
- 1 absence in a two or 3-hour class that meets once a week
- 3 tardies equals one absence

ADDING OR DROPPING COURSES

A student may add a course with the permission of the advisor at any time during the first 5 days of the semester. A student may drop a course with the consent of the instructor and the advisor, with the grade of W, at any time through the sixth week of the semester. After the sixth week of class, a student may drop a course with the permission of the instructor and the advisor and will be assigned the grade of WP or WF. For information regarding the last date to withdraw from a class, refer to the college calendar on page 4. A course may not be dropped after that date. The process of adding or dropping a course is not complete until the form requesting permission to add or drop a course has been returned to and processed by the Office of the Registrar.

ACADEMIC PROBATION AND SUSPENSION

Academic Standing

The minimum GPA requirement for graduation is 2.00. To ensure that students stay on track to graduate, academic standing is calculated at the conclusion of each long semester in which the student is enrolled (Fall, Spring, and Summer). Academic standing is determined by comparing the student's cumulative GPA with the threshold GPA for a given number of attempted hours. Cumulative GPA is calculated only on courses completed at McMurry University. (See section on GPA calculation) The GPA thresholds necessary for good Academic Standing increase as the number of attempted hours increases. Attempted hours include, in addition to all credit earned at McMurry University, all transfer credit, dual credit, and credit earned by examination. If the student's cumulative GPA falls below the probation threshold GPA for the number of attempted hours, the student is placed on academic probation.

Academic Probation.

A student is placed on academic probation when their cumulative GPA falls below the following probation GPA thresholds:

<u>Attempted Hours</u>	<u>GPA Threshold for Probation</u>
0-30	1.50
31-60	1.75
61 and Above	2.00

Students who are on academic probation will receive written notification of the change in their academic standing by email. Students on academic probation are required to meet with their student success coach before the start of the subsequent semester to develop an academic recovery plan. They must comply with all elements of this plan. Students who fail to meet this requirement may be administratively withdrawn from the university before the first day of the subsequent semester.

Academic Suspension.

Students will be suspended from continued enrollment if, after completing two consecutive enrolled semesters on academic probation (including Fall, Spring, and Summer), their cumulative GPA remains below the probation GPA thresholds listed above. Suspended students will receive written notification of the change in their academic standing by United States mail and by email. Suspended students are immediately withdrawn from the University and may not apply for readmission for a minimum of one whole semester.

Readmission after Suspension.

Students who wish to apply for readmission must acquire a readmission application from the University Registrar (<https://mcm.edu/registrar-office/>) and must submit the completed application to the Student Appeals Committee at least 14 calendar days before the scheduled start date of classes for the desired return semester. The application requires that students meet with a student success coach to develop an academic recovery plan. In addition to the academic recovery plan, the student must present compelling evidence demonstrating how they will achieve academic success if readmitted. This typically means they must be able to demonstrate significant changes in their lives that would indicate the potential for academic success. Compelling indications may include enrollment at another college or university for a semester or more with earned grades of A, B, or C in all classes, or may relate to substantial changes in personal circumstances that promote better academic performance.

If readmitted, the student must comply with all elements of the academic recovery plan for the entire semester. Students who fail to meet this requirement may be administratively withdrawn from the university immediately.

Readmitted students must maintain semester GPAs higher than 2.0 until they are in Good Academic Standing. Students readmitted under this policy will be suspended from continued enrollment if their semester GPA is below 2.0 before achieving Good Academic Standing.

Students readmitted under this policy who obtain good academic standing are then subject to the Academic Probation and Suspension policy as described above.

GRADE APPEALS

Grade appeals involve disputed course grades. If a student disagrees with the grade received in a class, they have the right to appeal using a formal appeal process. Grade appeals address the policies outlined in the course syllabus, as stated, by which grades were determined. All grade appeals must thus be confined to class policy and the assignment of grades. Concerns or complaints about faculty attitudes, ideas, or behavior should be directed to the chair of the department offering the class or to the Dean of Students & Campus Life. If the chair is the subject of the complaint, the student should speak with the Vice President for Academic Affairs.

The process for appealing a grade must be completed within 30 working days of the posting of the grade in question. In exceptional circumstances (e.g., an instructor being out of town or otherwise unavailable), the Associate Vice President for Academic Affairs for Curriculum and Faculty Development (AVPAA-CFD) can

extend the 30-day time limit. The process works as follows (except for graduate courses and courses taken in the Patty Hanks Shelton School of Nursing):

1. Within a week of receiving the semester grade report with the grade in question, the student should contact the instructor of the course and determine if they reported the grade correctly.
2. If meeting with the instructor does not resolve the dispute, the student can proceed with the complaint by discussing the issue with the chair of the department. Depending on the situation, the chair may request a follow-up meeting to include the student and instructor.
3. If meeting with the chair does not resolve the dispute, the student can appeal to the Associate Vice President for Academic Affairs for Curriculum and Faculty Development (AVPAA-CFD). The student must submit documentation to the AVPAA-CFD consisting of the following materials: (1) A written statement of the issue and chronological review of past attempts to resolve it with the instructor and department chair; and (2) additional pertinent documentation in support of their argument, including a copy of the course syllabus and specific assignments or course work related to the complaint.
4. If necessary, the AVPAA-CFD will seek additional information from the instructor and other relevant sources. The AVPAA-CFD will deny or uphold the appeal within 10 working days of receiving the information.
5. If either the student or the instructor wishes to appeal the AVPAA-CFD's decision, a written request to that effect should be sent to the chairperson of the Student Appeals Committee within two working days. The chairperson will contact both the student and the instructor to set a meeting for the appeal before the committee. The chairperson will request all materials pertinent to the appeal from the AVPAA-CFD and disseminate those materials to the members of the Student Appeals Committee at least five working days before the scheduled meeting.
6. At the appeal before the Student Appeals Committee, both student and instructor, in turn, will have no more than five minutes each to provide any other supporting materials or to make a statement. Both will be questioned by the members over the materials placed before them, as well as over the individual statements of the student and the instructor, for a period not to exceed twenty minutes. Time limits may be modified or waived by a vote of the committee membership. Then, both student and instructor will be excused, and the Student Appeals Committee will vote on the matter. A simple majority vote is required to either uphold or deny the appeal. The student, instructor, chairperson, AVPAA-CFD, Vice President for Academic Affairs, and Registrar (if necessary) will be notified in writing of the decision within three working days.
7. Grade appeals related to academic dishonesty (cases wherein students have been penalized by an instructor for having cheated on any assignment) fall under the same procedures as described above.
8. Grade appeals in academic programs that do not fall under the divisions of the University (e.g., developmental courses) should be handled in this order: the instructor, the program director, the AVPAA-CFD, and the Student Appeals Committee.
9. Decisions of the Student Appeals Committee are final and cannot be further appealed.

WITHDRAWAL FROM THE UNIVERSITY

A STUDENT WHO MUST WITHDRAW FROM THE UNIVERSITY IS REQUIRED TO COMPLETE THE FOLLOWING STEPS:

1. Report to the Registrar's Office to obtain a withdrawal form. (Maedgen 105)
2. Take the form to the Financial Aid Office.
3. Take the form to the Student Affairs Office to meet with the Dean of Students & Campus Life. (Garrison Campus Center, Room 136F)
4. Take the form to the Residence Life and Housing Office in Campus Center 134L.
5. Take the form to the MOVE Office in Cooke Hall 103.
6. Take the form to the Student Accounts office. (Maedgen, Room 102)
7. Return the completed form to the Registrar's Office. (Maedgen, Room 105)

Unless a student officially withdraws, the University is required to record a grade of "F" in every course in which

the student was enrolled. See the Financial Information section in the latest University catalog for refund dates and amounts.

TEXTBOOKS through MCM.TEXTBOOKX.COM

Beginning with the Fall 2023 term, McMurry University will update its approach to making course materials available to students. In the future, all required course materials will be included in tuition and made available to students before the first day of class for all courses (except those with NURS prefixes).

Accessing course materials: Visit the website at mcm.textbookx.com and log in with your MCM account. Your "Student Homepage" will appear, listing all your registered courses, corresponding materials, a timeline, and an FAQ.

Course materials are delivered in one of two formats: Physical or Digital. The instructor determined delivery formats. Log in to your bookstore account to see which course items are physical and which are digital.

Physical Textbooks: Click "Pick up Instructions" for further information and location details.

- Physical Textbooks **MUST BE PICKED UP** at the beginning of each term/subterm by Friday of the first week of classes.
- Physical Textbooks **MUST BE RETURNED** at the end of every term/subterm **AND** if you drop a course. Student account will be charged if physical course materials are not returned &/or damaged.

Digital Course Materials: All digital course material access information will be emailed to you on or before the first day of class. Log in to mcm.textbookx.com to access your eLibrary account, where you can see a master list of all digital course materials.

Add/Drop a Course:

- Adding a class: The bookstore will continually check for new enrollments in courses up until the add/drop date, so any new materials that are needed will continue to be processed. To check the delivery status, visit your bookstore account and click "Track."
- Dropping a class: If physical items were delivered to you, you will receive an email with return instructions. Physical items must be returned to avoid a student account charge. For digital course materials that have not been accessed, codes will be deactivated, and you will no longer have access to the materials. If you have already accessed digital course materials for dropped courses, please contact the online bookstore for further instructions.

CAMPUS RESOURCES

ACADEMIC ADVISING

MAEDGEN 106, 793-3813

Who do you ask when you don't know who to ask? The Academic Advising Office is open to all students with questions about planning and developing their academic programs. Academic Advising coordinates class placement for new students, processes major, minor, and teaching field changes, assists with registration, assigns academic advisors to all students, and serves as a referral center to other campus offices and services. Academic Advising also assists students transferring to or from McMurry in making informed choices about program options. Students are seen on a walk-in basis, when possible, but appointments are recommended.

ACCESSIBILITY & ACCOMMODATIONS

PRESIDENT HALL SOUTH, 793-4880

Accessibility & Accommodations Services provides support to enable students with permanent or temporary disabilities to participate in the full range of college experiences, promote a barrier-free environment, and actively address and promote disability awareness within the campus community through programs and services designed to meet the academic and professional needs of individuals with disabilities. Qualified students with a disability shall, by reason of such disability, not be excluded from participation in or be denied the benefits of any University services, programs, or activities, or be subjected to discrimination of any kind. To be eligible for services, students with disabilities must provide the Accommodations Services Coordinator with current and appropriate documentation that describes the specific disability before or at the beginning of the semester. The documentation must be provided by a licensed or certified professional in the area of the disability (e.g., psychologist, physician, or educational diagnostician). Students with disabilities must contact the Student Accessibility Services office to discuss their academic needs before the start of each semester, so that reasonable accommodations can be made.

Securing appropriate documentation is the sole responsibility of the student. Documentation criteria at McMurry University are consistent with the current guidelines of the Association of Higher Education and Disability (AHEAD). All information is kept strictly confidential. Students without appropriate documentation of their disability will not be eligible for accommodations.

Students are encouraged to apply for Student Accessibility Services 30 days before the initial semester of enrollment to allow adequate time for the coordination of reasonable accommodations. For your benefit, please maintain a copy of all documentation submitted to the Accommodations Coordinator. All documentation submitted will be kept confidential, except where permitted or required by law, and will be used solely for determining reasonable accommodations for the student.

Student Accessibility Services does not offer testing for disabilities, but we can provide referrals. Accommodations that are provided include, but are not limited to, the following:

- Academic accommodations
- Extended test time
- Accommodations for participation in university-sponsored activities
- Testing in a separate room
- Note-taking assistance
- Assistance in identifying local and community services
- Use of a tape recorder
- Referral for testing (fee-based)

Technical resources, such as listening devices, telephone devices for individuals who are deaf or hard of hearing, and enlargers, are not provided by the university.

Please refer to the website for information on how to apply for accommodations: <https://mcm.edu/student-success-and-support/health-wellness/student-accessibility-and-accommodations/>

Service/Emotional Support Animals: McMurry University acknowledges and respects the need for such accommodations. In accordance with the Americans with Disabilities Act, service animals are permitted on campus. Students will be required to report their service animal to the Accommodations Coordinator. Emotional Support Animals must be approved through the Student Accessibility Services Office (President Hall, Rm 101) as an accommodation and then the Office of Residence Life & Housing before being brought onto campus. For more information, please get in touch with the Office of Student Accessibility Services. Students with approved Emotional Support Animals must obtain approval in advance of the start of each semester to continue having their animal reside with them on campus.

CAMPUS SAFETY & SECURITY

PRESIDENT HALL, 793-4666

McMurry University Security can be reached 24 hours a day, 7 days a week. McMurry provides uniformed officers for campus patrols, traffic, and parking enforcement. The McMurry University Security also works to provide a safe place for students, staff, and faculty to study, work, and teach.

Visit McMurry University Security's Web Page:

<https://mcm.edu/student-success-and-support/campus-center-resources/campus-security/>

McMurry University Security's Anonymous Tip Web Page:

(If you see crime occurring on campus and you would like to submit an anonymous report, please fill out the form below. All information is kept strictly confidential, and the sender of the information cannot be identified.)

<https://warhawks2016.wufoo.com/forms/silent-witness-form/>

CAREER DEVELOPMENT

Garrison Campus Center 148K, 793-4903

McMurry University's Career & Experiential Learning Center provides a variety of career and professional development opportunities that can assist students and alums in making wise career decisions. Opportunities provided are:

- **Career Counseling:** Help with decisions concerning majors, careers, and career-related issues. Learn about yourself and what careers/majors would be a good fit for you through career assessments and individual appointments, resources, or group workshops. The career center offers students a 4-year career plan mapping guide for you to review, providing examples and instances you can work on during your 4 years at McMurry.
- **Appointment types:** Document creation and review, graduate and professional school process, job search and job market insight, career exploration, LinkedIn profile reviews, and mock interviews for interview preparation.
- **Professional Development:** Assistance in creating and reviewing job and graduate school application documents, Career Exploration job search strategies, interview skills, networking skills and opportunities, and professional communication and etiquette.
- **Employment Services:** We assist with internships. Resume and cover letter critique is available, and career fair prep. Lastly, McMurry provides Handshake as a resource to you to sign up for events, gain relevant market and skills information, and connect with employers.
- **Partnerships:** Our office establishes, maintains, and increases alums, employer, and local Abilene partnerships to engage and provide you with experiences to get involved and learn about a variety of career and professional development topics and skills.
- **Special Programs/Events:** Workshops, special events, and programs are offered to you as a student and an alumnus. These workshops and events are for personal professional exploration and development, meeting with employer partners, and developing critical skills and knowledge needed during college and after.
- **Experiential Learning Opportunities:** provides a chance for you to learn about internships, shadowing, and research opportunities, and participate in discovery trips. Discovery trips are a unique opportunity for McMurry University students to increase their awareness of career possibilities by visiting organizations, exploring various industries and careers, and engaging with professionals.

The mission of the McMurry Career & Experiential Learning Center is to provide a supportive environment for McMurry students and alums to engage in individualized career exploration and planning that complements their academic experience and supports their professional goals. The McMurry Career Center is committed to serving the diverse campus community and alums with sound knowledge and supportive enthusiasm for academic, career, and personal development, leading to careers that reflect their values and lead to lives of leadership and service. It also provides opportunities for employers to have access to bright talent through campus events and online resources. [View the Career & Experiential Learning Center website here!](#)

If you are interested in utilizing these services provided to you, book an appointment today via Handshake.

Campus Events Office

Garrison Campus Center 108A, 793-4853

The Office of University Events supervises and directs the planning and coordination of special events all over campus. This office also operates all of the University's Summer Programs. For meeting space availability or facility use for on-campus and community events, please get in touch with them directly for availability. In addition, if your club or organization would like to be placed on the *MyMcM* web calendar, you must contact the University Events office.

COUNSELING SERVICES

PRESIDENT HALL SOUTH, 793-4880

Counseling services are devoted to helping students who need assistance in coping with problems associated with everyday life. The philosophy of the Counseling Center is to promote independence while challenging and educating students to accept individual responsibility for the development of confidence, stability, self-respect, health, interpersonal relationships, and coping skills.

Appointments are required and available on a first-come, first-served basis. Counseling services are currently offered without charge to McMurry students and staff.

Who needs counseling? A wide range of concerns is addressed in counseling. Frequent concerns include adjustment to college, relationship difficulties, depression, anxiety, low self-esteem, healing from emotional, physical, or sexual abuse, life transitions, stress management, sexuality, alcohol and drug use, and eating disorders.

Is what I say confidential? All counseling is held in the strictest confidence. Counseling Services supports and maintains confidentiality to the limits provided by Texas law and professional ethics. No record of counseling is made on academic transcripts. Information is only released when requested in writing by the student, except in cases of imminent danger to self or others in accordance with professional ethics and state laws. We **do not** speak to coaches, parents, faculty, staff, friends, etc., without a signed release form.

DINING SERVICES

DINING HALL, 793-4833

The *Village Market Dining Hall*, *Sports Grille*, *the Brew*, and *the C-Store* are operated by Pioneer College Caterers. A variety of meal plans are offered to accommodate the needs of all students. Students residing in the residence halls are required to purchase a meal plan. Students living in university apartments and off-campus may purchase non-resident meal plans to add convenience to the dining schedule and budget. Most meal plans include Munch Money for use in the dining hall, the Sports Grille, the Brew, and the C-Store. Additional Munch Money may be purchased to avoid the need to carry cash. The dining hall is an all-you-can-eat environment with an array of foods to choose from daily. It is asked that main course items be limited to one serving at a time; however, you may go back for additional servings throughout the meal period. A validated McMurry I.D. or cash is required to use the services. You will not be able to access your account at the register without your ID. Entrance into the dining hall without the purchase of a meal cannot be accommodated. The hours for the Sports Grille, the Brew, and the C-Store are posted at the beginning of each semester.

FINANCIAL AID

MAEDGEN LOBBY, 793-4713

Financial Aid may take the form of one or any combination of the following: 1) scholarships, 2) grants, 3) loans, and 4) work-study. Every year, students should complete the FAFSA online at www.fafsa.gov to begin the

application process. Students with questions regarding eligibility should visit the office, call, or email financialaid@mcm.edu.

GARRISON CAMPUS CENTER (GCC)

The Campus Center serves as the focal point for students, faculty, and staff at McMurry. It is a resource for students wanting to become involved in University activities. There's no better way to enhance <http://services.mcm.edu/security> to than to participate in campus life actively. The Campus Center is a gathering spot for individuals and groups to plan and implement activities; attend movies, lectures, and meetings; seek help or information; participate in special events and coffeehouses; or eat and relax. There are dozens of opportunities waiting.

The Campus Center houses the following offices and services: Spirit Store, Copy Center, Post Office, Religious & Spiritual Life, Residence Life & Housing, Sports Grille, Mindset for Success Office, and the Student Affairs Office. The Campus Center also houses *The Nest* (student gathering place), the Chapel, Campus Activities Board office, McMurry Student Government office, weekly Chapel Services (in the Mabee Room), and various meeting rooms.

HEALTH SERVICES

PRESIDENT HALL SOUTH, 793-4857

The Health Services clinic is open Monday through Friday, 8:00 a.m. – 5:00 p.m. and is staffed by a registered nurse and a nurse practitioner. There is no charge for services provided in the clinic. However, all students are encouraged to have health insurance coverage in case an off-campus referral is necessary. Walk-in appointments are welcome; however, scheduled appointments are preferred and will be given priority. Appointments, including walk-ins, will be scheduled between 8:30 a.m. and 11:30 a.m. and 1:30 p.m. and 4:30 p.m. Please call 325-793-4857 or email healthservices@mcm.edu to request an appointment.

Services provided in the clinic include:

- Evaluation and assessment by an RN or FNP
- COVID/Flu testing
- Strep testing
- UTI testing
- Pregnancy testing
- Treatment of minor illnesses and injuries
- Some non-prescription medications are available in the clinic
- Prescription medications sent to the pharmacy of choice as indicated by assessment
- Referral to off-campus physician or facility as needed
- Flu vaccinations (offered between October and February on a first-come, first-served basis due to limited supply)

All students are required to have:

- A completed "Report of Medical History, Consent to Medical Treatment, and HIPAA acknowledgement" form, and
- Tuberculosis Screening Questionnaire – a TB skin test or chest x-ray may be required if the screening indicates high risk.
- Bacterial meningitis (ACWY) vaccination (*see requirement below)

*Bacterial meningitis vaccine (quadrivalent meningococcal conjugate or meningococcal polysaccharide vaccine) is required for all students under 22 years of age. The meningitis vaccination must be received within 5 years of the first day of class in the semester being admitted, but no later than the 10th day before the first day of classes.

