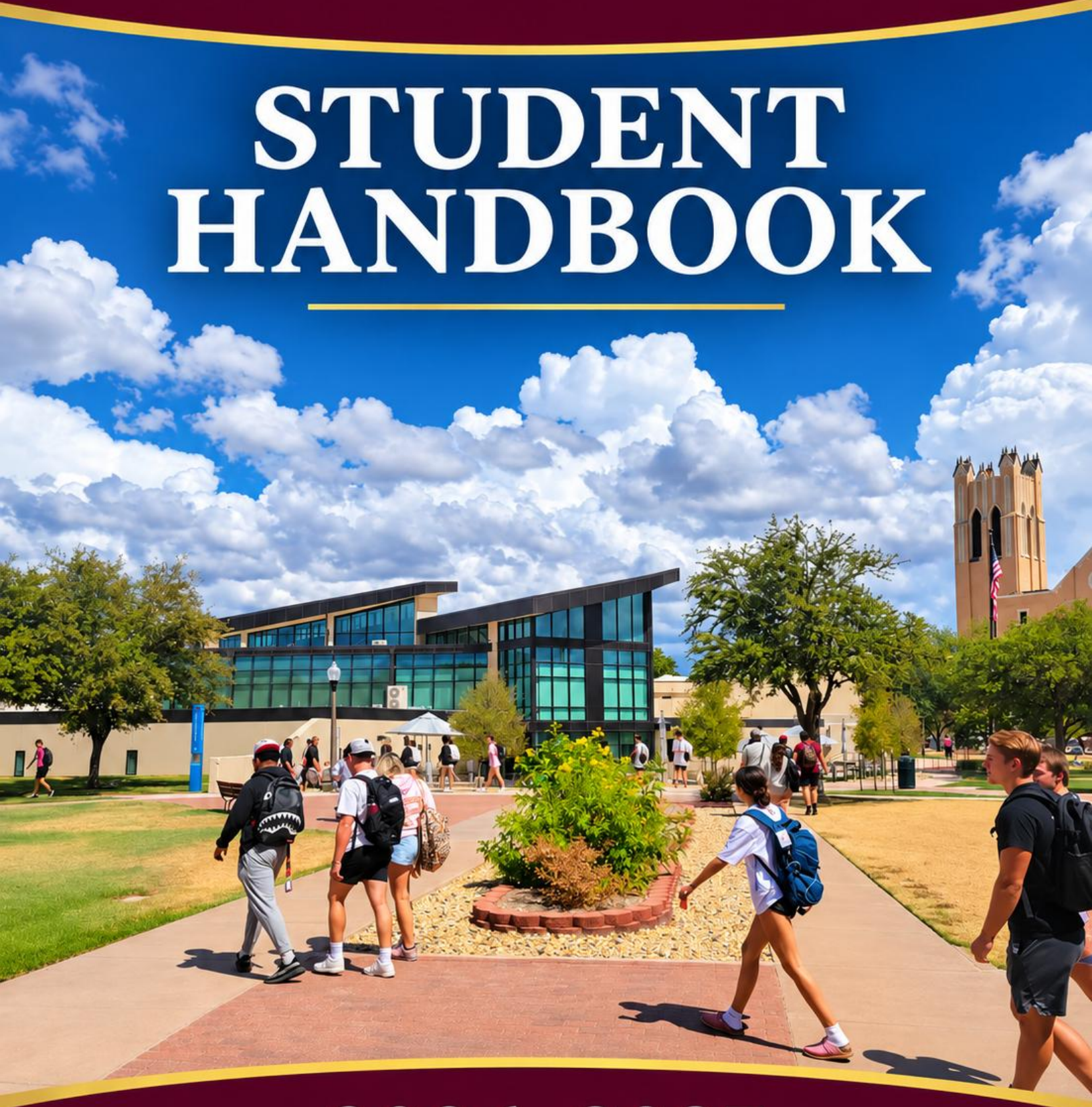
McMURRY UNIVERSITY

STUDENT HANDBOOK



2026–2027

Welcome from the Dean of Students

Welcome to McMurry University!

You have chosen to become part of a rich and vibrant community, and we are glad you are here. I hope your time at McMurry is filled with opportunities to learn, grow, and thrive both inside and outside the classroom as you prepare for a life of leadership, service, and professional success.

Whether through Greek Life, E-Sports, Student Government, Academic Clubs, Special Interest Organizations, Religious & Spiritual Life, or countless other campus activities, I am confident you will find a community that supports, encourages, and challenges you to become your best self.

This Student Handbook is designed to help you navigate the many opportunities, resources, and services available at McMurry University. It also outlines the expectations and responsibilities that come with being a valued member of this community. I encourage you to review the policies and procedures in this Handbook and become familiar with the Student Code of Conduct. Being part of McMurry means committing to a community where we treat one another with fairness, dignity, and respect.

The Student Affairs team is dedicated to helping you make the most of your McMurry experience. As you live, learn, serve, create, and grow, we are committed to ensuring that *every* student feels welcome, supported, and connected. We are here to answer questions, advocate for your success, and connect you with the resources you need along the way.

Our doors are always open. Please stop by anytime with questions, concerns, or simply to say hello! We look forward to supporting you throughout your journey at McMurry and celebrating with you when you cross the stage with diploma in hand.

I wish you a wonderful year filled with growth, purpose, and many blessings.

Ala Cumba War Hawks!