Recommended immunizations listed below:

- Tdap booster – within the last 10 years
- MMR – 2 doses

- Hepatitis B vaccine – 3 dose series
- Hepatitis A vaccine – 2-dose series
- HIB – 4 dose series
- HPV – 3 dose series
- Meningitis B – 2 dose series (not the same as the ACWY vaccination)
- Pneumonia – 4 dose series
- Polio – 4 dose series
- Varicella – 2-dose series or documented history of disease
- Annual Flu vaccine
- COVID vaccine

CENTER FOR INTERNATIONAL EDUCATION COOKE BUILDING, 793-3847

The Center for International Education (CIE) exists to prepare students to engage a diverse world characterized by globalization and intercultural contact. Upon graduation, students will enter professions where they will work with people of various cultures, ethnicities, religions, and identities. The CIE seeks to lead the campus in structuring curricular and co-curricular emphases that will prepare students for this diverse environment. One way to accomplish this task is through study abroad. Students wishing to study abroad for a semester or a summer should contact the Director of International Education. In addition, international students needing guidance, support, or resources may contact the Director of International Education or the Assistant Registrar.

JAY ROLLINS LIBRARY Circulation, 793-4692 | Reference, 793-4683

The Jay-Rollins Library and Learning Commons serve the students, faculty, and staff of the University and the Abilene Community as a member of the Abilene Library Consortium. The library contains over 156,550 volumes as well as a growing collection of digital and print resources, including databases, online books, journals, and media. In addition, there is a young adult book collection in the *Nook*. As an extra benefit, users have access to the library collections at Abilene Christian University, Hardin-Simmons University, Howard Payne University, and the Abilene Public Library through the Consortium's online catalog. There are over 2 million items available in the catalog. Stop by with your MCM ID card to link to our system.

Check out our [website](#), where you can search for books, articles, e-books, and e-journals as resources for your writing. With our discovery tool, *Multi-Search*, you can search all of our resources (the catalog, databases, and online books & journals) at one time.

Off-Campus access to databases is available with a McMurry email username and password.

Need assistance? You can contact us in person, by phone (325-793-4692), by email (library@mcm.edu), or through *Ask a Librarian!* Our online 24/7 chat service.

In the Learning Commons, we have a student computing area with 15 computers and space to work together, a current magazine reading area, the STEM Student Success Center (S3C), TRIO offices, and tutoring space. The library's media collection of DVDs and music CDs is located in L116 behind the Check Out Desk. The library has Wi-Fi access throughout the building and "The Brew", a coffee shop, in the lobby. Two classrooms, Library 201 and 202, are located on the second floor. These spaces are available for study when not being used for classes. If you are having trouble with your computer, call the Helpdesk at extension x4900.

Fall & Spring Semester Hours

Monday-Thursday	7:30 am- midnight
Friday:	7:30 am - 5 pm
Saturday	Closed
Sunday:	2 pm- midnight

Summer Hours

Monday-Friday 8 am-5 pm

Saturday-Sunday Closed

The library has five full-time staff members, a night supervisor, twelve student workers, and is open 85.5 hours a week during the Fall and Spring Semesters.

The University Archives and four special collections are housed in the Library: the J.W. Hunt Library of Texana and the Southwest, the E.L. and A.W. Yeats Collection, the Clement Collection of Methodist History, and the Grady McWhiney Collection in Celtic, Southern, and Civil War History.

MINDSET FOR SUCCESS OFFICE (MSO) Campus Center, Ste 148, 793-4606

The goal of the McMurry Mindset for Success Office (MSO) is to increase student success at McMurry University by empowering students to focus on their own academic achievement. This program provides the support needed for academic success by offering services and tools such as organizational skills, study skills, time management, and other academic coaching. This office can also connect students with other helpful resources on campus. The MSO is located in the Campus Center in Suite 148.

POST OFFICE Campus Center, 793-4798

The McMurry post office is a contract station through the U.S. Postal Service. Window hours are Monday through Friday, 8:00 am to 5:00 pm. The post office observes all McMurry Holidays and will be closed during the holidays when the University is closed. We receive the mail usually mid-morning, and it is placed in student mailboxes by 11:00 am. UPS, FedEx, and Amazon deliver in the afternoon.

Outgoing mail is picked up at 2:30 pm Monday through Friday. The United States Postal Service sets all prices for mailing. Postal money orders are sold daily until 2:00 p.m. Mail folders are provided to all students living in residence halls and campus apartments at no charge; sharing of mailboxes/folders is not permitted. Only the student is allowed to use the mailbox/folder.

REGISTRAR'S OFFICE MAEDGEN 105, 793-3888

The Registrar's Office is located in Maedgen Room 105. It is open Monday through Friday from 8:00 a.m. to 5:00 p.m. Services include, but are not limited to, registration assistance, processing official transcript requests, name changes, degree audits, withdrawing from the University, and graduation evaluations.

Official Transcripts

Detailed information regarding official transcript requests can be found on the Registrar's page of the McMurry website. Transcripts cost \$10.00 each, and requests are typically processed within 2-4 business days.

Readmission Applications

If a student has not been enrolled at McMurry for one or more consecutive semesters, a Readmission Application is required to return and continue enrollment. Readmission applications are located online at mcm.edu.

Graduation Applications

May/August graduation applications are due September 1st, and audits will be emailed in October. Transcripts, substitutions, incomplete grades, CLEP, AP, and Departmental Exams must be on file in the Registrar's Office no later than March 1st of the graduating spring semester. It is the student's responsibility to make sure these deadlines are met. Communication regarding graduation will be made through the student's McMurry email address. It is the student's responsibility to check and maintain their McMurry email.

December graduation applications are due February 1st, and audits will be mailed in March. Transcripts, substitutions, incomplete grades, CLEP, AP, and Departmental Exams must be on file in the Registrar's Office no later than October 1st of the graduating fall semester. It is the student's responsibility to make sure these deadlines are met. Communication regarding graduation will be made through the student's McMurry email address. It is the student's responsibility to check and maintain their McMurry email.

MyMcM

Students can access their accounts through the McMurry website via the MyMcM portal. It is the student's responsibility to maintain their password and be familiar with their MyMcM account. Students can accept or decline their financial aid, they can view their financial account status, they can update their demographic information, view and print their degree audit, register for classes once their holds are cleared and they have seen their advisor, view and print their unofficial transcript, view their grades at the end of each semester, view any holds that may be on their account as well as many other things.

Student Privacy (FERPA)

The Family Education Rights and Privacy Act of 1974 (FERPA) protects the privacy of student records. This Act permits the release of certain information, commonly referred to as Directory Information, without the student's consent. Students may request that Directory Information not be made public by completing the appropriate request form in the Registrar's Office. Directory Information at McMurry includes the following: student's full name; local and permanent addresses and telephone numbers; directory phone (as indicated by student); hometown, student's McMurry email address; enrollment status (full or part time or currently enrolled or not); dates of attendance; previous educational institutions attended; major and minor; degree being pursued; degrees awarded; student's participation in officially recognized university activities; honors and awards received in connection with recognized formally activities; height and weight if a member of an athletic team; classification; place and date of birth; anticipated degrees; anticipated graduation dates; photographs.

McMurry Email

It is the student's responsibility to check and maintain their McMurry email accounts. Students receive vital communication from administrators and faculty through their McMurry email accounts, and they are held responsible for the information sent to these accounts. Due to confidentiality concerns, no other email address will be used to contact the student.

RELIGIOUS AND SPIRITUAL LIFE

Student Affairs / RSL Suite, 793-4776

The United Methodist Church has a historical tradition of support for and involvement in higher education. McMurry University proudly stands in that tradition. McMurry University is committed to the holistic development of the whole person. It thus offers opportunities for developing and celebrating one's personal spirituality, as well as the interconnectedness we share in faith with one another. The Chaplain and Assistant Chaplain of the University work with a student leadership team to provide such opportunities. The following are weekly opportunities for spiritual growth:

- Mondays at 7:30 p.m. – FCA or Fellowship of Christian Athletes is an organization dedicated to the spiritual growth and development of student scholar/athletes that meets at Redeemer Church with the other universities in the city.
- Tuesdays at 11:00 a.m. - University Chapel Worship (Location: Campus Center, Mabee Room. Services are nondenominational and offer creative ways for students, administrators, staff, and faculty to gather together.
- BTA or Better Together Alliance is the interfaith student organization that works to promote a better understanding of all people of religious or spiritual traditions. (day and location to be determined)
- Thursdays (alternating weeks) at 6-8 p.m. - Holy Grounds Coffeehouse – a safe space for conversation, study, and community building.

- Retreat and Mission/Service Opportunities - Students will be informed about dates and locations for retreats and mission opportunities as those events are planned throughout the year. Each semester, there are sponsored community service activities and food drives to support the Friends' Closet (food pantry) on campus.
- Spiritual Direction and Counseling: The Chaplain and Assistant Chaplain of the University are available to students for religious or spiritual, vocational, and personal counsel.
- Involvement in Local Congregations: Students are encouraged to take advantage of the opportunities to become involved with one of the numerous local congregations. Congregations often seek student employees for their music, children's, and youth ministries. Many welcome students each fall with special meals and are available to promote their ministries and services through the Organizational Expo, which takes place during the first week of the fall semester.

RESIDENCE LIFE

Campus Center 134L, 793-4710

Living on campus provides many opportunities to discover and develop friendships and talents. Residents often face challenges related to personal responsibility as they transition into independent adulthood. By residing on campus and embracing the University's academic mission, students gain insight into the differing lifestyles, cultures, and beliefs of McMurry students. This experience or life on campus is the foundation for life beyond McMurry.

All students are responsible for following the guidelines set by McMurry University concerning housing, as well as all policies and regulations listed in the *Student Handbook*, housing agreement, and *Residence Life Guidebook*. All unmarried students without 60 hours (4 Long semesters on campus), under 21 years of age, who are not residing with a parent or legal guardian in Abilene or within commuting distance of 30 miles of the university are required to live in a residence hall or on-campus apartment. Additionally, all residential students are required to purchase a meal plan for their residence. Students may request exemption from this policy by contacting the Director of Residence Life & Housing in writing. Exceptions are infrequent. Housing agreements are for the term of the contract. Any student who breaks the agreement by leaving the halls before the term has expired without authorization from the Dean of Students & Campus Life will be charged the full amount of the agreement and meal plan.

Under the Fair Housing Amendments Act of 1988, McMurry University respects and welcomes the needs of Emotional Support Animals (ESAs). ALL students requesting an ESA must go through the appropriate approval process to have their animal reside with them on campus. For information on how to obtain an ESA, please get in touch with the Director of Counseling & Disability Services to learn more about our policy and approval process. Please note that it is a violation of your housing agreement to have an animal reside in your campus housing before approval. This violation will likely result in a fine if the animal is not approved as an ESA.

Residence Life Staff

The Residence Life staff consists of a Director of Residence Life & Housing and a Residence Hall Director (RHD), who oversees Gold Star Hall, Hunt Hall, Martin Hall, and the University Apartments. The professional staff is responsible for day-to-day operations within the residence halls as well as staff supervision. In addition to the experienced staff, each residence hall has student resident assistants (RAs). These students are selected for their character, outstanding leadership abilities, interest in students, and experience in residence hall living. They are considered employees of the university and are trained to assist students in their living/learning environment. RAs are trained to help students academically, socially, spiritually, physically, vocationally, and emotionally.

SERVANT LEADERSHIP

OLD MAIN 306A, 793-4995

Servant leadership is an unconventional approach to life and work, reflected in the university's mission. It places primary emphasis on the well-being of those being served, the transformation of supervision in organizational cultures, and the accomplishment of systemic social change.

The McMurry Servant Leadership Program academically trains students in the philosophy and practice of servant leadership. It improves the capacity and quality of campus organizations and student life, and provides meaningful, sustained, and measurable service addressing social problems in Abilene.

Students develop as servant leaders sequentially, encompassing both cognitive and behavioral aspects. The First Year Seminar features an introduction and baseline assessment of servant leadership. Next, students gain new philosophical and practical knowledge by taking *Concepts and Techniques of Servant Leadership*, a popular course that meets a General Education requirement. Then, students can choose to major in Business Information Systems (BIS) or minor in Servant Leadership as part of their program of study. Emerging servant leaders are encouraged to apply for the Irene and Clifford Trotter Scholarships and community-engaged student employment opportunities.

SPIRIT STORE

Campus Center, Rm 140, 793-4832

The University operates a Spirit Store, located in the Campus Center, which offers a wide selection of college supplies that enhance the overall University experience. The Spirit Store offers official McMurry University clothing and gifts, as well as snacks, drinks, and school supplies. Shop online for delivery or in-store pick up at <https://mcmurry-university-spirit-store.square.site/>

The Spirit Store's hours of operation are year-round, Monday through Friday, 8:00 a.m. – 5:00 p.m. Most forms of payment, including Apple Pay, are accepted.

For assistance, please e-mail spiritstore@mcm.edu or call 325-793-4832.

STEM STUDENT SUCCESS CENTER (S3C)

Library, Room 101, 793-4842

The STEM Student Success Center (S3C) supports McMurry's science, technology, engineering, and mathematics students with various services to support their success. Federal Title V funds support the program for Hispanic-serving institutions. Among other services, this office offers tutoring, peer mentoring, supplemental instruction for specific classes, advising, career planning, and research assistance. The office is located on the first floor of the Jay Rollins Library.

STUDENT ACCOUNTS

MAEDGEN 102, 793-3815

The Student Accounts Office is the centralized billing and collection point for student accounts. The office issues statements, receives payments, and posts charges and credits to student accounts. It is open Monday through Wednesday and Friday from 8 a.m. to 5 p.m., and Thursday from 9:00 a.m. to 5:00 p.m. Services include receipt of payments on student accounts, cashing personal checks (with a daily limit of \$100, excluding two-party checks), and disbursement of financial aid. All returned checks are automatically sent to a collection agency. For assistance with your account at McMurry University, please visit, call, or email studentbilling@mcm.edu.

STUDENT AFFAIRS

Campus Center, 136G, 793-4680

The life of a McMurry student involves much more than attending classes and studying. At McMurry, students can acquire a wealth of knowledge in the classroom. Still, they can also acquire and develop leadership, social, and communication skills by becoming actively involved in student organizations, campus life, residence life, and a host of other activities. The bottom line is - Get Involved!

Student Affairs serves as a resource for students, faculty, and staff in student development, Greek Life, residence life, student activities, university recreation, campus center, wellness center, counseling, accessibility & accommodations services, student conduct, campus security, SOAR, and War Hawk Welcome Week.

Emergencies

Students are encouraged to contact the Student Affairs Office should an unfortunate emergency occur (death, accident, etc.). The Student Affairs Office will gladly contact your entire faculty and notify other offices of your absence. Of course, the student remains responsible for completing any coursework missed. This only applies to emergencies or extended illnesses. Students who experience short-term illnesses must personally contact their

faculty and make appropriate arrangements.

STUDENT ACTIVITIES and ORIENTATION Garrison Campus Center, 136H, 793-4850

The Office is located in the Garrison Campus Center, Room 136H. Here, you can find the office for the Assistant Dean of Students for Student Engagement.

We encourage and facilitate student engagement in various student organizations, including Campus Activities Board (CAB), McMurry Student Government (MSG), Greek Life, the Orientation Team, leadership development, and participation in campus-wide events and community service.

The Student Affairs office is committed to providing development opportunities for all students. Our goal is to challenge students to become empowered, motivated, and experienced leaders and citizens through a comprehensive co-curricular experience. Stop by and learn how to get involved!

TRIO STUDENT SUPPORT SERVICES Library Rooms 112 & 110, 793-6711

TRIO Student Support Services is a federally-supported program dedicated to increasing the retention and graduation rates for low-income, first-generation, and/or current undergraduate students with documented disabilities at McMurry University. Services provided include academic coaching, tutoring, career counseling, financial aid advising, FAFSA assistance, help with graduate school applications, and support for participants with disabilities. TRIO SSS offers various workshops on academic success and financial literacy, as well as social and cultural events to enrich the student experience. Students must apply to enroll in the TRIO SSS program via the My McM Portal.

UNIVERSITY WELLNESS CENTER

Garrison Campus Center, Rm 145

The Wellness Center, situated on the first floor of the Garrison Campus Center, offers a comprehensive fitness center equipped with a variety of weight and cardiovascular machines, free weights, and aerobic equipment. The staff is trained to assist you with instruction on proper use of the equipment and answer any wellness-related questions you may have. The McMurry students, faculty, staff, and their families may use the facility with a valid McMurry ID Card. Children under 18 must be accompanied by their parents or guardians.

GENERAL INFORMATION

COMPUTER USE POLICY

Please see the “Information Services” section of the McMurry University website for the latest version of the University Computer Use policy (<http://www.mcm.edu/newsite/web/mis/policies.htm>).

DRUG-FREE SCHOOL AND COMMUNITIES ACT

McMurry University strongly supports the provisions of the Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226). The following information is provided annually to all students and employees of the University under the “Drug Free Schools and Campuses” portion of the aforementioned law.

Standards of Conduct. As clearly stated in the McMurry University *Student Handbook*, the unauthorized use, possession, or distribution of alcohol and illegal drugs is prohibited on the McMurry University campus. The McMurry University Faculty Handbook reinforces this policy for employees.

Legal Sanctions. Texas legal sanctions for the unlawful possession, use, or distribution of illicit drugs and alcohol vary from class C misdemeanors with fines not to exceed \$200.00 to felonies of the first degree with confinement for life.

Federal sanctions closely parallel those of the state of Texas. More detailed information is available on request from the Student Affairs Office or the local police department. McMurry University will cooperate with all law

enforcement agencies in the investigation of drug and alcohol abuse.

Health Risks. Health risks associated with the use of illicit drugs and the abuse of alcohol vary a great deal and are too numerous to list here. The bottom line is the risk of death as a result of abuse. Detailed materials are available through the Student Affairs Office or the Health Services Office.

Drug and Alcohol Counseling. Counseling is available through the Counseling, Health Services, and Religious and Spiritual Life departments. Publications and lists of materials are available in the library and counseling center for student and employee use. Referral to treatment and rehabilitation programs, as well as to other community counseling services, is available in the Counseling Services office. All requests will be kept confidential.

University Sanctions. Any student who is found responsible for violating drug policies as outlined in the Student Code of Conduct may be suspended or expelled from McMurry University. Any student athlete found accountable for violating drug policies as outlined in the Student Code of Conduct may also be subject to loss of eligibility under NCAA rules and regulations. Any employee found responsible for the same offense will face disciplinary action, up to and including immediate termination of employment. Alcohol abuse is punishable by disciplinary action up to and including expulsion.

The *Student Handbook*, *Staff Handbook*, and *Faculty Handbook* outline the University's policy on drug and alcohol abuse. McMurry University will conduct a biennial review to ensure the effectiveness of the abuse program and that stated sanctions are consistently enforced. Changes will be implemented as needed. Questions should be directed to the Dean of Students and Campus Life.

FIREARMS AND OTHER PROHIBITED WEAPONS

Handguns or any other firearms are prohibited on campus, including parking lots, regardless of a license. All License to Carry a Handgun (LTC) holders, including students who possess an LTC, enrolled in or visiting McMurry University, may store the type of handgun for which they hold a license in locked, privately owned vehicles while parked on campus. Other than the LTC holder's handgun storage in closed, privately owned cars mentioned in the previous sentence, anyone found in possession of a firearm or handgun will be subject to appropriate judicial action. The McMurry University Security will file applicable charges against anyone seen on campus with a gun or other prohibited weapon.

SEXUAL AND INTERPERSONAL MISCONDUCT POLICY

McMurry University does not unlawfully discriminate based on sex or gender in any of its education or employment programs and activities, and it does not tolerate unlawful discrimination or harassment based on sex or gender. This Sexual and Interpersonal Misconduct ("SIM") policy prohibits: 1) sexual harassment as defined by Title IX ("Title IX Sexual Harassment"); and 2) certain other forms of sexual and interpersonal misconduct not covered by Title IX (e.g., certain types of sexual and gender-based harassment, sexual assault, sexual exploitation, stalking, intimate partner violence, retaliation, and complicity ("Non-Title IX Misconduct")) (collectively referred to in this policy as Prohibited Conduct). These forms of Prohibited Conduct are harmful to the well-being of our community and its members, as well as the learning and working environment, and collegial relationships among our students, faculty, and staff. The full Sexual and Interpersonal Misconduct Policy can be found here: <https://mcm.edu/student-success-support/student-affairs-conduct/title-ix-sexual-misconduct-policies-prevention-and-resources/>

HAZING POLICY

Hazing is defined as any action taken or situation created intentionally or unintentionally, whether on or off campus, to produce mental, physical, or psychological discomfort, embarrassment, harassment, or ridicule; or which threatens the safety of the student, or which destroys or removes public or private property, for initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization.

Texas Hazing Laws

Texas Education Code, Chapter 37:

SUBCHAPTER F. HAZING

Sec. 37.151. DEFINITIONS. In this subchapter:

- (1) "Educational institution" includes a public or private
 - (a) high school; or
 - (b) college, university, or other postsecondary educational establishment.
- (2) "Pledge" means any person who has been accepted by, is considering an offer of membership from, or is in the process of qualifying for membership in an organization.
- (3) "Pledging" means any action or activity related to becoming a member of an organization.
- (4) "Student" means any person who:
 - (a) is registered in or in attendance at an educational institution;
 - (b) has been accepted for admission at the educational institution where the hazing incident occurred; or
 - (c) intends to attend an educational institution during any of its regular sessions after a period of scheduled vacation.
- (5) "Organization" means a fraternity, sorority, association, corporation, order, society, corps, club, or service, social, or similar group, whose members are primarily students.
- (6) "Hazing" means any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in an organization. The term includes:
 - (a) any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking, placing of a harmful substance on the body, or similar activity;
 - (b) any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
 - (c) any activity involving the consumption of a food, liquid, alcoholic beverage, liquor, drug, or other substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
 - (d) any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, shame, or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization or the institution rather than submit to acts described in this subdivision; and
 - (e) any activity that induces, causes, or requires the student to perform a duty or task that involves a violation of the Penal Code.

Sec. 37.152. PERSONAL HAZING OFFENSE.

- (a) A person commits an offense if the person:
 - (1) engages in hazing;
 - (2) solicits, encourages, directs, aids, or attempts to help another in engaging in hazing;
 - (3) recklessly permits hazing to occur; or

- (4) has firsthand knowledge of the planning of a specific hazing incident involving a student in an educational institution, or has firsthand knowledge that a particular hazing incident has occurred, and knowingly fails to report that knowledge in writing to the dean of students or other appropriate official of the institution.
- (b) The offense of failing to report is a Class B misdemeanor.
- (c) Any other offense under this section that does not cause serious bodily injury to another is a Class B misdemeanor.
- (d) Any other offense under this section that causes serious bodily injury to another is a Class A misdemeanor.
- (e) Any other offense under this section that causes the death of another is a state jail felony.
- (f) Except if an offense causes the death of a student, in sentencing a person convicted of an offense under this section, the court may require the person to perform community service, subject to the same conditions imposed on a person placed on community supervision under Section 11, Article 42.12, Code of Criminal Procedure, for an appropriate period of time instead of confinement in county jail or instead of a part of the time the person is sentenced to imprisonment in county jail.

Sec. 37.153. ORGANIZATION HAZING OFFENSE.

- (a) An organization commits an offense if the organization condones or encourages hazing or if an officer or any combination of members, pledges, or alums of the organization commits or assists in the commission of hazing.
- (b) An offense under this section is a misdemeanor punishable by:
 - (1) a fine of not less than \$5,000 nor more than \$10,000; or
 - (2) if the court finds that the offense caused personal injury, property damage, or other loss, a fine of not less than \$5,000 nor more than double the amount lost or expenses incurred because of the injury, damage, or loss.

Sec. 37.154. CONSENT NOT A DEFENSE. It is not a defense to prosecution of an offense under this subchapter that the person against whom the hazing was directed consented to or acquiesced in the hazing activity.

Sec. 37.155. IMMUNITY FROM PROSECUTION AVAILABLE. In the prosecution of an offense under this subchapter, the court may grant immunity from prosecution for the offense to each person who is subpoenaed to testify for the prosecution and who does testify for the prosecution. Any person reporting a specific hazing incident involving a student in an educational institution to the dean of students or other appropriate official of the institution is immune from civil or criminal liability that might otherwise be incurred or imposed as a result of the report. Immunity extends to participation in any judicial proceeding resulting from the report. This section does not protect a person reporting in bad faith or with malice.

Sec. 37.156. OFFENSES IN ADDITION TO OTHER PENAL PROVISIONS. This subchapter does not affect or repeal any penal law of this state. This subchapter does not limit or affect the right of an educational institution to enforce its own penalties against hazing.

Sec. 37.157. REPORTING BY MEDICAL AUTHORITIES. A doctor or other medical practitioner who treats a student who may have been subjected to hazing activities:

- (1) may report the suspected hazing activities to police or other law enforcement officials; and
- (2) is immune from civil or other liability that might otherwise be imposed or incurred as a result of the report, unless the report is made in bad faith or with malice.

Subchapter Z. Miscellaneous Provisions

Sec. 51.936. HAZING.

- (a) Subchapter F, Chapter 37, applies to a postsecondary educational institution under this section in the same manner as that subchapter applies to a public or private high school.
- (b) For purposes of this section, "postsecondary educational institution" means:

- (1) an institution of higher education as defined by Section 61.003;
 - (2) a private or independent institution of higher education as defined by Section 61.003; or
 - (3) a private postsecondary educational institution as defined by Section 61.302.
- (c) Each postsecondary educational institution shall distribute to each student during the first three weeks of each semester:
 - (1) a summary of the provisions of Subchapter F, Chapter 37; and
 - (2) a list of organizations that have been disciplined for hazing or convicted for hazing on or off the campus of the institution during the preceding three years.
- (d) If the institution publishes a general catalogue, student handbook, or similar publication, it shall publish a summary of the provisions of Subchapter F, Chapter 37, in each edition of the magazine.
- (e) Section 1.001(a) does not limit the application of this section to postsecondary educational institutions supported in whole or in part by state tax funds.

HONORS AND AWARDS

Class Favorite - The students from each of the classes choose a man and a woman as their favorites. These honorees are presented to the student body on Friday evening at the Homecoming Coronation.

Mr. McMurry and Ms. McMurry -By vote of the members of the sophomore, junior, and senior classes, two members of the senior class are elected as Mr. McMurry and Ms. McMurry. These honorees are presented to the student body at the Homecoming Coronation.

Senior Awards - Outstanding seniors are selected each year to receive special awards. They are chosen based on high scholarship, religious, moral, and ethical character. These are: the Ginny Carlson Award, given to the outstanding senior woman; the W. Anthony Hunt Award, given to the exceptional senior man; the Harry Soladay Award, given to the outstanding senior man or woman; and the Don Allen Award, given to the exceptional non-traditional senior man or woman.

Student Leadership & Organizational Awards – Many students are active participants in student organizations. To recognize the contributions of these students and their organizations, several awards are presented annually.

I.D. CARDS

All students require an ID card to use McMurry facilities, to cash a check, to use the library, to attend athletic events, and to eat in the dining hall, etc. New ID cards are issued on Move-In Days for new students. Report lost and/or damaged cards to the Student Affairs office in the Garrison Campus Center, Religious Life/Student Affairs Suite, Room 136G. **There is a \$15 replacement charge (cash only) for lost/broken cards. For information about IDs, call 325.793.4680.** Students with a valid Dyess, ACU, or HSU I.D. card do not need a McMurry I.D. Dyess students need to pick up a library card at the library if they do not have a McMurry ID card. **Office hours to get an ID are M-F, 9 am-11:30 am and 1:30 pm-3:30 pm.**

INTELLECTUAL PROPERTY POLICY

Rationale

McMurry University encourages creative and innovative pursuits by its faculty, staff, administrative personnel, and students that may lead to patentable processes or inventions and the creation of other forms of intellectual property that may be copyrighted, trademarked, or licensed. It is the intention of McMurry University to provide an intellectual property policy that does not interfere with the pursuit of creative efforts and that protects both the creator's and the University's best interests. The policy is intended to apply to the following: all students, full or part-time faculty, staff, and administrative personnel at McMurry University, and to all others who might use McMurry facilities or resources under the supervision of, or in cooperation with, McMurry personnel for the completion of projects that result in intellectual property.

What is Intellectual Property?

Intellectual Property shall include, but not be limited to, any invention, discovery, trade secret, technology, scientific or technological development, computer software, artistic, scholarly, or literary production, or

publication, that can be copyrighted, patented, trademarked, or licensed. This definition extends to all such property developed by students, faculty, staff, and administrative personnel, and to all others who might use McMurry facilities under the supervision of, or in cooperation with, McMurry personnel, when the Intellectual Property results from work associated with and involving the use of McMurry resources, unless otherwise regulated by the provisions of a written agreement between McMurry University and the affected parties. "Faculty," as used herein, refers to all full-time and part-time or adjunct faculty.

Ownership of Intellectual Property

As a general policy, intellectual property that is the result of activities generally expected of faculty, staff, administrative personnel, or students (such as those related to teaching, creation of artworks, research without benefit of university funds, or course assignments) is owned by its creator. "Creator," as used herein, includes both the singular and the plural. Intellectual property that results from a specific assignment or commission, that is a "work for hire," or that involves a significant contribution of university resources in its creation, shall be owned by the university, or as specified in a written agreement between the university and the affected parties. Scholarly works of faculty are not considered work for hire. A "significant contribution of university resources" is an amount in excess of those resources typically made available to, or provided to, faculty, staff, administrative personnel, or students of the university. McMurry University reserves the right to refuse ownership of intellectual property when it is determined that ownership or management of the property is not in the University's best interests. Suppose the university relinquishes intellectual property rights and the resulting royalties to the creator. In that case, the creator will grant to the University a royalty-free, irrevocable, non-exclusive license for the duplication or use of the intellectual property for university purposes.

In situations involving institutional ownership of intellectual property, rights could be licensed to the creator of such property. In cases of creator ownership, rights could be licensed to the University.

Written Agreements

Any written agreement between the University, the creator, and other interested parties regarding ownership and rights to intellectual property must be executed before the creation of such intellectual property. If such an agreement will be necessary under the provisions of this policy, it is the duty of the creator to notify the appropriate Department Chair, for faculty or students; or Cabinet member, for all others; of such requirement promptly.

Monetary considerations

In the absence of a prior written agreement regarding the sharing of intellectual property revenues on that property owned by the university, a portion of the net proceeds from the sale or licensing of such property shall be returned to its creator, and to the department or school of which the creator is a member, as either faculty, staff, administrative personnel, or student, according to the following schedule:

1. McMurry University should be initially reimbursed for any expenses or developmental funds contributed to the project;
2. The first \$100,000 received shall be paid to the creator;
3. Any receipts in excess of \$100,000 shall be allocated, with the creator receiving 80 percent, McMurry University receiving 10 percent, and the department or school of the creator receiving 10 percent, in an effort to encourage innovation and creativity in the future.

University Representative and Appeal Process

The appropriate Department Chair or Cabinet member, as noted above, is the University representative in any negotiations regarding intellectual property rights and ownership according to this policy. If a creator, or other party involved in the creation of intellectual property, objects to the application of the policy by the Department Chair or Cabinet member, they may request a hearing before an appeal committee chaired by the Vice President for Academic Affairs and consisting of two Department Chairs and two faculty members, for faculty or student appeals; and consisting of one Dean, the appropriate Cabinet member, and two faculty members for all other appeals. After the hearing and review, the committee will forward its recommendation to the President of the University, who will make a final determination of the matter.

Conflict of Commitment

It is understood that faculty, staff, and administrative personnel may be experts in their respective fields, and may engage in consulting work outside their University employment, or may be employed by other entities for specific projects if such activities involve a commitment of McMurry University resources and if intellectual property may result from these commitments, the affected faculty, staff, or administrative personnel should notify their administrative superiors promptly. It is further understood that, if an employee's primary source of employment is McMurry University, then their primary time commitment is owed to the University.

Use of University Name, etc.

The University has an interest in protecting its name, as well as any logos, images, and representations that are associated with or symbolic of McMurry. Before the use of the university's name or other image, or reference to the university in intellectual property, permission for such use should be obtained from the Assistant Vice President for Marketing and Communication.

MOTOR VEHICLE REGULATIONS

The following regulations have been formulated to ensure the safety and convenience of the members of the University community and guests. Permission to drive or park a motor vehicle on campus is considered a privilege and not a right.

All motorists must follow all state and McMurry University traffic and parking regulations governing the use of motor vehicles on all parts of the campus throughout all hours of the day or night. It is the responsibility of the students and staff to know and observe these regulations. McMurry University assumes no responsibility for the care and/or protection of any vehicle or its contents at any time that it is operated or parked on the McMurry University campus. The University reserves the right to impound any vehicle which is parked in a manner dangerous to vehicular or pedestrian traffic or which is otherwise in violation of University parking regulations, or to search, for any reason, any vehicle while on campus. Contact Campus Security for a complete listing of all motor vehicle regulations.

Vehicle Registration Permits

1. ALL student, faculty, or staff members of McMurry University who operate or park a motor vehicle on campus must obtain a vehicle registration permit at registration or from the Student Affairs office in the south wing of President Hall. Those with valid HSU or ACU stickers do not need a McMurry permit, but DO need to fill out a registration form.
2. A vehicle is registered adequately if the appropriate registration permit is in place.
3. Anyone who is going to operate a vehicle on campus temporarily must park in areas across from the campus, such as the Aldersgate United Methodist Church lot, the maintenance lot, and the paved lot across Ross Avenue from the J.W. Hunt Physical Education Center.
4. No fee will be charged for University parking permits.

Parking

General student parking is available north of Radford (except for limited spaces marked Faculty or Reserved). Student parking is **NOT** allowed in the lots north and east of Maedgen, south of Old Main, west of Chapin, north of the Library, northwest of the Education building, in front of Hunt PE, and south of the Science Building between the hours of 7 am and 5 pm, Monday-Friday. The lot north of Maedgen has several visitor spaces for visitors who are conducting business in Maedgen. General parking is available (except for limited spaces marked Visitor or Reserved) north of Radford, in the paved lot by Aldersgate United Methodist Church, behind the University Apartments, the gravel lot south of Hunt Street, and the paved lots on Ross Avenue from the J.W. Hunt Physical Education Center. There are accessible parking spaces near the front of each lot. Only vehicles with handicapped stickers may use these slots. No parking is allowed in red zones or on the grass. **Vehicles illegally parked may be towed at the owner's expense.**

Traffic Citations and Appeals

301 No Parking Permit	307 Parking in Handicap Space (\$45)
302 Illegal Parking in Faculty, Staff, or Resident. Hall Area	308 Obstruction of Trash Containers
303 Blocking Gate	309 Parking in No Parking Zone
304 Speeding	310 Parking in Visitor's Space
305 Running Stop Signs	311 Improper Parking (on grass, walks, etc.)
306 Irresponsible Use	312 Parking Across Line
First Violation (Handicap and Visitor Parking) - \$45 First Violation (All Other) - \$25 Subsequent Violations within the Academic Year (Handicap and Visitor Parking) - \$55 Subsequent Violations within the Academic Year (All Other) - \$35 Persons in violation of parking regulations who do not have a valid parking sticker will have their fine doubled.	

The student should contact McMurry Security regarding any error or question concerning a traffic violation. No appeal on any parking violation will be considered unless such is made within five calendar days following the date of the citation.

The University charges the McMurry University Security with the responsibility of creating a safe environment by enforcing the University Parking and Traffic Regulations. This enforcement includes the issuance of warning tickets and violation citations. Fines will be paid to the University's Business Office during regular business hours. When fines are not paid or when there is a clear display of continuous and deliberate disregard for these regulations, specific steps will be taken to ensure compliance with the rules.

- A. If a vehicle is found to have been cited **THREE** times within the year (Fall to Fall) for any parking violation, regardless if the citations are paid or unpaid, the following will take place at a third violation:
 1. A citation will be issued, and
 2. An immobilization warning NOTICE STICKER will be attached to the driver's side window.
- B. If a vehicle is found to have been cited **FOUR** times within a semester for any parking violation, regardless of whether the citations are paid or unpaid, the following will take place at a fourth violation:
 1. The vehicle will be IMMOBILIZED by using a piece of equipment called "THE BOOT". "THE BOOT" is an IMMOBILIZATION DEVICE that is attached to one of the wheels on the vehicle, making it immobilized. Once "THE BOOT" is connected to the car, the University Security Department will remove it after a BOOT REMOVAL FEE of \$50.00 is paid, along with **all** outstanding parking and traffic fines to the business office.
 2. After "THE BOOT" has been placed on the vehicle, an attempt to notify the owner/ operator will be made by the University Security Department. "THE BOOT" will stay on the car for up to THREE DAYS. Suppose the owner/operator does not make the necessary arrangements to pay the BOOT REMOVAL FEE and all outstanding parking and traffic fines within three days. In that case, the immobilized vehicle will be towed at the owner's expense.
- C. After a vehicle has been immobilized a second time within a semester, the operator of the vehicle will be provided a written notice stating that they are prohibited from operating any vehicle on campus until the end of that semester. If the car is observed operating or parking on campus (legally or illegally), a citation violation can be issued, and immobilization and/or towing can occur at the operator's expense.
- D. A vehicle that creates a safety problem/hazard or may endanger the safety of the University community or that is parked illegally in a fire lane, handicapped space, or obstructing traffic on a campus roadway is subject to a citation violation, THE BOOT, and/or towing without notice.
- E. **Appeals-student appeals** can be made by petitioning the Student Supreme Court within five (5) class

days following the date of the citation. Student appeal forms can be obtained in the MSG office in The Nest, Campus Center 111. **Faculty & staff appeals** shall be submitted in writing, using the appropriate appeals form, to the Human Resources Office (Maedgen, Room 221) within five (5) class days following the date of the citation. The Human Resources Office and the employee's supervisor will review the appeal and determine whether to uphold or overturn the citation.

- F. **Faculty & Staff Unregistered Vehicle Policy**—If an employee receives a citation for driving an unregistered vehicle to campus, but usually does drive a registered vehicle to campus, the employee must show proof of registration (an employee permit) to the Human Resources Office (Maedgen, Room 221) within 48 hours, and the ticket will be dismissed.

REMOVING, DISABLING, OR DAMAGING THE IMMOBILIZATION DEVICE IS A VIOLATION UNDER UNIVERSITY REGULATIONS AND CAN LEAD TO UNIVERSITY JUDICIAL ACTION THAT COULD INCLUDE CRIMINAL PROSECUTION.

Speed Limits

The speed limit on all campus roads is 15 m.p.h.

STANDARDS OF DRESS

Neatness and appropriateness of dress are essential at all times. McMurry students are given credit for the maturity to decide what to wear and how to wear it. Dress for the occasion and respect the privilege. Therefore, swimsuits are not appropriate campus wear; please wear a cover-up when going to and from the pool.

STUDENT GRIEVANCE POLICY

Written grievances should contain the following information:

- the complainant's name and contact information
- a clear description of the problem or grievance
- appropriate supporting documentation that is directly related to the grievance
- a description of any subsequent actions taken by the complainant or the University, and
- a description of the desired outcome.

All written grievances received and copies of any responses will be kept on file in the Student Affairs office. Grievances that are unsigned or are not accepted in written format (e.g., grievances received by phone or in person) will not be considered. The student grievance form can be found online at [HERE](#).

The Dean of Students & Campus Life will respond to each grievance within 10 business days of receipt. If no other action is requested, the response will acknowledge receipt of the grievance. If further action is requested, the response will describe the actions to be initiated by the Student Affairs office and any additional information from the complainant that may be required.

Academic Matters

Written grievances about grades will follow the Grade Appeal process as outlined in the University Catalog.

Non-Academic Matters

Written complaints about administrative or other student services should be directed initially to the appropriate office. Still, they may be submitted to the Student Affairs office if a satisfactory resolution is not achieved. Proper documentation would include copies of any relevant contracts, notices, or other official or informal correspondence with the office or other University personnel.