Rev. Ricky Harrison '14
University Chaplain and Dean of Students
McMurry University

Welcome from McMurry Student Government President

Dear Students,

My name is Daniel Friday, and it is an honor to serve as your Student Body President. Whether this is your first day stepping onto campus or your final year chasing your goals, I want you to know that you belong here.

McMurry is more than a university. It's a community built on resilience, purpose, and the belief that each of you has something meaningful to offer. You're not just here to earn a degree, you're here to discover who you are, to push past limits, and to leave your mark on something bigger than yourself.

There will be moments that challenge you, long nights, tough classes, and times when you question your path. But those moments are where growth happens. Lean into them. Surround yourself with people who lift you up, get involved, and never be afraid to lead.

As War Hawks, we don't just show up; we rise. We lead. We serve. So, step forward with confidence. Take risks. Chase your purpose relentlessly. And remember, your story here matters.
Welcome to McMurry.

Sincerely,

Daniel Friday
Student Body President 2026-2027
McMurry University

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MCMURRY UNIVERSITY

MISSION

Shaped by Christian principles, McMurry University challenges students to examine our complex world from multiple perspectives in preparation for lives of leadership, service, and professional success.

The University fulfills this mission by fostering a campus culture that is distinctive in the following ways:

McMurry is shaped by Christian principles.

As a United Methodist institution grounded in traditions of intellectual achievement and vital piety, McMurry nurtures and cares for students as they face the many challenges of higher education. The institution provides the support necessary to encourage students to grow as whole persons – spiritually, emotionally, morally, intellectually, socially, and physically. The McMurry community expresses its Christian principles through hospitality and gracious interactions with those who do and those who do not identify with the Christian faith. The institution encourages connections between people of varying circumstances, cultures, languages, and beliefs.

McMurry challenges students to examine our complex world from multiple perspectives.

The goal of a McMurry education is to provide the foundation for an examined, informed, and purposeful life. To that end, academic programs encourage students to build on the broader curricular experience and integrate the various disciplines' core ideas while developing fundamental skills in communication, analysis, and reasoning. McMurry strives to create an environment in which students can examine their own and others' perspectives to become, not simply consumers of knowledge, but sophisticated producers of knowledge connected to a global world. Such an environment better prepares women and men of all backgrounds to engage others in working toward the common good.

McMurry prepares students for lives of leadership, service, and professional success.

Through its curricular and extra-curricular opportunities, McMurry gives students practical experience in leadership and service. The institution places particular importance on servant leadership, an approach that focuses on empowering followers by encouraging and supporting the growth of others. The university develops servant leaders who seek to transform communities through listening first, emphasizing excellence and empathy, and inspiring an attitude of service. McMurry graduates have a solid basis for achievement in their religious, civic, professional, and family communities. McMurry expects its alumni to perform as servant leaders in diverse and complex environments and to use their leadership skills for the betterment of community and society.

HISTORY

McMurry University was founded in 1923 as a United Methodist institution, and is a vibrant and comprehensive center of higher education. McMurry has a national reputation for excellence and value through the achievements of its faculty, students and graduates. The University enrolls more than 1,000 students and has an average class size of 16.

Offering a diverse academic curriculum, students can choose from 45 majors in the arts, business, education and the sciences as well as our pre-professional programs in nursing, medicine, dentistry, engineering, law, pharmacy, physical therapy and others.

McMurry has 40 clubs and organizations and 20 intercollegiate sports. Students are engaged with the community and averages 24,000 hours of annual service.

McMurry is guided by our core values: Christian Faith as the foundation of life, Personal Relationships as the catalyst for life, Learning as the journey of life, Excellence as the goal of life, and Service as the measure of life.

The establishment of McMurry University began in the heart and vision of a single person, McMurry founder and first president Dr. James Winford Hunt. He had a vision of establishing a Methodist college in West Texas. He wanted it to represent academic excellence. He wanted the college to be able to prepare young men and women for lifetime work and to be whole human beings who could function effectively in society.

McMurry's mission still reflects Dr. Hunt's philosophy of higher education: Shaped by Christian principles, McMurry University challenges its students to examine our complex world from multiple perspectives in preparation for lives of leadership, service, and professional success.

TRADITIONS

Fight Song

On McMurry, On McMurry, break right through that line;
Ever forward, ever onward, touchdown sure this time,
On McMurry, On McMurry, fight on for your fame,
Fight Fellows, fight, fight, fight! We'll win this game.

Alma Mater

Hail to our dear McMurry,
Long wave maroon and white;
Pride of our western prairies,
Spirit of honor, truth, and right,
We cherish your traditions,
Ever true we'll be.
Your hall of fame is in our hearts,
All hail to thee

Victory Beat

C'mon everybody get up off your seat,
c'mon everybody do the Victory Beat!
It goes;
(STOMP) (STOMP) (CLAP) (CLAP)
(STOMP) (STOMP) (CLAP)
(STOMP) (CLAP) (STOMP) (CLAP)
(STOMP) (STOMP) (CLAP) (CLAP)
X2

Ala Cumba

"Ala Cumba" is often heard on campus, at rallies and athletic events as the McMurry faithfully cheer each other "on to victory."

War Hawk Welcome Week

War Hawk Welcome Week is an exciting five-day experience directly before the start of fall classes. Students will meet fellow classmates, spend time with upperclassmen, get to know faculty, and learn more about college life at McMurry University. Welcome Week is designed to help students feel more comfortable and confident as they begin their journey at McMurry University, not to mention it is a BLAST!