SMOKING AND TOBACCO USE POLICY

All buildings on the campus of McMurry University are tobacco-free. Tobacco is defined as all tobacco-derived products, including and not limited to cigarettes (e.g., clove, bidis, kreteks), electronic cigarettes, vapes, cigars and cigarillos, hookah-smoked products, pipes, and oral tobacco (e.g., spit and spitless, smokeless, chew, snuff) and nasal tobacco (e.g., snus). It also includes any product intended to mimic tobacco products, contain tobacco flavoring, or deliver nicotine other than for cessation.

Smoking, dipping, or chewing any form of tobacco as defined above is not allowed in any building on campus. Smoking is not permitted within twenty (20) feet of an entrance of any building on campus. (*Complies with the City of Abilene Ordinance, Chapter 10, Article III, Division 2, SMOKING of the Code of the City of Abilene.*) Designated areas have been established for students to smoke outside of the buildings. In accordance with university and NCAA rules and regulations, the use of tobacco at any athletic event is prohibited.

EXPRESSIVE ACTIVITY POLICY

Definition

Expressive activity is defined as any speech or expressive conduct protected by the First Amendment to the United States Constitution or by section 8, article 1 of the Texas Constitution, and includes assemblies, protests, speeches, distribution of written materials, the carrying of signs, and the circulation of petitions. Expressive activity DOES NOT include activity that occurs in class/laboratory settings overseen by McMurry faculty members. Expressive activity is NOT prohibited in forums that are, by tradition or designation, to be utilized for mission-related communication, which forums include, but are not limited to, residence halls, faculty and staff offices, academic buildings, administrative buildings, the Campus Center, the Jay Rollins Library and computer labs.

External Groups

External individuals/groups are defined as those individuals who do not currently work or study at the University or by groups that the University does not officially recognize.

Internal Groups

Internally sponsored expressive activity is defined as activity supported by individuals who currently work or study at the University either on a full-time or part-time basis, and/or in groups that are officially recognized by the University.

Scope

This policy extends to the McMurry University main campus and the off-campus instructional site (OCIS) known as the Patty Hanks Shelton School of Nursing (PHSSN) (hereinafter referred to as “campus” or “campus community”). It is intended to include all employees and students of McMurry University, as well as entities subject to the authority of the governing structures of the University. This policy shall not be construed as extending to entities operating within a contractual or part-time arrangement with the University, nor shall it include any OCIS operating as a public or private entity.

Policy

McMurry University values open dialogue and the exchange of ideas in a manner that is consistent with the University’s education-related mission. Within this context, a recognized member of the campus community may engage in expressive activity as long as the activity maintains the dignity of and is consistent with the mission of the University and does not infringe on the rights of others. Additionally, any member of the campus community or student organization planning to engage in expressive activity must uphold and reflect the spirit of these expectations. Those who choose to observe and/or listen to such communication activities bear the responsibility of recognizing and honoring the right of free speech.

McMurry reserves the right to control the time, place, and manner of expressive activity occurring on campus and obligates all entities subject to the governance and authority of the University. As a private University, McMurry prohibits such expressive activity from external individuals/groups... Internally sponsored expressive activity is permitted based upon the University policy as described herein. Only members of McMurry University may organize expressive activity on campus; therefore, students, faculty, and staff are required to have their McMurry University ID Card or official nametag in their possession to verify their ability to participate. Guests/lecturers/speakers should have a guest lanyard or other official nametag when they are participating in an expressive activity.

Expressive activity advocating violence or illegal activity will not be tolerated. Activities must not disrupt McMurry University functions or impede access to or use of campus facilities. The use of shouting or amplified sound in such a manner that facilitates disruption of University mission-related functions is likewise not condoned. This does not relate to microphones used in spaces typically scheduled for assemblies, such as Matthews Auditorium, the Mabee Room, Radford Auditorium, Carleton Chapel, the President's Board Room, Bishop's Hall, the library atrium, athletic venues, or the campus center amphitheater.

The University's public streets, parks, sidewalks, and similar common areas are generally available for internally sponsored expressive activity. Other parts of campus may become temporarily available for such internally sponsored expressive activity as designated by the University. Obstructing or impeding the flow of vehicular traffic or pedestrian traffic is prohibited.

Student organizations or individual students must register the expressive activity with the Dean of Students (or designee) three class days (72 hours) in advance and follow all guidelines. McMurry employees must register the expressive activity with the Director of Campus Events (or designee) three business days (72 hours) in advance and follow all campus event guidelines. The appropriate administrators will determine whether the sponsoring organization needs to secure additional resources based on the nature and crowd size of the event. If the organizers of the event are expecting a crowd of 25 or more, they may be asked to reserve space and obtain security.

Signage, leaflets, or other distributable or displayable materials will be reviewed before expressive activity for approval. Signage must be constructed of soft material such as cardboard or cloth and should not be attached to rigid sticks or poles. The presence of any animals or structures such as tents, stages, scaffolds, tables, benches, and chairs must be approved before usage. Review and approvals for such requests will come from the Dean of Students (or designee) for students or the Director of Campus Events (or designee) for McMurry employees. Those individuals wishing to plan or sponsor expressive activity as defined by this policy will receive information from the appropriate administrators regarding allowable activities, prohibited items and activities, and consequences of non-compliance with the guidelines.

Activities deemed to be outside the parameters of this policy may be subject to any due process procedures established by the University and may culminate in sanctions, suspension, removal, or termination of employment as deemed appropriate by the governing structures of McMurry University.

UNIVERSITY CATALOG

The University catalog is published every year. It is, in effect, an agreement between the student and the University. It contains vital information concerning academic requirements, financial charges, deadlines, and other regulations of McMurry. The student is responsible for being familiar with all of this information.

CAMPUS SAFETY INFORMATION

Campus Security Report: Annual Student Right to Know Report

1. Annual Crime Statistics

Offense	Year	On Campus Property	Residential Facilities (A Subset of On-Campus)	Public Property
Murder / Non-negligent Manslaughter	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
Negligent Manslaughter	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
Sex Offenses, Forcible	2021	2	2	0
	2022	2	2	0
	2023	0	0	0
Sex Offenses, Non-Forcible (incest or statutory rape)	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
Robbery	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
Aggravated Assault	2021	0	0	0
	2022	0	0	0
	2023	1	1	0
Burglary of Structure	2021	0	0	0
	2022	0	0	0
	2023	7	0	0
Motor Vehicle Theft	2021	0	0	0
	2022	0	0	0
	2023	2	0	0
Arson	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
Hate Crimes	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
Illegal Weapons Possession Arrests	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action	2021	0	0	0
	2022	1	1	0
	2023	0	0	0
Drug Law Arrests	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
Drug Law Violations Referred for Disciplinary Action	2021	10	8	0
	2022	8	8	0
	2023	2	2	0
Liquor Law Arrests	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
Liquor Law Violations Referred for Disciplinary Action	2021	7	7	0
	2022	6	6	0
	2023	6	6	0
Domestic Violence	2021	0	0	0
	2022	0	0	0

	2023	0	0	0
Dating Violence	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
Stalking	2021	0	0	0
	2022	0	0	0
	2023	0	0	0
Unfounded crimes - A crime is considered unfounded for <i>Clery Act</i> purposes only if sworn or commissioned law enforcement personnel make a formal determination that the report is false or baseless.	2021	0	0	0
	2022	0	0	0
	2023	0	0	0

2. McMurry University Security Department Authority and Jurisdiction

Campus Security acts as agents of the University in enforcing the policies of the University. They do not have the authority to arrest individuals. Campus Security maintains a good working relationship with the Abilene Police Department and calls them for assistance as needed.

All security members, students, faculty, and staff are encouraged to report safety and policy violations promptly to the appropriate agencies. The Student Affairs Office is responsible for coordinating all security matters and will monitor the program.

3. McMurry Security Department Location and Contact Information,

- McMurry University Security office is located in President Hall at 2249 Sentinel Drive
- Contact information:
 - Phone: (325) 793-4666
 - Email: security@mcmurryadm.mcm.edu
- There are six emergency call stations, each illuminated with blue lights, stationed throughout the campus. Each call station has a button that automatically connects to the Security officer on Duty with the touch of that single button.

4. General Procedures for Reporting a Crime or Emergency

Police, Fire, or Medical Emergencies may also be reported to the City of Abilene 911 Call Center by dialing 911. All 911 calls originating from campus phones are also reported to McMurry Security by the Abilene 911 Center for immediate response by APD personnel and other emergency service personnel as needed.

Victims of off-campus crimes or incidents may report the offense to the Abilene Police Department at 325-673-8331 or 911. Students who are victims of off-campus crimes or incidents may also contact McMurry Security for assistance with the APD reporting process.

5. Confidential Reporting Procedures,

Victims of crime who do not wish to pursue their matters through either the criminal justice system or the university's judicial system are still encouraged to file confidential reports with the McMurry Security Department.

With a victim's permission, the Director of Security or his designee can file a report detailing the incident while protecting the reporting party's identity. The filing of confidential reports accomplishes two purposes: 1) addresses the anonymous victim's future safety, and 2), By being informed about the incident, the McMurry Security Department can more accurately quantify crimes and determine patterns of activities; such analysis can be a factor in McMurry Security decision to issue Timely Warnings and create an reactive plan of action to bring a halt to the

reported criminal activities. Crimes reported confidentially are included in McMurry's Annual Crime and Fire Safety Report.

6. Missing Student/Persons Procedures

McMurry University is committed to creating and maintaining an environment that promotes the safety and well-being of its students. To this end, the University established the following policy and procedure to identify and assist enrolled McMurry students who reside in on-campus housing and who have been reported missing for more than 24 hours. This policy is enacted in compliance with the requirements outlined in the Higher Education Opportunity Act of 2008.

- At the beginning of each academic year, McMurry Residence Life Staff will inform students residing in on-campus housing that McMurry will notify either a parent or an individual selected by the student no later than 24 hours after the time the student is determined to be missing. This information will include the following:
 - Students have the option of identifying an individual to be contacted by McMurry University no later than 24 hours after the time the student has been determined to be missing. Students can register this confidential contact information through the Housing and Residence Life Office.
 - If the student is under 18 years of age and not an emancipated individual, McMurry University is required to notify a custodial parent or guardian not later than 24 hours after the time that the student is determined to be missing.
 - McMurry University will notify the appropriate law enforcement agency no later than 24 hours after the time that the student is determined to be missing.
 - If McMurry Security has been notified and decides that a student who is the subject of a missing person report has been missing for more than 24 hours and has not returned to campus, McMurry University will initiate the emergency contact procedures in accordance with the student's designation.
- McMurry University will follow the following notification procedure for a missing student who resides in on-campus housing:
 - Any person who suspects that an on-campus resident has been missing for more than 24 hours should immediately contact McMurry Security, Housing and Residence Life Office, or the Student Affairs Office. Any information regarding a suspected missing student provided to the Housing Office or the Student Affairs Office will be immediately reported to McMurry Security.
 - Once McMurry University receives a missing student report via the Student Affairs Office, McMurry Security, Residence Life & Housing Office, or other source, the following offices will be notified:
 - McMurry Campus Safety & Security Office
 - Dean of Students
 - Director of Residence Life & Housing
 - President of the University
 - Vice President for Academic Affairs
 - MERT person on duty
 - Any official missing person report relating to this student shall be referred immediately to McMurry Security.
 - If McMurry Security, after investigating the official report, determines the student has been missing for more than 24 hours, the Dean of Students will contact the individual identified by the student, the custodial parent or legal guardian if the student is under 18 and not emancipated, or local law enforcement if these do not apply.

- Upon notification from any entity that any student may be missing, McMurry University may use any of the following resources to assist in locating the student. These resources may be used in any order or combination.
 - Through the Residence Life & Housing Office, the Resident Assistants may be asked to assist in physically locating the student by keying into the student's assigned room and talking with known friends and acquaintances.
 - Security may search on campus public locations to find the student (library, dining hall, Campus Center, etc.).
 - Security may issue an ID picture to assist in identifying the missing student.
 - The Student Affairs Office may try to contact known friends, family, or faculty members for the last sighting or additional contact information.
 - Student Affairs or academic departments may be contacted to seek information on the last sighting or other contact information.
 - Security may access card access logs to determine the last use of the card and track the card for future use.
 - Security may access vehicle registration information for vehicle location and distribution to authorities.
 - Information Services may be asked to look up email logs for the last login and use of the McMurry email system.
 - If there is any indication of foul play, the local police department will immediately be contacted for assistance.

7. Crime Prevention and Awareness Programs

1. During fall orientation, all new first-year students are briefed on security, safety, and the prevention of crimes.
2. During each opening residence hall meeting, this information is received.
3. During the school year, programs are presented to students and employees on how to protect themselves from crime on campus.

8. Emergency Notifications, Timely Warnings & Alerts

The McMurry Security Department strives to keep the campus and campus community safe. A vital tool McMurry Security uses is informing the campus community about specific situations or events on or near campus that could pose an ongoing or continuing threat to the campus or the McMurry community, with prior approval by the Dean of Students.

Emergency Notifications:

Should a situation arise either on or near campus that, in the judgment of the McMurry Security Director of Security or his designee, constitutes an ongoing or continuing threat to the campus or campus community, a campus wide "Emergency Notification" alert, with prior approval by the Dean of Students, will be issued through the university's campus e-mail system and the McMurry ALERT text messaging system. These messages will be sent to all students and faculty/staff members. McM Alert will be used to communicate important information during any potential emergency, such as a snow delay or closing, homeland security advisory, weather warning, gas leak, fire, crime watch, or power failure.

When possible, Emergency Notifications and Timely Warnings (discussed below) will also be distributed and displayed in prominent locations on campus, including entrances to residence halls, academic buildings, and the Garrison Campus Center.

Appropriate follow-up, including information about the situation's further evolution or resolution, will also be disseminated as soon as possible.

Timely Warnings:

Similarly, anytime that the McMurry Security Director or designee determines that a Clery Act reportable crime has occurred on or near the McMurry campus, non-campus facilities, or within other Clery defined applicable geography about campus, which in the judgment of the McMurry Security Director or his designee, in conjunction with the Dean of Students, could pose an ongoing risk to the campus community, a “Timely Warning” will be distributed. The Clery-related Timely Warnings will be distributed primarily through the McMurry email system and/or McMurry ALERT. Additionally, Clery-related Timely Warnings may also be announced via the university student newspaper and postings of flyers at residence halls, academic buildings, and the Garrison Campus Center. Clery-related Timely Warnings will be issued as timely as possible after confirmed information becomes known to McMurry University Security or appropriate university officials and will be updated as necessary to provide current information. The Timely Warning will detail the facts known as to what occurred, where it occurred (as reasonably possible without inadvertently identifying victims, i.e., “at a residence in the 2200 Block of S 14th St ...” as opposed to “...at 2218 S 14th St, Abilene, TX.”) Additionally, the Timely Warning will provide information related to the elements of the crime committed and general safety and awareness information that members of the campus community can use in their personal efforts to prevent becoming a victim of a crime. Timely Warnings will be updated whenever new and confirmed information is received that would serve to expand or resolve the warning situation.

Because of their broader scope, not every Emergency Notification will trigger a simultaneous Timely Warning. Likewise, not every Timely Warning will automatically generate an accompanying Emergency Notification.

9. Access to Campus Facilities

- A. McMurry University Campus Security provides campus security. The primary responsibility of Campus Security is to keep the residence halls and campus crime-free and safe for our students. Security should be contacted for any notable problems with campus facilities, and will call required maintenance if needed.
- B. During regular business hours, the University (excluding Residence Halls) will be open to students, parents, employees, contractors, guests, and invitees.
- C. Access to campus facilities after hours is limited to those with proper University identification or authorization. University housing staff control entrance into the halls after hours and watch for any safety threats to residents. University housing will alert the Secretary of any significant problems.
- D. Residence Halls are secured 24 hours a day. Access to these residence halls is limited to the residents of the halls by way of our access control system, which utilizes the university IDs. Residence Hall staff oversee access to the residence of each Hall.

10. Alcohol/Drug Policies and Information

McMurry University strongly supports the provisions of the Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226). The following information is provided at least annually to all students and employees of the University under the “Drug Free Schools and Campuses” portion of the above-stated law.

Standards of Conduct. As clearly stated in the McMurry University *Student Handbook*, the unauthorized use, possession, or distribution of alcohol and illegal drugs is prohibited on the McMurry University campus. The McMurry University Faculty Handbook reinforces this policy for employees.

Legal Sanctions. Texas legal sanctions for the unlawful possession, use, or distribution of illicit drugs and alcohol vary from class C misdemeanors with fines not to exceed \$200.00 to felonies of the first degree with confinement for life.

Federal sanctions closely parallel those of Texas. More detailed information is available on request from the Student Affairs Office or the local police department. McMurry University will cooperate with all law enforcement agencies in the investigation of drug and alcohol abuse.

Health Risks. Health risks associated with the use of illicit drugs and the abuse of alcohol vary a great deal and

are too numerous to list here. The bottom line is the risk of death as a result of abuse. Detailed materials are available through the Student Affairs Office or the Health Services Office.

Drug and Alcohol Counseling. Counseling is available through Counseling Services, Health Services, and Religious & Spiritual Life. Publications and lists of materials are available in the library for student and employee use. Referral to treatment and rehabilitation programs, as well as to other community counseling services, is available in the Counseling Services office. All requests will be kept confidential.

University Sanctions. Any student who is found responsible for violating drug policies as outlined in the Student Code of Conduct may be suspended or expelled from McMurry University. Any student athlete found accountable for violating drug policies as outlined in the Student Code of Conduct may also be subject to loss of eligibility under NCAA rules and regulations. Any employee found responsible for the same offense faces disciplinary action up to immediate termination of employment. Alcohol abuse is punishable by disciplinary action up to and including expulsion.

The *Student Handbook*, staff, and faculty handbooks outline the University's policy on drug and alcohol abuse. McMurry University will conduct a biennial review to ensure the abuse program is effective and that stated sanctions are consistently enforced. Changes will be implemented as needed. Questions should be directed to the Student Affairs Office.

11. Campus Sex Crimes Prevention Act

The University Nurse attempts to promote awareness in preventing rape, acquaintance rape, and other forcible and non-forcible sex offenses by providing programs and literature for the campus community. Orientation programs for new students cover campus security and discuss ways to avoid situations where sex crimes might occur. Residence hall meetings stress personal safety and the importance of watching out for each other. Seminars are held for students and staff during the year.

Students should report any sex offense immediately to their Residence Director, Resident Assistant, and University Nurse or the University Chaplain. Any evidence for the proof of a criminal offense should be protected and reported to Campus Security. The student has the option to notify the proper law enforcement authorities of sex crimes. Campus Security or other University staff are always ready to help in the notification process if requested by the student.

Counseling Services, Health Services, and the University Chaplain are available for on-campus counseling and will refer, as requested or needed, to off-campus counseling. Victims of sex offenses can be assured that all contact with University staff will be kept in strict confidence.

12. Policies Regarding Sex Offenses/Offenders/Crimes of Violence, Disclosure of Disciplinary Proceedings

Registration of Sex Offenders

The "Campus Sex Crimes Prevention Act" is a federal law enacted on October 28, 2000, that provides for the tracking of convicted, registered sex offenders enrolled as students at institutions of higher education, or working or volunteering on campus.

This act amends the Family Educational Rights and Privacy Act of 1974 to clarify that nothing in that Act may be construed to prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders and requires the Secretary of Education to take appropriate steps to notify educational institutions that disclosure of this information is permitted.

Information about registered sex offenders may be found on the Texas Department of Public Safety web page at: https://records.txdps.state.tx.us/DPS_WEB/Sor/index.aspx.

Every effort will be made to ease the trauma for the victims of sex offenses. Changes in academic schedules and

campus living arrangements will be made if requested by the victim, if these options are reasonably available. Judicial action, as outlined in the Student Handbook, will be taken against those found in violation of sex offenses. The complainant and the accused are entitled to the same opportunities to have others present during conduct procedures. Both the complainant and the accused shall be informed of the outcome of any conduct action taken by the University (in accordance with the Student Code of Conduct). Judicial action taken regarding rape, acquaintance rape, or other forcible or non-forcible sex offenses can lead to actions up to and including expulsion from the University.

13. Emergency Response and Evacuation Procedures

Emergency Response

The McMurry Emergency Response Team (MERT) has been established to respond to all emergencies that occur on campus and affect the McMurry community. MERT consists of the University President, Vice President for Academic Affairs, Director of Facilities and Campus Planning, Dean of Students & Campus Life, Director of Security, and a marketing staff member.