Formal Convocation

At the beginning of each fall semester students gather with the faculty, who are in academic regalia, in Radford Auditorium to hear the President of the University in an address opening the new University year.

Homecoming
The McMurry experience is expressed in many ways throughout the year, but Homecoming is all about McMurry tradition. Students treasure these aspects of the University's life and they become a vital part of their McMurry experience and memory long after graduation. Each year McMurry Student Government (MSG) and the Alumni Association plan a full program of activities to welcome and honor the hundreds of alumni who return to the campus. This is one of the richest traditions at McMurry. Activities begin with the Kick-off Ceremony on Thursday of Homecoming Week.

Final Ala Cumba
Sponsored by the McMurry Alumni Association and held on in the fall each year. The University's event focused on *All Saints Day*, McMurry's Final Ala Cumba is a ceremony honoring the memory of McMurry graduates and employees who have died in the previous year. The event takes place near the center of campus at the Sacred Wind statue. A roll of names is called and flowers are placed at the statue's base as a tribute.

Lighting of Old Main (Deck the Quad)
Old Main is decorated with lights each year as the holiday season kicks off. The campus community comes together to join in fellowship; decorate sugar cookies; enjoy a hot chocolate bar; and sing Christmas Carol favorites.

T.I.P. Sing Song
Sponsored by the oldest women's Sorority on campus each April, Sing Song is an opportunity for campus organizations to display their talented singing, costumes, and choreography in group presentations.

Greek Life Presentation
Soon after spring rush, the Sororities and Fraternities have a formal presentation of their new pledges, associates and affiliates. This is one of many highlights for a pledge

Ring Ceremony
Each April, McMurry's Official Ring Ceremony is held at which students are presented with the official University ring. Students may order a ring during the Spring Semester in time for the ceremony. Students, Alumni Association representatives and the University President typically speak at this special ceremony.

Spring McMadness
Campus Activities Board (CAB) sponsors Spring McMadness during each spring semester. Inflatable games, booth and lots of food are provided to all McMurry students. It is held on the McMurry quad.

Spring Thing
MSG provides Spring Thing during the spring semester of each year. Most events are free and include many activities. Events are open to all students of the University.

The Student Leadership Awards
The Student Leadership Awards is The McMurry University official ceremony that recognizes outstanding student leaders, student organizations, and organization advisors.

ACADEMICS

CLASS ATTENDANCE

It is understood that attendance is part of the learning commitment, placing oneself in a class setting where effective educational communication and interaction can happen. Both faculty and students are expected to be regular and punctual in their attendance habits. Professors and students cooperate and are responsible for shaping a community at work. As part of this responsibility, attendance will be noted in some manner suitable to the size of the class, group, and type of activity. Any necessary absence occurring while a student is representing the University in some official way will be considered an authorized absence. Work missed due to such an absence is to be made up as the respective professor determines. Please refer to the McMurry Course Catalog, Faculty Handbook, or course syllabus for more specific information.

ABSENCES

The following guide will help you determine the number of unauthorized absences allowed before a professor may drop a student from the class. Each professor will determine the consequences for absenteeism in his or her class. This will be noted in the syllabus.

3 absences in MWF classes per semester
2 absences in TR classes per semester
1 absence in a 2 or 3 hour class that meets once a week
3 tardies equals one absence

ACADEMIC ADVISING MAEDGEN 106, 793-3813

Who do you ask when you don't know who to ask? The Academic Advising Office is open to all students with questions about planning and developing their academic programs. Academic Advising coordinates class placement for new students; processes major, minor, and teaching field changes; assists with registration; assigns academic advisors to all students; and serves as a referral center to other campus offices and services. Academic Advising also assists students transferring to or from McMurry in making informed choices about program options. Students are seen on a walk-in basis, when possible, but appointments are recommended.

ACADEMIC PROBATION AND SUSPENSION

Academic Standing

The minimum GPA requirement for graduation is 2.00. To ensure that students stay on track to graduate, academic standing is calculated at the conclusion of each long semester in which the student is enrolled (Fall, Spring, and Summer). Academic standing is determined by comparing the student's cumulative GPA with the threshold GPA for a given number of attempted hours. Cumulative GPA is calculated only on courses completed at McMurry University. (See section on GPA calculation) The GPA thresholds necessary for good Academic Standing increase as the number of attempted hours increase. Attempted hours include, in addition to all credit earned at McMurry University, all transfer credit, dual credit, and credit earned by examination. If the student's cumulative GPA falls below the probation threshold GPA for the number of attempted hours, the student is placed on academic probation.

Academic Probation.

A student is placed on academic probation when their cumulative GPA falls below the following probation GPA thresholds:

Attempted Hours	GPA Threshold for Probation
0-30	1.50
31-60	1.75
61 and Above	2.00

Students who are on academic probation will receive written notification of the change in their academic standing by email. Students who are on academic probation are required to meet with their student success coach prior to the beginning of the subsequent semester to establish an academic recovery plan, and are required to comply with all elements of the academic recovery plan. Students who fail to meet this requirement may be administratively withdrawn from the university prior to the first day of the subsequent semester.

Academic Suspension.
Students will be suspended from continued enrollment if after the completion of two consecutive enrolled semesters on academic probation (including Fall, Spring, and Summer), their cumulative GPA is still below the probation GPA thresholds listed above. Suspended students will receive written notification of the change in their academic standing by United States mail and by email. Suspended students are immediately withdrawn from the University and may not apply for readmission for a minimum of one full semester.