McMURRY EMERGENCY RESPONSE PLAN

**In a life-threatening emergency, call 911
Report all campus emergencies to McMurry Security.
(325) 793-4666**

Evacuation Information

Evacuate the building using the nearest exit or alternate if the closest exit is blocked.

Do not use elevators!

Take all personal belongings (keys, purses, wallets, etc.).

Secure any hazardous materials or equipment before leaving.

Follow directions given by the Building Emergency Communication Person.

**If you need assistance, establish procedures in advance
with Disabilities Services, your instructor, or classmates.**

<u>Fire-Smoke-Explosion</u>	<u>Campus Violence</u>	<u>Weather Warnings</u>	<u>Illness-Injury-Accidents</u>
<ul style="list-style-type: none"> • Activate the nearest fire alarm and immediately contact the McMurry Security. • Evacuate the building. • Return to the building only when you are authorized to do so by Campus Security or the Abilene Fire Department 	<ul style="list-style-type: none"> • Do not attempt to intercede or restrain an aggressive individual. • Contact McMurry Security immediately for assistance. • Encourage others not to become involved; if possible, leave the area. 	<ul style="list-style-type: none"> • Listen for internal warning sirens. • Stay away from windows and exterior doors. • Immediately move to 1st floor hallways • Remain in the shelter area until an all-clear signal is sounded. 	<ul style="list-style-type: none"> • If the injury or illness is serious or life-threatening, contact 911 immediately. • If the injury or illness is not serious or life-threatening, ask the individual what assistance is needed. Contact McMurry Security for assistance.

Tornado Preparedness

- Listen to your radio or TV. A tornado “watch” tells a person to go about their business, but to keep an eye on the sky and in touch with weather statements. A tornado “warning” tells people of an actual sighting or radar indication and urges those “in the danger path” to take immediate cover. If Abilene is in immediate danger, take immediate shelter.
- When a warning is issued for the immediate area, take cover. If you have limited time, the basement or an interior hallway on a lower floor is safest. Upper stories are unsafe. If there is no time to descend, a closet or small room with stout walls or an inside hallway will give some protection against flying debris. Otherwise, hide under some heavy furniture. In all cases, try to stay away from windows of any type.
- If there is adequate time, you should go to one of the following shelters during the school day: Library basement, Campus Center AEC, Bookstore, Campus Center 113, Radford, Gold Star, or Education building basement.

- If you are caught outside, move away from a tornado's path at right angles. If there is no time to escape, lie flat in the nearest depression, such as a ditch or ravine. If you are in a car, get out and lie in a ditch if possible.

University Housing

If possible, Campus Security will notify the staff in Residence Life and direct them to implement tornado-warning procedures. Generally, students in university housing should move immediately to the lower hallways. Lower floor residents will take mattresses to help protect individuals from debris. Students should stay away from the lobby and lounge areas. If there is no time, and you are unable to descend to a lower floor, you should go immediately into the hallway and protect yourself with your mattress.

14. Annual McMurry HEOA Fire Safety Report

McMurry Residence Halls Fire Report	Total Fires in Each Building	Fire Number	Cause of Fire	Location	Injuries	Deaths	Value of Property Damage Caused by Fire
Gold Star	0	0	0		0	0	0
President	0	0	0		0	0	0
Hunt	0	0	0		0	0	0
Martin	0	0	0		0	0	0
Campus Apartments	0	0	0		0	0	0

Facility	Fire Alarm Monitoring Done Off-Site	Full Sprinkler System	Smoke Detectors	Fire Extinguisher Devices	Evacuation Plans & Placards	Number of evacuation Drills each calendar year.
Gold Star	X		X	X	X	
President	X		X	X	X	
Hunt	X	X	X	X	X	
Martin	X	X	X	X	X	
Campus Apartments	X	X	X	X	X	

MCMURRY STUDENT GOVERNMENT

The McMurry Student Government (MSG) consists of members of the Student Body who are elected to act as the voice of the students, legislate, and strive toward improving campus life on behalf of the Student Body that they represent. By acting as the voice of the Student Body, MSG is to communicate to the administration, faculty, and other organizations both on and off campus the message of the students. By legislating, MSG works toward refining the policies and regulations of the University and the Constitution to accommodate the changing needs of the Student Body. By striving to better campus life, MSG creates and organizes events and activities for the general student body.

STUDENT PARTICIPATION IN INSTITUTIONAL DECISION-MAKING

Most standing University committees have several students serving on them to provide input into the decision-making process. Each committee typically appoints these students at the start of the school year. The McMurry Student Government appoints students to various Board of Trustees committees for the fall and spring meetings. In addition, at multiple times during the school year, open forums are conducted by the president and other University officials to gain student input and feelings on issues as they arise. McMurry Student Government interacts with the administration throughout the school year on student concerns and needs.

STUDENT BODY OF MCMURRY UNIVERSITY

The Student Body is composed of all McMurry students enrolled for at least 12 semester hours. Those carrying less than twelve semester hours are affiliate members of the Student Body.

The McMurry Student Government (MSG) consists of those students elected by the entire Student Body as their representatives. This body meets each Monday at 6:30 p.m. in Bishop's Hall. MSG is always happy to hear the ideas and feelings of students. Suggestions can be brought by the MSG office (Rm 130), in the Garrison Campus Center, at any time.

Some of the activities involving the MSG include sponsoring various social activities, planning Homecoming, creating better relations between McMurry and other colleges, providing for student elections, assisting in Student Preview, participating in numerous conferences, financing activities of the Student Body, and representing student opinions on campus issues.

CONSTITUTION OF THE STUDENT BODY OF MCMURRY UNIVERSITY

We, the students of McMurry University, to realize our responsibilities in setting the educational, social, and spiritual atmosphere of the University, to communicate effectively with the faculty and the administration, to provide a field for practical citizenship and leadership, and to ensure academic freedom for the entire University community, do hereby ordain and establish the Constitution of the Student Body of McMurry University.

Article I. The Student Body

Section 1. Definition

The name of this organization shall be the Student Body of McMurry University.

Section 2. Membership

- A. Every student upon having registered for at least 12 semester hours at McMurry University, the only exception being graduating seniors enrolled for less than 12 hours, shall be a bona fide member of the Student Body and shall be entitled to all rights and privileges stated in this constitution.
- B. Every student who is not a graduating senior and is enrolled in McMurry University for less than 12 semester hours shall be an affiliate member of the Student Body. Affiliate members are entitled to all rights and privileges stated in this constitution except the right to vote in elections, run for office in the McMurry Student Government, or be associated with a social club in any capacity, except being an inactive member.
- C. Advisory members to the Student Body shall be the Dean of Students & Campus Life and several

faculty advisors to be specified by the Executive Council each year. The duties of the advisory members to the Student Body shall be to attend committee meetings upon invitation, clarify questions when called upon, assist in the promotion of the McMurry Student Government and its resolutions, and to attend McMurry Student Government Senate sessions when possible. They shall exercise no vote and have no veto power.

Article II. Classes

Section 1. Membership

- A. Class membership shall be defined according to the class of entry. A student desiring to become a candidate for a student government office will apply for the class council according to their class of entry, as specified by official Registrar records.
- B. "Class of Entry" shall be defined as four plus the year of entry. For example, a student entering in the fall of 2009 would be a member of the Class of 2013.
- C. A student may vote and be a candidate for office in that class of which the student is a member, or, in the case of spring elections, a member of the class in which the student will be by the following fall semester.
- D. Exceptions are as follows:
 - a. If a candidate is classified higher than their entry class and their entry class senate is full, the president may appoint them to the senate of their classification with the approval of the whole senate (as long as no other candidates are willing to take the position).

Section 2. Class Council

- A. Each class council shall consist of a class president and five senators.
- B. A member of a class council who advances in classification at the beginning of the spring semester shall retain his/her office for the remainder of the term of office.

Article III. McMurry Student Government

Section 1. Definition

The McMurry Student Government shall consist of an executive body, a legislative body, and a judiciary body.

- A. The executive body shall consist of an Executive Council consisting of a president, a vice president, a treasurer, a secretary who does not have voting privileges, and an attorney general who does not have voting privileges.
- B. The legislative body shall consist of a Senate composed of five senators from each class, the four class presidents, and the Executive Council. The Attorney General shall serve in the Senate as a special advisor with no voting power.
- C. The judiciary body shall consist of the attorney general and a Student Supreme Court of four justices and one chief justice.

Section 2. Qualifications

- A. A candidate seeking office in the McMurry Student Government must be a bona fide member of the McMurry Student Body for at least one complete semester before holding office, except for freshman senator and freshman class president candidates. The candidate must have an overall grade point average of 2.0 or better on hours taken at McMurry University and must maintain a 2.0 or better grade point average on McMurry coursework throughout the respective term of office.
- B. Any officer mentioned in Article III, Section 1 failing to meet and to maintain any of the qualifications related to that officer's position shall be subject to disciplinary action, including expulsion from McMurry Student Government, as determined by the Executive Council.

Section 3. Presidential Vacancies

If a vacancy occurs in the office of the president, the vice president shall assume the president's office.

Section 4. Other Vacancies

Other vacancies, except the vice president, will be filled by appointment of The president, with the approval of the Senate.

Section 5. Summer Sessions

- A. No elections shall be held during summer sessions.
- B. Summer sessions may be used to raise, lower, or maintain an overall grade point average.

Section 6. Compensation

- A. The President, Vice President, Traditions Chair, Treasurer, Attorney General, and the Secretary of the Executive Council are to be compensated in a manner equivalent to the Work-Study Program in existence during their terms of office.
- B. Hours worked by the executive council shall be fulfilled between the hours of 8:00 a.m. and 10:00 p.m.

Article IV. Elections

The power for establishing general election procedures and regulations may be found in Article I, B of the Constitution Bylaws.

Article V. Executive Department

Section 1. Executive Council Powers

- A. To propose the Student Body budget for its term in office.
- B. To plan the dates for elections to be held during its term of office.
- C. To disseminate publicity and to correspond in the name of the Student Body.
- D. To delegate the activities and responsibilities of the McMurry Student Government to those committees, officers, and individuals specified by the Constitution.
- E. To coordinate and execute the provisions stated within this constitution in the manner deemed most appropriate by the Executive Council.
- F. To act on behalf of the members of the Student Body.
- G. To select or to remove, with the approval of the Senate, a secretary of the Executive Council.
- H. Appoint some number of faculty advisors to the Student Body.
- I. To act as the chief liaison between the McMurry Student Government and the Student Body to the Board of Trustees, the faculty, and the administration.

Section 2. The President

- A. The president of the McMurry Student Government shall, by nature of the office, be the chief officer of the Student Body, shall preside over the Senate, shall sign all contracts which might in any way bind the Student Body, and shall enforce all laws of the Student Body and all provisions of this constitution.
- B. The president shall have the power to call the Senate into session, both special and regular.
- C. The president shall have the following additional powers:
 - 1. To create committees, both standing and special, from the Student Body to execute student laws and to carry out the various functions of the Student Body.
 - 2. To order the expenditure of monies of the Student Body as provided in the budget and such emergency expenditures as provided by the Senate.
 - 3. To appoint the chief justice and four justices of the Student Supreme Court, subject to the approval of the Senate.
 - 4. To veto, or to sign into effect, all Senate bills, laws, and actions.
 - 5. To act with emergency powers, when necessary, in the name of the Student Body and with the advice of the Senate when possible.
 - 6. To vote in the Senate in the case of a tie vote.
 - 7. To approve all official communications, whether written or oral, for the McMurry Board of Trustees and its members.
 - 8. To serve on any McMurry Student Government committee that the President wishes and to serve on any University committee to which the President is invited.

9. To remove executive appointees with the approval of the Senate.
10. To fill vacancies, except for the vice president, with the approval of the Senate.
11. To sit as an ex officio member of the McMurry Board of Trustees.
12. To appoint two student members to the Judicial Review Board, with the approval of the Senate.
13. To temporarily and at their own discretion transfer any of their administrative duties to other members of the McMurry Student Government.
14. To make McMurry Student Government check requests with the Vice President or Treasurer co-signing.

Section 3. The Vice President

- A. The vice president shall act as president of the Student Body in case of the absence or the temporary inability of the president; shall succeed to the office of president in the event of the resignation, lack of qualification, or permanent inability of the president.
- B. The vice president shall be a voting member of the Senate.
- C. The vice president shall serve as chairman over all social activities that are controlled by the Student Body, excluding Homecoming and Spring Thing.
- D. The vice president shall serve on any University committee to which the Vice President is invited.
- E. The vice president shall sit as an ex officio member of the McMurry Board of Trustees.
- F. The vice president may temporarily and at their own discretion transfer any administrative duties to other members of the Student Body.
- G. The vice president may make McMurry Student Government check requests with the President or Treasurer co-signing.
- H. The vice president shall provide executive assistance to the executive council when deemed necessary.

Section 4. The Treasurer

- A. The treasurer shall be responsible for keeping a complete, accurate, and current record of all Student Body funds as appropriated by the official McMurry Student Government budget. A full account of each debit and credit shall be reported at the first monthly session of the Senate, or as requested by any McMurry Student Government official.
- B. The treasurer will have the power to sign all Student Body checks with the President or Vice President co-signing.
- C. The treasurer shall serve on any University committee to which the treasurer is invited.
- D. The treasurer may make McMurry Student Government check requests with the President or Treasurer co-signing.
- E. The treasurer shall serve as the chairperson of the appropriations committee.

Section 5. The Traditions Chair

- A. The Traditions Chair shall be responsible for all annual traditions of the McMurry Student Government, including Homecoming and Spring Thing.
- B. The Traditions Chair shall be a voting member of the Senate.
- C. The Traditions Chair shall serve on any committee to which the Traditions Chair is invited.
- D. The Traditions Chair shall aid the Sophomore Class president in ensuring the Freshman Tipi is put up properly.

Section 6. Attorney General Powers

- A. To represent the McMurry Student Government in Student Supreme Court cases to which it is a party.
- B. To represent members of the Student Body in Student Supreme Court cases in which they are deciding.
- C. To advise the Senate and the Executive Council in matters related to the constitution.
- D. In cases in which the McMurry Student Government and a member or members of the Student Body are both parties, the attorney general shall represent whichever party they may wish.
- E. To act as parliamentarian of the Senate
- F. To see that all opinions of the Student Supreme Court are written and signed by the chief justice.
- G. To keep all opinions on file in the McMurry Student Government Office.

Section 7. The Executive Secretary

- A. The secretary shall keep minutes and disseminate the minutes for the Senate.
- B. The secretary shall serve as the Chair of the Organizations Committee
- C. The secretary shall serve on any university committee to which the secretary is invited.
- D. The secretary shall have no voting powers in the Senate.

Article VI. Legislative Department

Section 1. General Provisions

- A. The Senate shall meet at least once a week during the regular semester, with changes or additions in the aforementioned schedule being made by the president.
- B. A simple majority of the total membership of the Senate shall constitute a quorum to do business. Roll shall be taken, though a quorum may not be present. A simple majority of a quorum shall be required for the passage of any company before the Senate, except as may be specifically provided to the contrary herein.
- C. The sessions of the Senate and of its committees shall be open, unless a closed session is called by the presiding officer of the Senate or of the committee.
- D. Each class shall hold a class meeting once a semester. The meetings shall serve as a way to engage the prospective class in mass as well as gather ideas and concerns relevant to that class.
- E. The Senior Class shall be the only class allowed to fundraise for the sole purpose of giving a gift back to campus. Any funds not used shall be given to the next class for the same purpose.

Section 2. Rules of Conduct

The Senate may determine the rules of its own proceedings, punish its members for disorderly behavior, and, with the concurrence of three-fourths of its membership, expel a member.

Section 3. Powers

- A. The Senate shall have the power to approve all appointments by the president of the Student Supreme Court justices, the Senate advisors, the Judicial Review Board, and vacancies in the Senate (except the Vice President).
- B. All legislative actions shall be enacted in the following manner:
 - a. Legislative actions shall be initiated in the Senate through a petition signed by two percent of the total number of members of the Student Body or through a motion made by an individual Senator.
 - b. When a legislative action has been passed, the secretary shall read the law before the Senate and shall enter it into the minutes.
 - c. A legislative action shall automatically take effect in one of the following manners:
 - 1. When the president signs it.
 - 2. When it is passed over the president's veto by a two-thirds majority of the Senate.
 - 3. If, after 10 days from the day it was initially passed by the Senate, it has not been either signed or vetoed by the president.
- C. All legislative actions shall be recorded and kept on file. This file shall be open to all students and to the campus press at all times.
- D. To draw resolutions and bills representing the view of its membership.
- E. To reprimand any member of the McMurry Student Government for violations of the rules and proceedings of McMurry University.
- F. To make all laws which shall be necessary and proper for carrying into execution the powers of this Constitution.
- G. To establish specific election procedures and regulations
- H. To establish the regulations governing those social activities over which the Student Body has control.
- I. To give final approval to those policies governing the recognition and conduct of all student organizations and activities when the Organizations Committee develops such policies.

Section 4. Minutes

- A. The secretary shall keep a journal of all official proceedings of the Senate. The secretary shall be responsible for maintaining a copy of all minutes on file in the McMurry Student Government office and for seeing that the minutes are posted for student observation following each meeting.
- B. All McMurry Student Government officers and faculty advisors shall receive the minutes of the Senate proceedings before the next meeting. This shall be the responsibility of the secretary.

Section 5. Budget

- A. Two separate general budget bills shall be passed into effect for both the fall and spring semesters of each year.
- B. These general budget bills shall be presented to the Senate for approval by the third session of the fall and spring semesters.
- C. The executive council will formulate the general budget bills.

Section 6. Absences

- A. Roll shall be called immediately following the call to order and following passage of a motion to adjourn. Each Class Council member, Executive Council member, and Supreme Court member shall be responsible for being present at each roll call. Each roll call that is missed shall constitute one-half of an absence.
- B. Any member having four absences of any nature during the course of one semester will be constitutionally expelled from the McMurry Student Government.

Section 7. Committees

- A. McMurry Student Government committees may consist of any number of Senators, Student Body members, or other individuals associated with the University that the president, with the approval of the Senate, appoints.
- B. McMurry Student Government Standing Committees are as follows:
 - a. Election Committee, which the attorney general chairs, shall plan, oversee, and coordinate all McMurry Student Government elections.
 - b. Student Life Committee, which is chaired by the traditions chair, shall coordinate all McMurry Student Government social activities, including Homecoming and Spring Thing.
 - c. Public Relations Committee, which shall formulate and disseminate all McMurry Student Government publicity at the request of the Senate
 - d. Food and Maintenance Committee, which shall seek to convey the concerns of students related to the dining and facility services.
 - e. Intercollegiate Committee, which shall work with the president in seeking to improve communications and common interest with other college or university Student Bodies and their respective student governments.
 - f. Organizations Committee, which, with the consent of the Senate, shall develop policies governing the recognition and conduct of all student organizations and activities, and which shall execute those policies. When this committee is not in session, its functions shall be handled through the office of the president.
 - g. Appropriations Committee shall decide whether the appropriation of money to a specific project or group is beneficial to the Student Body of McMurry University. The committee will, every week, evaluate requests made by groups or individuals that are not currently provided for in the budget. The committee will consider the following criteria in deciding to consider the appropriation of the Student Body's funds:
 - i. A proposal must be submitted to the committee chair in written form no later than two weeks before the scheduled meeting at which it shall be voted on, pending the committee recommendation.
 - ii. The proposal shall contain the following:
 - 1. a projected use of the funds for the purpose of determining whether or not it is beneficial to the Student Body,
 - 2. an explanation of the benefits of the project or activity, for which the funds are

- being requested,
- 3. Failure to report as required by the committee, at the established time, shall result in that group or individual losing the right to petition for funds for a full calendar year from the date on which the report was scheduled to be given, and revocation of McMurry University Student Body organizational recognition
- iii. The committee shall determine an appropriate report from the group or individual on the use of the funds. The committee will consist of the treasurer, vice president, and three senators appointed by the president. The treasurer will act as the chair of the committee and will vote only in the event of a tie. The chair will give weekly reports of the proceedings of the committee. The group or individual wishing to petition the appropriations committee to evaluate their request may start the process by submitting the request to the Treasurer of the McMurry Student Government during posted office hours.
- h. Other committees, as deemed necessary, may be established by the president, but they shall only exist during the term of office of the Executive Council.
- C. No committee action shall take place without the attendance of a simple majority of its members.