Readmission after Suspension.
Students who wish to apply for readmission must acquire a readmission application from the University Registrar (https://mcm.edu/registrar-office/) and must submit the completed application to the Student Appeals Committee at least 14 calendar days prior to the scheduled start date of classes for the desired return semester. The application requires that students meet with a student success coach to develop an academic recovery plan. In addition to the academic recovery plan, the student must present compelling evidence indicating how they will be academically successful if readmitted. This typically means they must be able to demonstrate significant changes in their lives that would indicate the potential for academic success. Compelling indications may include enrollment at another college or university for a semester or more with earned grades of A, B, or C in all classes, or may relate to substantial changes in personal circumstances that promote better academic performance.

If readmitted, the student must comply with all elements of the academic recovery plan during the semester. Students who fail to meet this requirement may be immediately administratively withdrawn from the university.

Readmitted students must maintain semester GPAs higher than 2.0 until they are in Good Academic Standing. Students readmitted under this policy will be suspended from continued enrollment if their semester GPA is below 2.0 before achieving Good Academic Standing.

Students readmitted under this policy who obtain good academic standing are then subject to the Academic Probation and Suspension policy as described above.

ADDING OR DROPPING COURSES

A student may add a course with the permission of the advisor at any time during the first 5 days of the semester. A student may drop a course with the permission of the instructor and the advisor with the grade of W at any time through the sixth week of the semester. After the sixth week of class, a student may drop a course with the permission of the instructor and the advisor and will be assigned the grade of WP or WF. For information regarding the last date to withdraw from a class, refer to the college calendar on page 4. A course may not be dropped after that date. The process of adding or dropping a course has not been completed until the form requesting permission to add or drop a course has been returned to and processed by the Office of the Registrar.

GRADE APPEALS

Grade appeals involve disputed course grades. If a student disagrees with the grade received in a class, he or she has the right to appeal using a formal appeal process. Grade appeals deal with the policies, as stated on the course syllabus, by which grades were to be determined. All grade appeals must thus be confined to class policy and the assignment of grades. Concerns or complaints about faculty attitudes, ideas, or behavior should be directed to the chair of the department offering the class or to the Dean of Students. If the chair is the subject of the complaint, the student should speak with the Vice President for Academic Affairs.

The process for appealing a grade must be completed within 30 working days of the posting of the grade in question. In exceptional circumstances (e.g., an instructor being out of town or otherwise unavailable), the Associate Vice President for Academic Affairs for Curriculum and Faculty Development (AVPAA-CFD) can extend the 30-day time limit. The process works as follows (except for graduate courses and courses taken in the Patty Hanks Shelton School of Nursing):

1. Within a week of receiving the semester grade report with the grade in question, the student should contact the instructor of the course and determine if he or she reported the grade correctly.
2. If meeting with the instructor does not resolve the dispute, the student can proceed with the complaint by discussing the issue with the chair of the department. Depending on the situation, the chair may request a follow-up meeting to include the student and instructor.
3. If meeting with the chair does not resolve the dispute, the student can appeal to the Associate Vice President for Academic Affairs for Curriculum and Faculty Development (AVPAA-CFD). The student must submit documentation to the AVPAA-CFD consisting of the following materials: (1) A written statement of the issue and chronological review of past attempts to resolve it with the instructor and department chair; and (2) additional pertinent documentation in support of his or her argument, including a copy of the course syllabus and specific assignments or course work related to the complaint.
4. If necessary, the AVPAA-CFD will seek additional information from the instructor and other relevant sources. The AVPAA-CFD will deny or uphold the appeal within 10 working days of receiving the information.
5. If either the student or the instructor wishes to appeal the AVPAA-CFD's decision, a written request to that effect should be sent to the chairperson of the Student Appeals Committee within two working days. The chairperson will contact both student and instructor to set a meeting for the appeal before the committee. The chairperson will request all materials pertinent to the appeal from the AVPAA-CFD, and will disseminate those materials to the members of the Student Appeals Committee at least five working days prior to the scheduled meeting.
6. At the appeal before the Student Appeals Committee, both student and instructor, in turn, will have no more than five minutes each to provide any other supporting materials or to make a statement. Both will be questioned by the members over the materials placed before them as well as over the individual statements of the student and the instructor for a period not to exceed twenty minutes. Time limits may be modified or waived by a vote of the committee membership. Then, both student and instructor will be excused and the Student Appeals Committee will vote on the matter. A simple majority vote is required either to uphold or to deny the appeal. The student, instructor, chairperson, AAVP-CFD, Vice President for Academic Affairs, and Registrar (if necessary) will be notified in writing of the decision within three working days.
7. Grade appeals related to academic dishonesty (cases wherein students have been penalized by an instructor for having cheated on any assignment) fall under the same procedures as described above.
8. Grade appeals in academic programs that do not fall under the divisions of the University (e.g., developmental courses) should be handled in this order: the instructor, the program director, the AVPAA-CFD, and the Student Appeals Committee.
9. Decisions of the Student Appeals Committee are final, and cannot be further appealed.

TEXTBOOKS through mcm.edu/bookstore

Visit the website at mcm.edu/bookstore and log into the website with your MCM log-in. Your "Student Homepage" will appear which will list all of your registered courses and corresponding materials plus a timeline and FAQ.

Course materials are delivered in one of two formats: Physical or Digital. Delivery formats were determined by instructor. Log into your bookstore account to see which course items are physical and which are digital.

Physical Textbooks: Click "Pick up Instructions" for further information and location.

- Physical Textbooks **MUST BE PICKED UP** at the beginning of each term/subterm by before Friday of the first week of classes.
- Physical Textbooks **MUST RETURNED** at the end of each and every term/subterm **AND** if you drop a course. Student account will be charged if physical course materials are not returned &/or damaged.

Digital Course Materials: All digital course material access information will be emailed to you on or before the first day of class. Log into mcm.edu/bookstore to access your eLibrary account, there you can see a master list of all digital course materials.

Add/Drop a Course:

- Adding a class: The bookstore will continually check for new enrollments in classes up until the add/drop date, so any new materials that are needed will continue to be processed. To check the delivery status, visit your bookstore account and click "Track."
- Dropping a class: If physical items were delivered to you, you will receive an email with return instructions. Physical items must be returned to avoid student account charge. For digital course materials that have not been accessed, codes will be deactivated and you will no longer have access to the materials. If you have already accessed digital course materials for dropped courses, please contact the online bookstore for further instructions.

WITHDRAWAL FROM THE UNIVERSITY

STUDENT WHO MUST WITHDRAW FROM THE UNIVERSITY IS REQUIRED TO COMPLETE THE FOLLOWING STEPS:

1. Report to the Registrar's Office to obtain a withdrawal form. (Maedgen 105)
2. Take the form to the Financial Aid Office.
3. Take the form to the Student Affairs Office to meet with the Dean of Students. (Garrison Campus Center, Room 134K)
4. Take the form to the Residence Life and Housing Office in Campus Center 134L.
5. Take the form to the MOVE Office in the Cooke Hall 103.
6. Take the form to the Student Accounts office. (Maedgen, Room 102)
7. Return the completed form to the Registrar's Office. (Maedgen, Room 105)

Unless a student officially withdraws, the University has no choice but to record a grade of "F" in every course in which the student was enrolled. See the Financial information section in the latest University catalog for refund dates and amounts.

UNIVERSITY SERVICES

ACCESSIBILITY & ACCOMMODATIONS **Old Main South, 793-4880**

Accessibility & Accommodations Services provides support to enable students with permanent or temporary disabilities to participate in the full range of college experiences; to promote an environment that is barrier-free; and to actively address and promote disability awareness within the campus community through programs and services designed to meet the academic and professional needs of the individuals with disabilities. Qualified students with a disability shall, by reason of such disability, not be excluded from participation in or be denied the benefits of any University services, programs, or activities or be subjected to discrimination of any kind. To be eligible for services, the student with a disability must provide the Accommodations Services Coordinator current and appropriate documentation that describes the specific disability prior to or at the beginning of the semester. The documentation must be from a licensed or certified professional in the area of the disability (i.e., psychologist, physician, or educational diagnostician). Students with disabilities must contact the Student Accessibility Services office to discuss academic needs before the beginning of each semester so that reasonable accommodations may be made.

Securing appropriate documentation is the sole responsibility of the student. Documentation criteria at McMurry University are consistent with the current guidelines of the Association of Higher Education and Disability (AHEAD). All information is kept in strict confidence. Students without appropriate documentation of their disability will not receive accommodations.

Students are encouraged to apply for Student Accessibility Services 30 days prior to the initial semester of enrollment to allow adequate time for the coordination of reasonable accommodations. For your benefit, please maintain a copy of all documentation submitted to the Accommodations Coordinator. All documentation submitted will be kept confidential, except where permitted or required by law, and will be used solely for determining reasonable accommodations for the student.

Student Accessibility Services does not offer testing for disabilities, but we can provide referrals.
Accommodations that are provided include, but are not limited to the following:

- Academic accommodations
- Extended test time
- Accommodations for participation in university-sponsored activities
- Testing in a separate room
- Note-taking assistance
- Assistance in identifying local and community services
- Use of tape recorder
- Referral for testing (fee based)

Technical resources such as listening devices, telephone devices for the deaf, and enlargers are not provided by the university.

Please refer to the website for information on how to apply for accommodations: https://mcm.edu/student-success-support/health-wellness/student-accessibility-and-accommodations

Service/Emotional Support Animals: McMurry University acknowledges and respects the need for such accommodations. In accordance with the Americans Disability Act, service animals are permitted on campus, and students will be required to report their service animal to the Accommodations Coordinator. Emotional Support Animals must be approved through the Student Accessibility Services Office as an accommodation and then the Office of Residence Life & Housing prior to being brought onto campus. Please contact the Office of Student Accessibility Services for more information. Students with approved Emotional Support Animals must gain

approval in advance of the beginning of each semester in order to have their animal continue to reside with them on campus.

CAMPUS SAFETY & SECURITY **Garrison Campus Center, Rm 130, 793-4666**

McMurry University Security can be reached 24 hours a day, 7 days a week. McMurry provides uniformed officers for campus patrols, traffic and parking enforcement. The McMurry University Security also works to provide a safe place for students, staff and faculty to study, work, and teach.

Visit McMurry University Security's Web Page: Click Here.
McMurry University Security's Anonymous Tip Web Page:
(If you see crime occurring on campus and you would like to submit an anonymous report, please fill out the form below. All information is kept strictly confidential, and the sender of the information cannot be identified.)
https://warhawks2016.wufoo.com/forms/silent-witness-form/

CAREER DEVELOPMENT **Garrison Campus Center, Rm 148K, 793-4903**

McMurry University's Career & Experiential Learning Center provides a variety of career and professional development opportunities that can assist students and alumni in making wise career decisions. Opportunities provided are:

- **Career Counseling**: Help with decisions concerning majors, careers, and career-related issues. Learn about yourself and what careers/majors would be a good fit for you through career assessments and individual appointments, resources, or group workshops. The career center offers students a 4-year career plan mapping guide for you to review, provide examples and instances you can work on your 4 years at McMurry.