Section 8. The Impeachment Clause

- A. To impeach any member of the Executive Council, the following steps must be met in order:
 - a. Only a member of the McMurry Student Government may initiate the impeachment process;
 - b. The petitioner must meet with two university advisors and the Dean of Students;
 - c. The petitioner must have a petition with fifty percent (50%) of the membership of MSG plus one;
 - d. The petitioner must turn in the petition of signatures to the McMurry Supreme Court, which must verify all signatures;
 - e. The Chief Justice will then call and preside over a special meeting of MSG within ten school days after the petition has been turned in to the Supreme Court, there must be a quorum of three-fourths of the entire membership present (excluding the Executive Council);
 - f. The officer under impeachment and the petitioner each have 30 minutes to argue their case in front of the entire body. Time may be divided; however, each side wishes for a rebuttal. The meeting shall be open to the public.
 - g. A three-fourths vote of the entire membership is necessary to impeach.
- B. The following are reasons to impeach a member of the Executive Council:
 - a. Any disciplinary charges brought forth by the school,
 - b. Abuse of power, and
 - c. Disorderly behavior as defined in Article VI, Section 2.
- C. The vote is effective immediately, and the person is no longer a member of MSG.
- D. Members of the Executive Council are neither allowed to sign petitions for impeachment nor vote during the impeachment process. The quorum of three-fourths and the vote tally of three-fourths shall be calculated without the Executive Council.

Article VII. The Judiciary

Section 1. Student Supreme Court Powers

- A. To determine the number of candidates in a runoff election for Class Council positions.
- B. To authorize absentee balloting.
- C. To tally and certify all election results.
- D. To hear and decide cases dealing with a violation of the procedures, guidelines, and laws of elections.
- E. To interpret this constitution and to decide on the constitutionality of any Senate or Executive Council action when petitioned to do so, such decision being binding upon the Student Body.

Section 2. Chief Justice Powers

- A. To call the Student Supreme Court into session.

B. To preside over Student Supreme Court Sessions

Section 3. Judicial Procedures

- A. The jurisdiction of the Student Supreme Court shall extend to all matters arising out of or related to this constitution and any action taken by any person or organization hereunder, as well as all matters involving any member of the Student Body in his/her relationship to the University or any segment thereof not explicitly covered by or subject to jurisdiction under the Constitution of McMurry University.
- B. Cases justifiable before the Student Supreme Court must be initiated by petitioning the Court.
- C. Any member of the Senate or of the Executive Council shall have the right to petition the Court for a decision. Members of the Student Body shall also have the right to petition the Court for a decision. The court must issue its decision to the public within 10 days after the Court receives the petition.
- D. When a suit is brought against any member of the Student Body, the individual against whom the suit is brought shall be informed of the charges at least 48 hours before the hearing of the suit. At the hearing, the individual against whom the suit is brought shall again be informed of the suit's charges, shall be confronted with witnesses, and shall be allowed to call his or her own witnesses.
- E. The court shall present findings to the President and the Dean of Students for further action if deemed necessary.
- F. All cases and controversies heard by the Student Supreme Court shall be speedy and public in nature unless otherwise specified by the Court.
- G. A quorum of a majority of the whole judicial body must be met to hear and make a decision on a case.
- H. The Chief Justice or the Dean of Students must call the Supreme Court into session. If neither can perform the duty, the most senior member of the Supreme Court may call it into session.

Section 4. Vacancies

In case of a vacancy in the Student Supreme Court, the Student Body president shall make another appointment to fill the unexpired term, such appointment to be approved by the Senate. Terms for Student Supreme Court justices shall correspond to the academic year calendar, starting at the beginning of the fall semester.

Article VIII. Amendments

Section 1. Amendments

- A. Any proposed amendment to this constitution, passed by a two-thirds majority of the membership of the Senate at a meeting which has been publicized in one issue of an official McMurry publication before the aforementioned meeting, shall become binding after it has received a majority of the ballots cast in a general election following the publication.
- B. All amendments must be in accordance with the Charter and By-Laws of McMurry University, as interpreted by a committee composed of the five justices of the McMurry Student Government, and at least one McMurry Student Government advisor shall be an ex officio member of this committee.

Section 2. Absorption and Deletion

Amendments shall be absorbed into the body of this constitution, and material no longer valid shall be deleted by the process outlined in Article VIII, Section 1.

Article IX. Ratification and Transition

Section 1. Ratification

This constitution supersedes all previous constitutions of the Student Body and becomes effective upon the completion of the process outlined in Article VIII, Section 1.

Section 2. Transition

Officers elected under the provisions of the constitution, which this constitution supersedes, shall remain in office and exercise their powers and duties of office as outlined in the constitution.

Bylaws for the Student Body

Article I.B. Election Procedures

Section 1. Nominations

- A. Obtain petitions from the McMurry Student Government Office.
- B. Obtain signatures from Student Body members
 - a. Executive Council candidates must obtain 25 signatures from members of the Student Body.
 - b. Senators and class presidents must obtain 20 signatures from the class of which they are a member.
 - c. Obtain verification of grade point average and number of hours from the registrar.
 - d. File a petition in the McMurry Student Government office by the deadline set and publicized by the Executive Council.
 - e. To ensure that officers will be prepared to handle the issues which are questioned, discussed, and resolved by the McMurry Student Government, the following requirements are to be met by students wishing to run for Executive Office:
 - i. must be a full-time student at McMurry,
 - ii. must have served on the Student Government for at least one year (one year being defined as 80% of two consecutive semesters, excluding allowed absences) and,
 - iii. must hold and maintain a minimum GPA of 2.5.

Section 2. Times of the Elections

- A. The election of the Executive Council and the attorney general shall take place on a Tuesday and Wednesday in April, unless it is deemed necessary by the sitting Executive Council to hold elections on the last Tuesday and Wednesday of March to avoid interfering with the Easter holiday or other springtime campus events. Runoff elections, if necessary, will take place within one week of the results.
- B. The election of the sophomore, junior, and senior class councils will take place on Tuesday and Wednesday, following the Executive Council and Attorney General election, in April. Run-off elections, if necessary, will take place on Tuesday of the following week, within one week of the results.
- C. The election of the first-year class council will be held no later than the third Senate session of the fall semester. The Executive Council will set the specific day. Except for petitions and elections dealing with vacancies for vice president, one week will be allowed between the petition deadline and the respective election. Elections dealing with vacancies will be held at a time announced by the Executive Council.

Section 3. General Election Provisions

- A. The following will be declared elected by majority vote:
 - a. Executive Council members,
 - b. Attorney General, and
 - c. Class Presidents.
- B. The senatorial positions will be elected by selecting those five in each class receiving the most votes.
- C. A run-off election will be called:
 - a. If no candidate as described in Section 3, paragraph a., receives a majority of the votes, or
 - b. If there is a tie for any of the five senatorial positions in a class and said tie causes the number of candidates receiving the five highest number of votes to exceed five.
- D. The Student Supreme Court will determine the number of candidates in the run-off election.
- E. Absentee ballot voting will be authorized for any student who will not be physically present on the day of the election.
- F. No electioneering of any kind shall take place on election day within 50 feet of the polls of the election.
- G. There will be no campaign advertisements of a permanent nature. Campaign material will conform to the McMurry Student Government guidelines and will be taken down or removed within 24 hours after the election, and all runoff elections have been finalized
- H. The campaign expenses of any candidate for election to any student office shall not exceed, directly or indirectly, the sum of \$50. An itemized expense account shall be submitted to the Student Supreme Court by each candidate no later than the date assigned by the Executive Council.

- I. Any candidate found by the Supreme Court to have made a willful noncompliance with any of the election procedures must be immediately declared ineligible to hold any McMurry Student Government elective office for the semester in which the noncompliance occurs. If the candidate in question has already become an elected official, the candidate next in line, respectively, according to the number of votes received, shall be declared elected. If this manner of filling the vacancy fails, a new election is to be called. The above procedure applies only to cases of noncompliance with the election procedures.
- J. The transition of newly elected Student Body officials to their respective offices shall occur before the beginning of the week of finals.

Section 4. Vacancies

- A. Vacancies, except vacancies for president or vice president, shall be filled by presidential appointment with approval of the Senate.
- B. Vacancies for vice president shall be filled in the following manner:
 - a. The President of the senior class shall move up and take the position of vice president. At this time, the most senior member, who shall be determined by the senior class senate and the Attorney General, will take the place of the senior class president. The president will appoint a new senior class senate member.
 - b. If at this time the senior class president does not wish to take over the duties of vice president, the senior senate member with the most seniority shall be appointed as vice president.

Section 5. Oath of Office

Elected and appointed McMurry Student Government officials, before commencing their respective terms of office, shall take the following oath of office: "Realizing the high honor and responsibility conferred upon me by my fellow members of the Student Body of McMurry University, I solemnly and honorably promise, to execute to the best of my ability and in accordance with the constitution the duties of my position to which I have been elected (appointed)."

Article II.B. Organizational Recognition

- A. Official recognition of a student organization grants many privileges (see Creating a Student Club or Organization). Some of these include the use of college facilities for meetings and social gatherings, scheduling of events to avoid conflicts, and the use of the University name. These privileges are accorded only to organizations of students who have secured recognition as a campus organization. Students who wish to be recognized as an organization must seek recognition from the Senate and its Organizations Committee by submitting the following information on forms provided by the McMurry Student Government office:
 - a. A constitution, bylaws, and a statement of purpose which includes:
 - i. Intention of the group
 - ii. Those eligible for membership
 - iii. Membership selection process
 - iv. Offices and the functions of those offices
 - v. Names of officers
 - vi. Names of faculty advisors
 - vii. Names of members.
- B. Following recognition, any changes made in the constitution or bylaws of the organization must be submitted to the Organization's Committee.
- C. Temporary recognition will be granted to a group seeking permanent recognition for a period of four weeks, provided that the group supplies the Organizations Committee with the following:
 - a. Name of organization
 - b. Purpose of the group
 - c. Name, address, and telephone number of the student representing the group
 - d. Name of the faculty advisor
- D. Advisors to be chosen by each organization are required. However, McMurry Student Government recognition will not be withheld solely because of the inability of a student organization to secure an

advisor. Advisors are to be considered as a resource for advice; they do not have the authority to control the policy of the organization

- E. By the third session of the Senate each fall semester, each student organization must report the names of its officers and faculty advisors to the Organizations Committee. Failure to submit this report by the required date signifies that the organization has dissolved. The list of officers and faculty advisors must be kept up-to-date. Failure to abide by the regulations stipulated herein or stipulated by the Organizations Committee with the approval of the Senate shall be grounds for the removal of recognition.
- F. All campus organizations must be open to all students without respect to race, creed, national origin, or gender. Organizations may limit their membership to one gender if they justify such limitations in their constitution, and that constitution is not rejected by either the Organizations Committee or the Senate.
- G. In all cases, recognition must be cleared by the Organizations Committee and the Senate, with the Organizations Committee report being delivered to the Senate at least two weeks after the group initially files for recognition.
- H. Any person or organization wishing to file a complaint against any other organization may do so by filing said complaint in the McMurry Student Government office for assignment to the Organizations Committee.

Article II. B. Mr. McMurry and Ms. McMurry

Section 1.

Mr. and Ms. McMurry shall be chosen each fall preceding Homecoming in a general election by the sophomores, juniors, and seniors of the Student Body, with the winners receiving a majority of the total votes cast.

Section 2.

A candidate for Mr. or Ms. McMurry must be a bona fide member of the Student Body of McMurry and have completed at least six long semesters; the candidate must have an overall grade point average of 2.0 or better in total semester hours of work completed at McMurry, and a 2.0 average during the current semester and immediately preceding semester in which the election is held. No person, having been on the ballot for Mr. or Ms. McMurry in one year, may be re-nominated for the honor in subsequent years.

Section 3.

Nomination of candidates shall be by petition, each petition being signed by at least 25 bona fide members of the sophomore, junior, and/or senior classes of the Student Body and by the nominee stating his/her interest to run for the honor.

Article III. B. Class Favorites

Section 1.

In the fall before Homecoming and after the election of Mr. and Ms. McMurry, each class shall elect one male and one female to be Class Favorites, the winners receiving the majority of the total votes cast by the bona fide members of the respective classes.

Section 2.

A candidate for Class Favorite must be a bona fide member of the Student Body of McMurry University and of the class for which the candidate is to be a Favorite at the time of candidacy; candidates other than first-year students must have an overall average of 2.0 or better in total semester hours of work completed at McMurry and must have an average of 2.0 or better in work completed during the current semester and the immediately preceding semester in which the election is held.

Section 3.

The respective Class Councils shall determine the mode of nomination and election of Class Favorites.

Article IV. B. Homecoming Judges

The Student Life Committee shall direct the selection of at least three Homecoming judges, one of whom is suggested to be of Native American expertise.

Article V. B. McMurry Student Government Long-Term Operating Investment Account

Section 1.

This account is to be managed and controlled by the Executive Council of McMurry Student Government.

Section 2.

Only the interest earned on the principal placed in this account may be withdrawn from the account.

Section 3.

If necessary, the principal and interest may be withdrawn following a three-fourths affirmative vote of the total Senate membership.

CAMPUS LIFE

STUDENT CLUBS AND ORGANIZATIONS

Through active involvement in University activities, students benefit themselves as well as McMurry. There are many different organizations at McMurry, each with different objectives. Take a moment to look at the various choices available. Students who are interested in any of these organizations should not hesitate to stop by the Student Affairs Office (Rm 136) or the MSG Office (Rm 130) in the Campus Center to obtain more information. Also, look for information booths of the different organizations throughout the semester. Students can join most student organizations at any time during the year; attend a meeting or call Mariah Fusco, 793-4850. Students who have a special interest that isn't already a focus of a student organization have the opportunity to create a new student organization. One of the most critical factors in modern liberal arts education is the education students receive from each other. Whatever a student's interests, whether academic or extra-curricular, there are student organizations eager to welcome them to membership. These groups offer opportunities for service, professional growth, and social life.

McMurry encourages students to associate with recognized organizations. Becoming and remaining a recognized Student Organization at McMurry has many privileges. Besides the student camaraderie, the organizations may:

1. Schedule and use University facilities, equipment, and services for purposes related to organizational goals;
2. Conduct fundraising events among students with proper approval from University staff;
3. Establish dues to acquire funds that will be used for purposes beneficial to the organization and its members;
4. Participate as a group in University events;
5. Invite speakers and sponsor activities;
6. recruit new members from the student body within the established guidelines;
7. receive information and resources necessary to function appropriately and effectively as an organization; and
8. Properly and appropriately use the University mailing address and/or name.

Some specific responsibilities and expectations accompany the student's privilege to organize. To obtain and maintain recognition, an organization's goals, purposes, values, and behavior are to be consistent with the goals and values of McMurry. This means that student organizations, through their activities and actions, are expected always to meet the following responsibilities:

- respect normal University operations (i.e., class schedules, movement of traffic, etc.).

RECOGNIZED ACADEMIC, HONORARY, OR PROFESSIONAL ORGANIZATIONS

Professional & academic organizations are generally professional fraternities or organizations that allow students

the opportunity to meet others with similar career or educational goals. Oftentimes, the organization is promoted by academic departments for the benefit of students in similar majors. Professional & academic organizations are significant for networking, as you make contacts with people in your field of study in school and in the Abilene area.

- Alpha Chi (National Honor Society)
- Alpha Kappa Delta (Sociology Honor Society)
- Alpha Lambda Delta (Freshmen Honor Society)
- Alpha Sigma Omega (Christian Brotherhood)
- Association of Information Technology Professionals (AITP)
- Association of Texas Professional Educators (ATPE)
- Beta Beta Beta
- Chemistry Club
- Kappa Kappa Psi
- Kappa Mu Epsilon
- Kappa Pi-Epsilon Theta
- Math Club
- Model UN of McMurry
- Phi Epsilon Kappa (Kinesiology Klub)
- Psi Chi (Psychology Club)
- Shareholders
- Society of Physics Students (SPS)
- Sociology Club
- Theta Alpha Kappa (Religion Honor Society)

RECOGNIZED SPECIAL INTEREST ORGANIZATIONS

This type of organization is formed by students sharing an extra-curricular interest. Special interest organizations, like many other types of organizations, participate in student activism, political awareness, and/or leadership activities.

- | | |
|--|--|
| • Better Together Alliance | • International Student Body (ISA) |
| • Board Game Club+ | • La Hi-C (Latin/Hispanic Club) |
| • Campus Activities Board (CAB) | • Poetry Club |
| • Campus Ministry | • Student Alumni Network (SAN) |
| • Christian Student Ministry (CSM) | • Student Athletic Advisory Committee (SAAC) |
| • Conspiracy Theory Club | • The Wingmen |
| • Fellowship of Christian Athletes (FCA) | |

RECOGNIZED SERVICE ORGANIZATIONS

Service organizations, as their name indicates, are dedicated to volunteerism and service within the Abilene and University community.

Greek Life

McMurry University has Greek Life (fraternities and sororities) for men and women. The primary goals of Greek Life are high scholarship, leadership, friendship, wholesome social activities, and the development of individual responsibility. Greek Life membership opens the door to the enjoyment and responsibility that come from active participation in all areas of University life. The close friendships made during the University years are those that last far beyond graduation and the boundaries of the campus.

During the late fall and early spring semesters, the Fraternities and Sororities have a period known as a “rush” to secure new members. During a series of planned events, interested students are allowed to become acquainted

with other club members. ***TO BE ELIGIBLE FOR MEMBERSHIP, ONE MUST BE A FULL-TIME STUDENT, HAVE ATTENDED McMURRY AT LEAST ONE SEMESTER AS A FULL-TIME STUDENT (12 semester hours), AND HAVE A 2.0 GPA OVERALL FOR WORK COMPLETED AT McMURRY.*** Additional information concerning any aspect of rush and/or social clubs may be obtained from the Student Affairs Office.

Sororities (Founded)

Alpha Psi Alpha (1953)
Delta Beta Epsilon (1944)
Gamma Sigma (1936)
Pi Omega Phi (1965)
Theta Chi Lambda (1960)
T.I.P. (1925)

Fraternities (Founded)

Eta Epsilon Iota (HEI) (1962)
Chi Omicron (XO) (re-chartered 2007)
KIVA (re-chartered 2018)
Ko Sari (1937)
MAKONA (1978)

COORDINATING/GOVERNING ORGANIZATIONS

These organizations are formed as coordinating bodies for student organizations that have a common interest. They serve as a liaison between the organizations and the University administration.

- Diversity Affairs Council
- McMurry Student Government
- Greek Life Council

CREATING A STUDENT CLUB OR ORGANIZATION

Students who wish to be recognized as an organization must seek recognition through the Student Affairs Office, McMurry Student Government, and (if applicable) the Greek Life Council. For more information, please visit the Student Affairs Office in the Garrison Campus Center. Recognized organizations receive benefits that can be found in the *Student Handbook* under Student Clubs and Organizations.

CAMPUS ACTIVITIES BOARD

The Campus Activities Board (CAB) is a student-led organization that strives to bring a variety of events reflective of the diverse interests of our student body. Through our programs, CAB seeks to provide activities to entertain, educate, and engage students to increase retention and build a cohesive campus community. Events include movies, speakers, concerts, comedians, Spring McMadness, and a myriad of other activities. For those who want to make a suggestion or comment on campus programs, CAB welcomes input or feedback.

Getting involved in CAB is a great way to meet people, help provide quality programs and events for McMurry, and have FUN! Currently, actively enrolled students of McMurry University with at least a 2.0 grade point average are eligible for membership in CAB. From promotions to budgeting, members of CAB work on all aspects of the programs that come to McMurry. So, if you are interested in being part of this exciting group, come to one of our meetings or call the Student Affairs Office at (325) 793-4850. CAB meets every Tuesday at 12:15 PM in the Village Market Meeting Room (across from the tray drop-off in the Cafeteria). See how FUN HAPPENS!

FIRST YEAR EXPERIENCE PROGRAM

- Location: Old Main 306 A
- Website: <http://academics.mcm.edu/first-year/>
- Telephone: (325) 793-4995
- Email for Director: scott.jeff@mcm.edu

The cornerstone of McMurry University's first-year experience is to help develop a network of relationships that prepares you for academic and personal success, emphasizing a life of leadership and service. McMurry is dedicated to a first-year experience that helps you become part of the McMurry community with both in-class and out-of-class opportunities.

The goals of the first-year experience are to help you:

- Become more self-aware,
- Learn how to interact with and relate to others,
- Develop academic competence and confidence,
- Learn to understand what it means to be a citizen of a multicultural community that includes a globalized world, and
- Engage in opportunities for leadership, service, and involvement.

As part of the First-Year Experience program, all first-year students are required to enroll in a First Year Seminar, ACAD 1340. The First Year Seminar is not necessarily tied to a specific major, so you should explore a topic that genuinely interests you. Class size is small, so you can benefit from working closely with a faculty mentor and your peers. In addition, your professor will be your initial academic advisor at the University. Each seminar also has a friendly and helpful McMurry student who will serve as your Peer Leader.

THE ORIENTATION TEAM: ORIENTATION LEADERS & PEER LEADERS

One of the best ways to share your fantastic experience at McMurry is to become part of the Orientation Team. The Orientation Team is an interactive powerhouse that consists of the Orientation Leader and Peer Leader positions. Both positions serve as leaders to new students and their families during Student Orientation and Registration (SOAR) and War Hawk Welcome Week. However, the Peer Leader also serves as a mentor throughout the First Year Seminar program, which requires additional responsibilities.

Orientation Team members, selected for their leadership and scholastic ability, campus involvement, enthusiasm, and strong character, are among the best-trained student leaders on campus. Many students say that being an Orientation Leader/Peer Leader is one of the most memorable and rewarding experiences they have had at McMurry! Contact the Student Engagement or First Year Experience Offices for more information.

Note: Mariah Fusco is in charge of the Orientation Leaders, and Jeff Scott is in charge of the Peer Leaders.

BAND

Membership in the McMurry Band is open to all students with an instrumental background. The band plays an integral part in college life and furnishes music for athletic events and other important campus activities. The band also regularly performs off-campus at events in the area and travels both nationally and internationally. If interested in participating in the band, please get in touch with the Director of Bands at ext. 4867.

CHANTERS

The McMurry Chanters is a mixed choral ensemble open to music majors and non-majors. This group performs several times each semester and regularly performs off-campus. The Chanters' repertoire includes accompanied and unaccompanied selections from various musical periods and styles. Persons interested in participating in ensembles can receive information by contacting the Chair of the Department of Music at ext. 3833.

McMURRY SPIRIT TEAMS

The McMurry Talons Dance Team and War Hawks Cheerleaders are the spirit and tradition of the students. As ambassadors of the University, these spirit teams support all athletic events and promote enthusiasm and spirit throughout campus. Go War Hawks!

THEATRE

The McMurry Theatre Department produces 4-7 major productions during the academic year. A wide variety of plays are presented, from classical to modern. Each year features a major Homecoming musical. Play auditions are open to all students and are advertised on posters across campus.

PUBLICATIONS

Galleon - The literary magazine, *Galleon*, each spring publishes a number of the best essays, poetry, short stories, and other scholarly efforts produced by the campus community. Photographs and other artworks are also welcome for illustrations in the magazine. Students and faculty members interested in creative writing are invited to contribute to this magazine, which is edited by students and published under the auspices of the Department of English. Anyone interested in working with the production of the magazine is invited to join the staff.

Talon – McMurry University annual yearbook.

War Hawk Herald – The campus bi-monthly newspaper keeps the campus informed and in touch with activities about students. Student-written articles and photographs are used. Anyone interested in working with the staff is welcome to apply to Marketing and Communications.

ATHLETICS

The purpose of athletics at McMurry University is to provide an opportunity for students to compete in intercollegiate sports in an educationally sound environment. The athletics program should be administered correctly in such a way that athletics remain in keeping with the University's liberal arts tradition.

Athletics should be part of the total educational process, and there should be a broad base with an equality of opportunity for men and women, with an emphasis on participation for the enjoyment and love of the game. The program creates a rallying point for students, faculty, and alums while still enhancing educational values. It is understood that, while striving to be competitive, institutional integrity should never be sacrificed for the sake of athletic victory.

Athletics at McMurry exists within the educational mainstream of the University and is administered with the same controls, budgetary procedures, and program responsibility as any other academic administrative function. McMurry offers several intercollegiate sports teams: football, women's volleyball, women's and men's basketball, women's and men's golf, baseball, women's and men's cross country, women's and men's tennis, women's and men's swimming, women's and men's track and field, and women's and men's soccer.

Students may attend any regular-season McMurry athletic event held on our campus at no charge by presenting their student ID.

MCMURRY UNIVERSITY CAMPUS TRADITIONS

Fight Song

On McMurry, break right through that line;
Ever forward, ever onward, touchdown sure this time,
On McMurry, fight on for your fame,
Fight, Fellows, fight, fight, fight! We'll win this game.

Alma Mater

Hail to our dear McMurry,
Long wave maroon and white;
Pride of our western prairies,
Spirit of honor, truth, and right,
We cherish your traditions,
Ever true we'll be.
Your hall of fame is in our hearts,

All hail to thee

Victory Beat

Come on, everybody, get up from your seats,
Come on, everybody, do the Victory Beat!

It goes;

(STOMP) (STOMP) (CLAP) (CLAP)

(STOMP) (STOMP) (CLAP)

(STOMP) (CLAP) (STOMP) (CLAP)

(STOMP) (STOMP) (CLAP) (CLAP)

X2

Ala Cumba

“Ala Cumba” is often heard on campus, at rallies, and athletic events as the McMurry faithful cheer each other “on to victory.”

War Hawk Welcome Week

War Hawk Welcome Week is an exciting five-day experience directly before the start of fall classes. Students will meet classmates, spend time with upper-level students, get to know faculty, and learn more about college life at McMurry University. Welcome Week is designed to help students feel more comfortable and confident as they begin their journey at McMurry University, not to mention it is a BLAST!

Formal Convocation

At the beginning of each fall semester, students gather with the faculty, who are in academic regalia, in Radford Auditorium to hear the President of the University in an address opening the new University year.

Homecoming

The McMurry experience is expressed in many ways throughout the year, but Homecoming is all about McMurry tradition. Students treasure these aspects of the University’s life, and they become a vital part of their McMurry experience and memory long after graduation. Each year, the McMurry Student Government (MSG) and the Alumni Association plan a complete program of activities to welcome and honor the hundreds of alums who return to the campus. This is one of the richest traditions at McMurry. Activities begin with the Kick-off Ceremony on Thursday of Homecoming Week.

Fall Festival

Sponsored by the Campus Activities Board (CAB) and held each year in the fall semester. Fall Festival is typically an outdoor event where you can expect to see food trucks, roasted corn, inflatables, face paint, music, and more!

Halloween at McMurry

Each year, the McMurry Student Government (MSG) and Residence Life host Halloween at McMurry on the Tuesday before the week of Halloween for the Abilene community. Student organizations volunteer to host a variety of booths for young kids to play. There are also Residence Hall tours where college students sign up to pass out candy to Abilene youth.

Lighting of Old Main (Deck the Quad)

Old Main is decorated with lights each year as the holiday season kicks off. The campus community comes together to join in fellowship, decorate sugar cookies, enjoy a hot chocolate bar, and sing Christmas Carol favorites.

Late Night Breakfast

Hosted by the Division of Student Affairs, faculty, staff, and administrators volunteer to serve our student body on the Sunday before finals kick-off in the fall and spring semesters. The Late Night Breakfast is free to all students with a valid Student ID.

Final Ala Cumba

Sponsored by the McMurry Alumni Association and held in the fall each year. The University's event focused on *All Saints Day*, McMurry's Final Ala Cumba, a ceremony honoring the memory of McMurry graduates and employees who have died in the previous year. The event takes place near the center of campus at the Sacred Wind statue. A roll of names is called, and flowers are placed at the statue's base as a tribute.

I Heart McM Week

The week of Valentine's Day, the McMurry Student Alumni Association (MSAA) sponsors various events highlighting the importance of staying involved as alumni and educating students about generous alums. Events culminate in our "Thank a Donor" day, where students celebrate donors by signing a Thank You banner and postcards.

McMurry Serves

Every year in the early part of the second semester, the McMurry Alumni Association hosts events all over the state of Texas and throughout the U.S. for alums to give back to their communities. These community service events all take place on the same date and bring together McMurry students, faculty, staff, alums, families, and friends. Student groups, including scholar-athletes from many teams, participate side-by-side with alums for this impactful day.

T.I.P. Sing Song

Sponsored by the oldest women's Sorority on campus each April, Sing Song is an opportunity for campus organizations to display their talented singing, costumes, and choreography in group presentations.

Presentations

Soon after spring rush, the Sororities and Fraternities have a formal presentation of their new pledges, associates, and affiliates. This is one of many highlights for a pledge.

Ring Ceremony

Each April, McMurry's Official Ring Ceremony is held, at which students are presented with the official University ring. Students may order a ring during the Spring Semester in time for the ceremony. Students, Alumni Association representatives, and the University President typically speak at this special ceremony.

Basketball Tip-Off Rally

The Basketball Tip Off Rally is the official beginning of McMurry's basketball season. Prizes, games, and a presentation of members of the men's and women's teams are held during the rally. Go War Hawks!

Spring McMadness

Campus Activities Board (CAB) sponsors Spring McMadness during each spring semester. Inflatable games, a booth, and lots of food are provided to all McMurry students. It is held on the McMurry quad.

Spring Thing

MSG provides Spring Thing during the spring semester of each year. Most events are free and include many activities. Events are open to all students of the University.

The Wally's

The Wally's is McMurry University's official ceremony that recognizes outstanding student athletes, campus leaders, student organizations, and Advisors.

University Housing Policies and Regulations

The following regulations are intended as a statement of general principles and not as an all-inclusive list. RESIDENTS ARE EXPECTED TO USE COMMON SENSE, GOOD JUDGMENT, AND COURTESY IN GOVERNING THEIR ACTIONS. In addition to regulations stated herein, each residence hall may have its own set of specific policies that each resident is expected to learn, know, and follow.

Policy violations are referred to the Dean of Students & Campus Life, Director of Residence Life & Housing, or other designated hearing officer for adjudication.

UNIVERSITY HOUSING POLICIES

McMurry University

Revised July 2014

201 Tampering/Unauthorized Access	208 Room Safety
202 Dangerous or Unsafe Items	209 Inconsiderate Behavior
203 Pets	210 Hall and/or Room Damage
204 Street Signs	211 Unauthorized Room Change/Checkout
205 Hazardous Materials	212 Decorations
206 Cooking	213 Fire Safety and Equipment
207 Guest Visitation	214 Noise
Contact the Resident Director or the Resident Assistant for additional clarification on any of these policies.	

201. Tampering/Unauthorized Access. Tampering with facilities, doors, locks, bathroom equipment, and/or electrical, telephone, or cable outlet boxes or wiring, and/or unauthorized access to balconies, roofs, and secured areas.
202. Dangerous or Unsafe Items. Hazardous items in the room, such as: incense or candles (burned or unburned), halogen lamps, toasters, hotpots, grills, hot plates, fryers, ovens, other cooking devices, or excessive extension cords. Coffee pots and popcorn poppers are permissible.
203. Pets. Pets (excluding small fish and aquariums, and trained animals for disabilities) are not permitted in the residence halls. Emotional Support Animals (ESAs) that have not been approved by the Office of Residence Life and Office of Disability Services will be considered "pets" for purposes of this policy if found within the residence halls and/or campus apartments.
204. Street Signs. Possession of street signs, highway markers, and other official markers in the residence hall. Possession of official markers is illegal in the Texas Penal Code as well as in many city ordinances.

205. Hazardous Materials. Use of the residence hall or room to store flammables and/or repair or store motorcycles or engines.
206. Cooking. Cooking in the room. All halls have kitchens and microwaves available for resident use.
207. Guest Visitation. Failure to register or escort a guest in the hall; visitation during restricted hours; and/or inappropriate or inconsiderate behavior during visitation.
- a. Guest visitation is the period of time in the day that members of the opposite sex may visit you in your private room. Students are welcome to have opposite sex guests, provided they follow the policy established by the University. **Visitation is from 12:00 noon – 12:00 midnight Sunday through Thursday, and 12:00 noon – 2:00 am Friday and Saturday.**
 - b. During visitation, visitors **MUST** sign in at the front desk and indicate the resident(s) they wish to visit.
 - c. While in the identified room, the room door **MUST** be **COMPLETELY** open.
 - d. Visitors **MUST** always be escorted by the resident while in the hall.
 - e. Guests that are not students and are under the age of 18 are not permitted in a resident's room unless approved by a university official or accompanied by a parent or legal guardian.
 - f. It is permissible to have overnight visitors of the same sex, but they **MUST** be signed in and not conflict with your roommate's space and privacy. Registering your guest provides information in case of emergency or in case the person needs to be contacted. There is a seventy-two-hour limit for overnight guests staying in University Housing, which includes the University Apartments. The same guest may not stay more than three (3) nights in any two weeks.
 - g. Residents and guests should use sound judgment and be courteous to other residents and roommates.
208. Room Safety. Inadequate room safety, unsanitary conditions, or creating a safety hazard; failure to correct any problems or to cooperate with residence hall staff during room inspections.
209. Inconsiderate Behavior. Inconsiderate behavior and/or behavior which may be damaging to the hall or disrespectful of other residents, including, but not limited to: water fights, crawling through windows, throwing items from windows, smoking or dipping inside the building or in the room, contract violations, or failing to dump trash in the outside dumpsters properly.
210. Hall and/or Room Damage. Excessive hall and/or room damages, including, but not limited to, writing on doors and furniture, artwork on walls, bathrooms left uncleaned, pinholes, tape marks, and other such damages. Inventory cards are to be checked thoroughly when a resident moves into or out of a room. Damages are generally billed directly to the student and taken from the hall deposit.
211. Unauthorized Room Change/Checkout. Room changes without permission from the Residence Hall Director or Resident Assistant. Improper checkout from a room assignment at any time.
212. Decorations. Any unsafe decorations. Failure to remove decorations promptly. Only artificial Christmas trees are permitted. Cut greenery, such as live Christmas trees or wreaths, is prohibited in residents' rooms.
213. Fire Safety and Equipment in the residence halls. Tampering with or vandalizing fire warning or fire safety equipment. This includes but is not limited to pull stations, sprinklers, smoke detectors, fire extinguishers, and exit signs. Nothing should ever be hung from or attached to sprinklers or smoke detectors for any reason. In-room smoke detectors should not be removed or tampered with in any way.
214. Noise. Excessive noise in the hall or from the room. The noise level in or near the residence halls should **ALWAYS** be such that residents may study or sleep (weekends included). Quiet hours are observed in and around the residence halls from **10 p.m. to 10 a.m. daily**. During Finals Week, quiet hours are

effective 24 hours/day. During these hours, radios, stereos, TVs, and musical instruments should be kept at a low volume. Such noises as banging doors, honking horns, yelling and screaming, bouncing balls, and screeching tires are very inconsiderate and will not be tolerated in the residential community. Any complaints of excessive noise should first be confronted resident to resident. If the noise continues, the behavior should be reported to the Resident Assistant.

As usual, 24-hour “courtesy” hours are consistently enforced. Courtesy hours mean that at any time during the day, a student may politely request you turn down a stereo, television, or activity to honor the academic atmosphere of the hall or to be considerate of others in the residential community.

STUDENT CODE OF CONDUCT

Introduction

Consistent with the United Methodist Church philosophy and principles, McMurry University is firmly committed to the development of the student and promotion of personal integrity and self-responsibility. Students enrolling at McMurry become citizens of our community and are entitled to enjoy the privileges, as well as are expected to assume the responsible obligations associated with this affiliation. Since the rights of all students are protected, and an atmosphere conducive to intellectual and religious development, personal growth, and community association are to be promoted, standards and guidelines on student behavior are necessary. This Student Code of Conduct is intended to communicate many of the responsibilities and expectations of McMurry students and assist our students in understanding their role within the academic community. A student who enrolls at McMurry University is expected to conduct himself/herself in a manner compatible with the University's identity as an educational, church-affiliated institution; to adhere to University policies; to show respect for properly constituted authority; and to observe appropriate standards of conduct. It is the student's responsibility to be knowledgeable about all University student conduct policies.

Any student or student organization that engages in conduct that the University prohibits is subject to judicial action, regardless of whether such conduct takes place on or off the campus, or whether civil or criminal penalties are also imposed for such conduct. Furthermore, a student may be subject to judicial action for prohibited conduct that occurs while participating in off-campus activities sponsored by the University or University organizations. These include, but are not limited to: sports events, field trips, internships, socials, training exercises, pledging, rotations, or clinical assignments.

Violations of the McMurry Student Code of Conduct are referred and adjudicated through the Student Affairs Office under the direction of the Dean of Students & Campus Life. This version of the Student Code of Conduct is accurate only to the publication date of the *Student Handbook*. Updates and revisions are available online each semester (if applicable).

Judicial Authority

The Dean of Students & Campus Life has jurisdiction over all alleged violations of the McMurry University Student Code of Conduct. It determines which judicial body shall be authorized to hear each case. Additionally, the Dean of Students & Campus Life shall develop policies for the administration of the judicial program and procedural guidelines for the conduct of hearings, which are consistent with provisions of the Student Code of Conduct. Decisions made by a judicial body and/or the Dean of Students & Campus Life shall be final, pending the designated appeal process.

Student Proscribed Conduct and Discipline.

1. **Acquaintance with Policies, Rules, and Regulations:** Each student is expected to be fully acquainted and comply with all published policies, rules, and regulations of McMurry University, copies of which shall be available to each student for review online. Students are also expected to comply with all federal and state laws.
2. **Conduct – Policies and Regulations:** Each student is expected to act in a manner consistent with

McMurry University's function as an educational institution. This includes conduct which occurs on University Premises. It also contains off-campus conduct that is likely to hurt the educational process, embarrass the University, or damage its reputation. Specific examples of misconduct for which students or student organizations may be subject to disciplinary action include, but are not limited to, the following:

- (1) Commission of an act that would constitute a criminal offense under federal, Texas state, or municipal law;
- (2) Violation of any University policy, rule, or regulation, including policies or contracts relating to residential living in University-owned or operated facilities;
- (3) Failure to comply with the direction of a University official acting in the performance of their duties; or, failure to heed an official summons to the office of a university official within the designated time;
- (4) Unauthorized use or possession of ammunition, firearms, paint guns, illegal knives (ones that are not pocket knives, to include stilettos, poniards, Bowie knives, swords, and/or spears), or other illicit weapons is prohibited on University property.
- (5) Conduct that endangers the health or safety of others on the campus;
- (6) Stealing, destroying, defacing, damaging, vandalizing, or misusing University property, to include residence hall furniture or property belonging to another member of the McMurry campus community;
- (7) Illegal gambling in any form on University property;
- (8) **Alcohol:** Possessing and or using alcohol without authorization according to the University alcohol policy is prohibited. This includes alcoholic beverages in a classroom building, faculty or administrative office, residence hall or apartment, intercollegiate and intramural athletic facility, or any other public campus area, or being intoxicated in any public area of the campus. Alcohol paraphernalia, including empty containers, shot glasses, and any items used for drinking games, is prohibited.

Medical Amnesty Policy: McMurry University values student health and safety and creates an environment where every member of the community is encouraged to care for one another. We encourage students to seek medical assistance if their life or one of their fellow students' lives may be in danger due to alcohol consumption. To seek medical assistance, the student should first call 911 and then Campus Security or the Residence Life Staff Member on Duty for their residence hall.

Students who seek medical assistance for themselves or another person due to alcohol intoxication will be given a measure of amnesty from the disciplinary actions typical of an alcohol violation. This amnesty only applies to the Student Code of Conduct and therefore does not protect a student from any legal or police action taken. This policy does not grant amnesty for any other violations of the Student Code of Conduct.

To invoke amnesty, a student must contact 911, Campus Security, the Residence Life Staff Member on Duty, or another campus official before being discovered in possession of alcohol or publicly intoxicated. They must then meet with an assigned conduct officer and complete any educational or intervention measures the officer deems necessary, within the timeframe designated. These measures may include meeting with a counselor, addiction specialist, or organization, and/or follow-up appointments with the hearing officer.

While this policy only applies to individual students, if an organization has been found in violation of the University's alcohol policy, then the organization's willingness to seek medical attention for a guest may be viewed as a mitigating factor if or when sanctions are issued.