- **Appointment types**: Document creation and review, graduate and professional school process, job search and job market insight, career exploration, LinkedIn profile reviews, and mock interviews for interview preparation.

- **Professional Development**: Assistance in creating and reviewing job and graduate school application documents, Career Exploration job search strategies, interview skills, networking skills and opportunities, and professional communication and etiquette.

- **Employment Services**: We assist with internships. Resume and cover letter critique is available, and career fair prep. Lastly, McMurry provides Handshake as a resource to you to sign up for events, gain relevant market and skills information, and connect with employers.

- **Partnerships:** Our office, establishes, maintains, and increases alumni, employer, and local Abilene partnerships to engage and provide you with experiences to get involved and learn about a variety of career and professional development topics and skills.

- **Special Programs/Events**: Workshop, special events, and programs are offered to you as a student and alumni. These workshops and events are for personal professional exploration and development, meeting with employer partners, and develop critical skills and knowledge needed during college and after.

- **Experiential Learning Opportunities**: provides a chance for you to learn about internships, shadowing, and research opportunity, and participate in discovery trips. Discovery trips are a unique opportunity for McMurry University students to increase their awareness of career possibilities by visiting organizations, exploring various industries and careers, and engaging with professionals.

The mission of the McMurry Career & Experiential Learning Center is to provide a supportive environment for McMurry students and alumni to engage in individualized career exploration and planning that complements their academic experience and supports their professional goals. McMurry Career Center is committed to serving the diverse campus community and alumni with sound knowledge and supportive enthusiasm for academic, career, and personal development leading to careers that reflect their values and lead to lives of leadership and service. It also provides opportunities for employers to have access to bright talent through campus events and online resources. View Career & Experiential Learning Center website here!

If you are interested in utilizing these services provided to you: Book an appointment today via Handshake.

Campus Events Office **Garrison Campus Center 108A, 793-4853**

The Office of University Events supervises and directs the planning and coordinating of special events all over campus. This office also operates all of the Universities Summer Programs. For meeting space availability or facility use for on campus and community events, please contact them directly for availability. In addition, if your club or organization would like to be placed on the *MyMcM* web calendar, you must contact the University Events office.

CORE (Coaching Outreach, Resilience, and Engagement) **Campus Center, Ste 148, 793-4606**

The goal of McMurry's CORE Program is to increase student success at McMurry University by empowering students to focus on their own academic success. This program provides the support needed to be successful in a student's academic and personal life by offering services and tools such as organizational skills, study skills, time management, and other coaching. This office can also connect students with additional helpful resources on campus. The CORE Program is located in the Campus Center in Suite 148.

COUNSELING SERVICES **Old Main South, 793-4880**

Counseling services are devoted to helping students who need assistance in coping with problems associated with everyday life. The philosophy of the Counseling Center is to promote independence while challenging and educating students to accept individual responsibility for the development of confidence, stability, self-respect, health, interpersonal relationships, and coping skills.

Appointments are required and available on a first-come, first-serve basis. Counseling services are currently offered without charge to McMurry students and staff.

Who needs counseling? Wide ranges of concerns are addressed in counseling. Frequent concerns include adjustment to college, relationship difficulties, depression, anxiety, low self-esteem, healing from emotional, physical, or sexual abuse, life transitions, stress management, sexuality, alcohol and drug use, and eating disorders.

Is what I say confidential? All counseling is held in the strictest confidence. Counseling Services supports and maintains confidentiality to the limits provided by Texas law and professional ethics, No record of counseling is made on academic transcripts. Information is only released when requested in writing by the student, except in cases of imminent danger to self or others in accordance with professional ethics and state laws. We **do not** speak to coaches, parents, faculty, staff, friends, etc., without a signed release form.

DINING SERVICES **DINING HALL, 793-4833**

The ***Village Market Dining Hall, Sports Grille***, ***the Brew***, and ***the C-Store*** are operated by Pioneer College Caterers. A variety of meal plans are offered to accommodate the needs of all students. Students residing in the residence halls are required to purchase a meal plan. Students living in university apartments and off-campus may purchase non-resident meal plans to add convenience to the dining schedule and budget. Most meal plans include Munch Money for use in the dining hall, the Sports Grille, the Brew, and the C-Store. Additional Munch Money may be purchased to avoid the need to carry cash. The dining hall is an all you can eat environment with an array

of foods to choose from daily. It is asked that main course items be limited to one serving at a time; however, you may go back for additional servings throughout the meal period. A validated McMurry I.D. or cash are required to use the services. You will not be able to access your account at the register without your I.D. Entrance into the dining hall without the purchase of a meal cannot be accommodated. The hours for the Sports Grille, the Brew, and the C-Store are posted at the beginning of each semester.

FINANCIAL AID **MAEDGEN LOBBY, 793-4713**

Financial Aid may take the form of one or any combination of the following: 1) scholarships, 2) grants, 3) loans, and 4) work-study. Every year students should complete the FAFSA online at www.fafsa.gov to begin the application process. Students with questions regarding eligibility should visit the office, call, or email financialaid@mcm.edu.

GARRISON CAMPUS CENTER, (GCC)

The Campus Center serves as the focal point for students, faculty, and staff at McMurry. It is a resource for students wanting to become involved in University activities. There's no better way to enhance your collegiate experience than to actively participate in campus life. The Campus Center is a gathering spot for individuals and groups to plan and implement activities; attend movies, lectures, and meetings; seek help or information; participate in special events, and coffeehouses; or just eat and relax. There are dozens of opportunities waiting.

The Campus Center houses the following offices and services: Spirit Store, Copy Center, Post Office, Religious & Spiritual Life, Residence Life & Housing, Sports Grille, Mindset for Success Office, and the Student Affairs Office. The Campus Center also houses *The Nest* (student gathering place), the Chapel, Campus Activities Board office, McMurry Student Government office, weekly Chapel Services (in the Mabee Room) and various meeting rooms.

JAY ROLLINS LIBRARY **Circulation, 793-4692 | Reference, 793-4683**

The Jay-Rollins Library and Learning Commons serve the students, faculty, and staff of the University and the Abilene Community as a member of the Abilene Library Consortium. The library contains over 156,550 volumes as well as a growing collection of digital and print resources, including databases, online books, journals, and media. In addition, there is a young adult book collection in the *Nook*. As an extra benefit, users have access to the library collections at Abilene Christian University, Hardin-Simmons University, Howard Payne University, and the Abilene Public Library through the Consortium's online catalog. There are over 2 million items available in the catalog. Stop by with your MCM ID card to link to our system.

Check out our website: you can search for books, articles, ebooks and ejournals as resources for your writing. With our discovery tool *Multi-Search*, you can search all of our resources (the catalog, databases and online books & journals) at one time.

Off-Campus access to databases is available with a McMurry email username and password.

Need assistance? You can contact us in person, by phone (325-793-4692), by email (library@mcm.edu), or thru *Ask a Librarian!* our online 24/7 chat service.

In the Learning Commons, we have a student computing area with 15 computers and space to work together, a current magazine reading area, the STEM Student Success Center (S3C), TRIO offices, and tutoring space. The library's media collection of DVDs, and music CDs is located in L116 behind the Check Out Desk. The library has Wi-Fi access throughout the building and "The Brew", a coffee shop, in the lobby. Two classrooms, Library 201 and 202, are located on the second floor. These spaces are available for study when not being used for classes. If you are having, trouble with your computer call the Helpdesk at extension x4900.

Fall & Spring Semester Hours

Monday-Thursday	7:30am- midnight
Friday:	7:30am - 5pm
Saturday	Closed
Sunday:	2pm- midnight

Summer Hours

Monday-Friday	8am-5pm
Saturday-Sunday	Closed

The library has five full time staff members, a night supervisor twelve student workers and is open 85.5 hours a week during the Fall and Spring Semesters.

The University Archives and four special collections are located in the Library: the J.W. Hunt Library of Texana and the Southwest, the E. L. and A. W. Yeats Collection, the Clement Collection of Methodist History and the Grady McWhiney Collection in Celtic, Southern and Civil War History.

PEER ASSISTED LEARNING HUB — Library, Room 101, 793-4842

The Peer Assisted Learning Hub (PAL Hub) offers tutoring, peer mentoring for time management and study skills, and supplemental instruction (SI) for specific classes. The office is located on the first floor of the Jay Rollins Library.

POST OFFICE — Campus Center, 793-4798

The McMurry post office is a contract station through the U.S. Postal Service. Window hours are Monday-Friday 8:00 am to 5:00 pm. The post office observes all McMurry Holidays and will be closed during the holidays the University is closed. We receive the mail usually mid-morning and is placed in student mail boxes by 11:00 am. UPS, Fed-Ex, Amazon delivers in the afternoon.

Outgoing mail is picked up at 2:30 pm Monday thru Friday. All prices of mailing are set by United States Postal Service. Mail folders are provided for all students **living** in the residence halls and campus apartments free of charge. No sharing of mailboxes/folders. Only the student allowed to use the mailbox/folder.

REGISTRAR'S OFFICE — MAEDGEN 105, 793-3888

The Registrar's Office is located in Maedgen Room 105 and is open Monday – Friday from 8am – 5pm. Services include, but are not limited to, registration assistance, processing official transcript requests, name changes, degree audits, withdrawing from the University and graduation evaluations.

Official Transcripts

Detailed information concerning official transcript requests is located on the Registrar's page of the McMurry website. Transcripts cost $10.00 each and requests are normally processed within 2-4 business days.

Readmission Applications

If a student has not been enrolled at McMurry for one long semester or more, a Readmission Application is required to return and continue enrollment. Readmission applications are located online at mcm.edu.

Graduation Applications

May/August graduation applications are due September 15th and audits will be emailed in October. Transcripts, substitutions, incomplete grades, CLEP, AP and Departmental Exams must be on file in the Registrar's Office no later than March 1st of the graduating spring semester. It is the student's responsibility to make sure these deadlines are met. Communication regarding graduation will be made through the student's McMurry email address. It is the student's responsibility to make sure they check and maintain their McMurry email.

December graduation applications are due February 1st and audits will be mailed in March. Transcripts, substitutions, incomplete grades, CLEP, AP and Departmental Exams must be on file in the Registrar's Office no later than October 1st of the graduating fall semester. It is the student's responsibility to make sure these deadlines are met. Communication regarding graduation will be made through the student's McMurry email address. It is the student's responsibility to make sure they check and maintain their McMurry email.