(9) **Drugs:** Possessing, using, selling, or distributing any illegal drug or controlled substance, including drug-related paraphernalia, is prohibited. This also provides medicine prescribed to someone else. (NOTE: residential students have a responsibility to know what their guests bring into their campus residence and are responsible for any prohibited items that their guests have. Suppose a resident discovers banned items, such as alcohol or illegal drugs, belonging to their roommate(s) in their shared residence. In that case, they are expected to report this information to Campus Security, the Resident Director, or the Resident Assistant responsible for their community.

(10) Forgery, alteration, theft, or misuse of University documents, forms, records, or identification cards;

(11) Unauthorized possession, ignition, or detonation, on University property, of any explosive device, fireworks, liquid, or object that is flammable or capable of causing damage to persons or property;

(12) Unauthorized entry into or use of University buildings, facilities, equipment, or resources, or possession or use of University keys or key cards for unauthorized purposes;

(13) Giving a false or fictitious name or address to the University office or official;

(14) Knowingly initiating, communicating, or circulating a false or baseless report or alarm of a bomb threat, fire, or other emergency that would ordinarily cause action by others charged with dealing with emergencies; placing a person in fear of imminent serious bodily injury; or preventing or interrupting the occupation of a building, room, or vehicle;

(15) Harassing, bullying, or threatening by any means to take unlawful action against any person, causing or intending to cause harm, annoyance, or alarm;

(16) **Disorderly Conduct:** Campus destructive activities or disorderly conduct on University-owned or controlled property or at a university-sponsored or supervised function that inhibits or interferes with the educational function of the University. This shall include, but not be limited to, speech and acts that are directed to inciting or producing imminent lawless action and are likely to incite or produce such action; perpetrating fights, assaults, acts of sexual violence, abuse, or threats; or displaying some act that causes a person to feel threatened. Such prohibition includes disorderly classroom conduct that interferes with, inhibits, and/or disrupts teaching and/or related classroom activities;

(17) Endangering the physical or mental health or safety of any person or intentionally or recklessly causing injury to any person;

(18) Violating any published University policy relating to computer resources, electronics, network facilities, the Internet, or hotspots;

(19) Stealing, destroying, damaging, or misusing the property of the University or another person;

(20) Sexual Misconduct: Engaging in sexual misconduct and/or Title IX violations, including engaging in, but not limited to:

- 1) dating violence
- 2) family (domestic) violence
- 3) retaliation
- 4) sexual assault
- 5) sexual harassment
- 6) sexual exploitation
- 7) sexual intimidation
- 8) sexual violence
- 9) stalking

Investigations of alleged Title IX policy violations.

1) Allegations of Title IX violation(s) will be referred to the Title IX Coordinator or Deputy Title IX Coordinator. The Title IX Coordinator (or Designee) will investigate and adjudicate the allegation(s).

(21) Retaliation: engaging in retaliation by a threat or action against any person or University entity involved in the reporting or review of an alleged violation of the Student Code of Conduct by any individual or third-party acting on behalf of another;

(22) Smoking and Tobacco Use Policy: All buildings on the campus of McMurry University are tobacco-free. Tobacco is defined as all tobacco-derived products, including and not limited to cigarettes, electronic cigarettes, cigars and cigarillos, vapes, hookah smoke products, pipes, and oral tobacco (e.g., smokeless, chew, snuff) and nasal tobacco (e.g., snus). It also includes any product intended to mimic tobacco products, contain tobacco flavoring, or deliver nicotine other than for cessation.

(23) Hazing: Hazing is defined as any action taken or situation created, intentionally or unintentionally, whether on or off campus, to produce mental, physical, or psychological discomfort, degradation, embarrassment, humiliation or ridicule of group or individual, harassment, forced consumption of any substance, or which threatens the safety of the student, or which destroys or removes public or private property, for initiation, admission into, affiliation with, or as a condition for continued membership in a student group, organization, or athletic team. Such activities may include, but are not limited to, the following: placing an individual in danger; paddling in any form; forced calisthenics, sleep deprivation, kidnapping, branding, use of coffins, scavenger hunts, abandonment, or any other such activities carried on outside or inside the confines of the University. It also includes the wearing of apparel which is

conspicuous and not generally in good taste or perceived as humiliating or embarrassing; engaging in public stunts and buffoonery; and morally degrading or humiliating games and activities. Any other activities that are not consistent with Greek life policy or the regulations stated within the McMurry University Hazing Policy and the Texas Education Code are also prohibited.

Note: All cases involving the alleged violation of hazing by an individual or group will first be heard by the Dean of Students and Campus Life or their designee.

(24) Bicycles and Skateboards. Leaving bicycles or skateboards in buildings, hallways, staircases, or lounges is prohibited.

(25) Violation of any published University policy, including but not limited to residential life policy. This includes actions not specifically covered that cause disruption of university life, bring embarrassment to, or damage the good name of McMurry University.

(26) Posting Policy/Solicitation. Unauthorized solicitation of merchandise of any sort and posting of unapproved posters and promotional materials on campus without permission from the Marketing and Communications Office is prohibited.

(27) Fire Safety Equipment. Tampering with or vandalizing fire warning or fire safety equipment or any other safety devices or equipment is prohibited.

(28) ID Policy: Failure to acquire and maintain a University-issued student photo identification (I.D.) card; failure to replace a lost/stolen I.D. card; and/or any falsification, misrepresentation, or use of another student's ID card;

(29) **Academic Dishonesty:**

Acts of academic dishonesty include but are not limited to the following:

- a) Cheating
- b) Plagiarism
- c) Collusion
- d) Other forms of academic dishonesty not listed above.

Violations of academic dishonesty are subject to both academic and the Student Code of Conduct repercussions.

(30) Campus Disruptive Activities. No person or group of persons acting in concert may intentionally engage in destructive activity or disrupt a lawful assembly on the University campus. Disruptive activity means:

- a) obstructing or restraining the passage of persons to the campus, one area of the campus, or to an exit, entrance, or hallway of any building without the authorization of the appropriate administration.
- b) Seizing control of any building or portion of a structure for the purpose of interfering with any administrative, educational, research, or other authorized activity; or
- c) preventing or attempting to prevent by force or violence or the threat of violence a

lawful assembly authorized by the school administration;

Procedure for Administration of Discipline. The Dean of Students and Campus Life shall have primary authority and responsibility for the administration of student discipline and for investigating allegations that the student has violated rules and regulations, or specific orders and instructions issued by an administrative official of the University. The Dean of Students and Campus Life or his/her appointee, hereinafter referred to as an officer, will investigate the alleged violations.

- a) The officer will discuss their findings in the investigation of the responding student.
- b) The officer will allow the responding student to present their side of the incident.
- c) If it is determined by the officer, based upon the preponderance of the evidence (it is more likely than not) that the responding student is responsible, then they will assign an appropriate sanction(s);
- d) If the responding student does not accept the officer's decision, they may appeal to the Judicial Review Board or the indicated judicial body.

Distance Education Students: Distance education students: For students not taking any of their classes physically on McMurry's campus during the semester in question, the following accommodations may be made to the distance learner at the discretion of the officer:

- a) The hearing listed above may be handled virtually. If the student chooses to accept the officer's decision, he/she will then be emailed the document with the penalty listed in writing. By signing a document, the student agrees to the proposed sanction.
- b) The hearing will be scheduled using telecommunication technology.

Judicial Bodies

1. There are two judicial bodies that the Dean of Students and Campus Life may refer alleged violations of The Code of Student Conduct to for a hearing. These include the Residence Hall Judicial Council and the Greek Life Judicial Board. All hearings will attempt to be educational in nature, fundamentally fair, and shall be conducted by the judicial body according to the following general guidelines:
 - a) hearings shall be conducted in private, are closed to the public and press, and will follow predetermined guidelines of the specific judicial body.
 - b) Admission of any person to the hearing shall be at the discretion of the judicial body chairperson and/or the Dean of Students and Campus Life. The complainant and the respondent may have a limited number of witnesses available to speak to the charges (determined by the Chairperson or the Dean of Students and Campus Life).
 - c) Advisors: Throughout the course of the judicial hearing, the complainant and the respondent may have an advisor present. The advisor may be any person, including an attorney. While the advisor may provide support and advice, the University has established restrictions regarding

the extent to which the advisor may participate in the proceedings. The advisor may not speak on behalf of or instead of the student, or disrupt or interfere with the proceedings. However, the student may choose to consult with the advisor before answering or making a statement to the judicial body.

- d) The complainant, the respondent, and the judicial body shall have the privilege of presenting witnesses, subject to questioning by the judicial body.
 - e) Pertinent records, exhibits, and written statements may be accepted as information for consideration by a judicial body at the discretion of the Chairperson or the Dean of Students and Campus Life.
 - f) All procedural questions are subject to the final decision of the Chairperson of the judicial body or the Dean of Students and Campus Life.
 - g) After the hearing, the judicial body shall determine (by simple majority vote if the judicial body consists of more than one person) whether the student has violated each section of the student code of conduct which the responding student is charged with violating. The decision will be communicated to the responding student by written confirmation and will be provided by the Dean of Students and Campus Life.
 - h) The judicial body's determination shall be made based on the preponderance of the evidence, whether it is more likely than not that the responding student violated the Student Code of Conduct.
- 2. At the discretion of the judicial body, a single verbatim record, such as a tape recording, may be permitted of hearings before a judicial body. The record shall be the sole property of the University. No other recording is allowed.
 - 3. Except in the case of a student charged with failing to obey the summons of a judicial body or University official, no student may be found to have violated the Student Code of Conduct solely because the student failed to appear before a judicial body. However, the Judicial Body may choose to hear the case in the absence of the respondent. In all cases, the evidence in support of the charges shall be presented and considered before rendering a decision.

Note: Discrepancies from these procedures may happen and will not result in immediate dismissal of charges.

Sanctions

- 1. Other than University suspension and expulsion, disciplinary sanctions shall not be made part of the student's permanent academic record, but shall become part of the student's confidential disciplinary record. Disciplinary records shall be kept in the Student Affairs Office and shall be expunged five years following graduation from the University by the student.
- 2. The judicial body will follow predetermined guidelines in imposing sanctions. The Dean of Students and Campus Life is not limited to the sanctions recommended by members of the judicial body. Following the hearing, the judicial body (through the Dean of Students and Campus Life) shall advise the respondent in writing of its determination and of the sanction(s) imposed, if any.

3. Determination of hearing. The Hearing Officer or Hearing Committee shall render a decision as soon as practicable as to the responding student being found to be responsible or not responsible and shall, if appropriate, assess a penalty or penalties, including, but not necessarily limited to:
- 1) Verbal written warning; that the continuation of such actions or conduct could result in further disciplinary action;
 - 2) Requirement of this student to complete a special project that may be, but is not limited to, writing an essay, attending a special class or lecture, or attending counseling sessions;
 - 3) Community service;
 - 4) Cancellation of residence hall or apartment contract;
 - 5) Disciplinary Probation - an indication that the student is not in good standing with the University, and their continued enrollment is contingent upon adherence to published University policies. Disciplinary probation automatically restricts the following privileges:
 - a) A student on disciplinary probation is ineligible to hold any elected or executive office of any student organization.
 - b) A student on disciplinary probation may not represent the University as a member of a sports team or other honorary role unless otherwise stipulated within the sanction.
 - 6) Ineligibility for election to a student office for a specified period of time;
 - 7) Monetary fine;
 - 8) Sanctions may also be imposed on student groups or organizations. These include: The loss of any or all privileges, including University recognition, for a specified period of time;
 - 9) Withholding of official transcript or degree;
 - 10) Bar against readmission;
 - 11) Restitution, whether monetary or by specific duties, for reimbursement of or damage to or misappropriation of University student, employee, or student property organization funds;
 - 12) Denial or non-recognition of a degree;
 - 13) Withdrawal from a course with a grade to be determined by the course instructor;
 - 14) Failing or the reduction of a grade in the course, and/or retaking of a test or course, and/or performing additional academic work not required of other students in the course;

- 15) Restriction of privileges. The denial or restriction of privileges; these may include but are not limited to parking privileges, dining facility privileges, and visitation privileges; use of University computers, computer facilities, or systems; and participation in athletics or other extracurricular activities. Loss or restriction of Privileges do not entitle the student to a refund of tuition or fees, paid or due.
 - 16) Interim disciplinary action. The Dean of Students and Campus Life may take immediate interim disciplinary action, including temporary suspension, pending a Hearing against a student for violation of a rule and regulation of the University at At which time the presence of the responding student poses a danger to themselves, or other persons, property, or an ongoing threat of disrupting the academic process. In the event that the interim disciplinary action, including temporary suspension, is deemed necessary, the Dean of Students and Campus Life shall, as soon as possible, Notify the President.
 - 17) Loss of or ineligibility for student grant or loan;
 - 18) Disciplinary Suspension*: of rights and privileges for a specific period of time. This includes participation in coursework, access to electronic network facilities, and participation in athletics, Greek Life, extracurricular, or other student activities;
 - 19) Expulsion from the University*. A student who is expelled and is separated from the University for an indefinite period of time;
- * Suspended, Expelled, Student Notation. The registrar is authorized to make an appropriate notation on the student's transcript and to remove the notation on the student's disciplinary record once the date has been cleared.

Note: Students who are disciplinarily suspended or expelled from the University are prohibited from campus grounds for the duration of the sanction without advance permission of the Dean of Students and Campus Life.

McMurry University – Formal Mediation

In matters involving interpersonal disputes, the hearing officer may suggest that the matter be submitted to mediation. If the involved parties both (the respondent[s] and complainant[s]) agree, the matter will be submitted to mediation before a mediator acceptable to all parties.

The goal of the mediation is the execution of a "Contract of Resolution" which will specify the terms of the parties' settlement of their dispute. The Contract of Resolution will be placed in each involved student's disciplinary file. Any violation of the terms of the Contract of Resolution may be grounds for further formal disciplinary action.

If the involved parties are unable to agree upon a resolution, the matter will proceed to formal disciplinary proceedings. The mediator shall at all times retain discretion to terminate the mediation and proceed with formal disciplinary proceedings where he/she determines that the mediation process is not making adequate progress toward an appropriate resolution. The Dean must approve all Contracts of Resolution of Students and Campus Life.

Appeal Process

1. A decision reached by the judicial body or a sanction imposed by the Dean of Students & Campus Life may be appealed in writing by the responding student(s) to the appropriate appellate body within five business days from the date of notification. Such appeals shall be in writing and shall be delivered to the Dean of Students & Campus Life, who will refer them to the appropriate appellate body.
2. Appeal Jurisdiction:
 - a. Appeals of a Residence Life staff member or the Residence Hall Judicial Council will be heard by the Dean of Students and Campus Life
 - b. The MSG Supreme Court hears appeals of the Greek Council
 - c. Appeals of the MSG Supreme Court or the Dean of Students and Campus Life will be heard by the Judicial Review Board.
 - d. The University President will hear appeals of the Judicial Review Board.
 - e. Decisions made by the University President are final.
3. Except as required to explain the basis of new information, an appeal shall be limited to review of the verbatim record of the initial hearing and supporting documents for one or more of the following purposes:
 - a. To determine whether the original hearing was conducted fairly in light of the allegations and evidence presented, and in conformity with prescribed procedures.
 - b. To determine whether the decision reached regarding the responding student was based on enough information, that is, whether the facts in the case were sufficient to establish that it was more likely than not that a violation of the Student Code of Conduct occurred.
 - c. To determine whether the sanctions imposed were appropriate for the violation of the Student Code of Conduct that the student was found to have committed.
 - d. To consider new information, sufficient to alter a decision or other relevant facts not brought out in the original hearing, because such evidence and/or facts were not known to the person appealing at the time of the original hearing.
4. The appellate body may, upon review of the case, uphold or revise the decision or sanctions. Written confirmation of the appellate body's decision will be provided to the responding student or group by the Dean of Students & Campus Life.

Abuse of the Judicial System. Abuse of the Judicial System, including but not limited to:

- a. Failure to obey the summons of a judicial body or University official. *
- b. Falsification, distortion, or misrepresentation of information before a judicial body.

- c. Disruption or interference with the orderly conduct of a judicial proceeding.
- d. Institution of a judicial proceeding knowingly without cause.
- e. Attempting to discourage or influence an individual's proper participation in, or use of, the judicial system.
- f. Attempting to influence the impartiality of a member of a judicial body before, and/or during the course of, the judicial proceeding.
- g. Harassment (verbal or physical) and/or intimidation of a member of a judicial body and/or judicial system before, during, and/or after a judicial proceeding.
- h. Failure to comply with the sanction(s) imposed under the Student Code of Conduct or probation violation.
- i. Influencing or attempting to influence another person to commit an abuse of the judicial system.

** Failure to appear for a scheduled judicial hearing with the Dean of Students or Judicial Body may result in the hearing being conducted in absentia.*

Interpretation and Revision

1. Any question of interpretation regarding the Student Code of Conduct shall be referred to the Dean of Students & Campus Life for final determination.
2. The Student Code of Conduct shall be reviewed annually as needed under the direction of the Dean of Students & Campus Life.

Definitions

1. The term "University" means McMurry University
2. The term "student" includes all persons taking courses at or from the University, both full-time and part-time. It also includes student organizations. Persons who are not officially enrolled for a particular term, but who have a continuing relationship with the University, are considered "students."
3. The term "faculty member" means any person hired by the University to conduct classroom activities.
4. The term "University official" includes any person employed by McMurry University, performing assigned administrative or professional responsibilities.
5. The term "member of the University community" includes any person who is a student, faculty member, University official, or any other person employed by McMurry University. The Dean of Students & Campus Life shall determine questions regarding a person's status in a particular situation.
6. The term "University premises" includes all land, buildings, facilities, and other property in the possession of or owned, used, or controlled by the University (including adjacent streets and sidewalks).
7. The term "organization" means any number of persons who have complied with the formal requirements for University recognition and registration.
8. The term "judicial body" means any person or persons authorized by the Dean of Students & Campus Life to determine whether a student has violated the Student Code of Conduct and to recommend imposition of sanctions through the Dean of Students & Campus Life. The Dean of Students & Campus Life may accept, reject, or modify the decision or sanction of the judicial body at their

discretion. These shall be, unless noted elsewhere, the Residence Hall Staff Members, the Residence Hall Judicial Council, or the Greek Life Council.

9. The term “Dean of Students & Campus Life” means the University official authorized on a case-by-case basis to impose sanctions upon students found to have violated the Student Code of Conduct. The Dean of Students & Campus Life may authorize a designee to serve on their behalf as an advisor, investigator, or chairperson to a judicial body.
10. The term “Appellate Board” means any person or persons authorized by the University to consider an appeal from a judicial body’s determination that a student has violated the Student Code of Conduct or from the sanctions imposed by the Dean of Students & Campus Life. These shall be, unless noted elsewhere, the MSG Student Supreme Court, the Judicial Review Board, and the President of the University.
11. The term “shall” is used in the imperative sense.
12. The term “may” is used in the permissive sense.
13. The term “Residence Hall Judicial Council” refers to eight students selected and trained annually by the Dean of Students & Campus Life (or their designee) to hear charges of primarily residence hall violations. A quorum of five is required to listen to a case. A Chief Justice is determined from the eight justices who preside over all proceedings.
14. The term “Greek Council” refers to the governing body of campus fraternities and sororities. The respective Greek Council President presides over all proceedings according to the respective constitution and bylaws.
15. The term “MSG Supreme Court” refers to five students appointed by the MSG President and approved by the MSG Senate to hear appeals of student traffic violations and the Greek Council. The Chief Justice, selected by the MSG President, presides over all proceedings.
16. The term “Judicial Review Board” refers to a panel of three presided over by a Chair of the Judicial Review Board, who is a faculty member. The panel includes one staff member and one student (appointed by the MSG President) to hear appeals of the MSG Student Supreme Court or the Dean of Students & Campus Life. Judicial Review Board members will be selected from a pool of 3 faculty, three staff, and three students approved annually.
17. The Dean of Students & Campus Life is that person designated by the University President to be responsible for the administration of the Student Code of Conduct.
18. The term “policy” is defined as the written regulations for the University as found in, but not limited to, the Student Code of Conduct, *Student Handbook*, residence hall publications, and the University catalog.
19. The term “notice” generally means at the time the letter, document, or information was emailed or mailed.

Revised – December 2024

Disclaimer: Generally, these policies will be reviewed and updated regularly. If changes occur, students will be notified and they will be updated online promptly.