MyMcM

Students can access their accounts through the McMurry website via the MyMcM portal. It is the student's responsibility to maintain their password and be familiar with their MyMcM account. Students are able to accept or decline their financial aid, they can view their financial account status, they can update their demographic information, view and print their degree audit, register for classes once their holds are cleared and they have seen their advisor, view and print their unofficial transcript, view their grades at the end of each semester, view any holds that may be on their account as well as many other things.

Student Privacy (FERPA)

The Family Education Rights and Privacy Act of 1974 (FERPA) protects the privacy of student records. This Act allows that certain information, known as Directory Information, may be released without the consent of the student. Students may request that Directory Information not be made public by completing the appropriate request form in the Registrar's Office. Directory Information at McMurry includes the following: student's full name; local and permanent addresses and telephone numbers; directory phone (as indicated by student); hometown, student's McMurry email address; enrollment status (full or part time or currently enrolled or not); dates of attendance; previous educational institutions attended; major and minor; degree being pursued; degrees awarded; student's participation in officially recognized university activities; honors and awards received in connection with officially recognized activities; height and weight if a member of an athletic team; classification; place and date of birth; anticipated degrees; anticipated graduation dates; photographs.

McMurry Email

It is the student's responsibility to check and maintain their McMurry email accounts. Students receive vital communication from administrators and faculty through their McMurry email and they are held responsible for the information that is sent to their McMurry email accounts. Due to confidentiality concerns, no other email address will be used to contact the student.

RELIGIOUS AND SPIRITUAL LIFE — Student Affairs / RSL Suite, 793-4776

The United Methodist Church has a historical tradition of support for and involvement in higher education. McMurry University proudly stands in that tradition. McMurry University is interested in the whole person and thus offers opportunities for developing and celebrating one's personal spirituality as well as the inter-connectedness we share in faith - one with another. The Chaplain and Associate Chaplain of the University work with a student leadership team to provide such opportunities. The following are weekly opportunities for spiritual growth:

- Tuesdays at 11:00 a.m. - University Chapel Worship (Location: Campus Center, Mabee Room. Services are nondenominational and offer creative ways for students, administrators, staff, and faculty to gather together.
- Retreat and Mission/Service Opportunities - Students will be informed about dates and locations for retreats and mission opportunities as those events are planned throughout the year. Each semester there are sponsored community service activities and food drives to support the Friends' Closet (food pantry) on campus.
- Spiritual Direction and Counseling: The Chaplain and Associate Chaplain of the University are available to students for religious or spiritual, vocational, and personal counsel.

- Involvement in Local Congregations: Students are encouraged to take advantage of the opportunities to become involved with one of the numerous local congregations. Congregations often seek student employees for their music, children's and youth ministries. Many welcome students each fall with special meals and are available to promote their ministries and services through the Organizational Expo that takes place the first week of the fall semester.

RESIDENCE LIFE **Campus Center 134L, 793-4710**

Living on campus provides many opportunities to discover and develop friendships and talents. Residents often face challenges of personal responsibility, as they become independent adults. By residing on campus and embracing the University's academic mission, students gain insight into differing lifestyles, cultures, and beliefs of McMurry students. This experience or life on campus is the foundation of life beyond McMurry.

All students are responsible for following the guidelines set by McMurry University concerning housing, as well as all policies and regulations listed in the *Student Handbook's* University Housing Policies, and the housing agreement, and. All unmarried students without 60 hours McMurry credit hours (4 Long semesters on campus), under 21 years of age who are not residing with a parent or legal guardian within commuting distance of 30 miles of the university are required to live in a residence hall or on-campus apartment. Additionally, all residential students must purchase a residential meal plan. Students may request exemption from this policy by contacting the Director of Residence Life & Housing in writing. Exceptions are very rare. Housing agreements are for the term of the agreement and any student that breaks the agreement by leaving the halls before the term of the agreement has expired, without authorization from the Dean of Students, will be charged the full amount of the agreement and meal plan.

Under the Fair Housing Amendments Act of 1988, McMurry University respects and welcomes the need of Emotional Support Animals (ESAs). ALL students requesting an ESA must go through the appropriate approval process in order to have their animal reside with them on campus. For information about how to obtain an ESA, please contact the Director of Student Care to learn more about our policy and approval process. Please note that it is a violation of your housing agreement to have an animal reside in your campus housing prior to approval. This violation will result in a fine if the animal is not approved as an ESA.

<u>Residence Life Staff</u>

The Residence Life staff consists of an Assistant Dean of Student for Housing & Student Conduct, an Assistant Director of Residence Life, and Residence Hall Directors (RHD) overseeing Gold Star Hall, Hunt Hall, Martin Hall and the University Apartments. The professional staff is responsible for day-to-day operations within the residence halls as well as staff supervision. In addition to the professional staff, each residence hall has student resident assistants (RA). These students are selected for their character, outstanding leadership abilities, interest in students, and experience in residence hall living. They are considered employees of the university and are trained to assist students in their living/learning environment. RAs are trained to assist students academically, socially, spiritually, physically, vocationally, and emotionally.

SERVANT LEADERSHIP **OLD MAIN 306A, 793-4995**

Servant leadership is an unconventional approach to life and work reflected in the mission of the university. It places primary emphasis on the well-being of those being served, the transformation of supervision in organizational cultures, and accomplishment of systemic social change.

The McMurry Servant Leadership Program academically trains students to learn servant leadership philosophy and practice. It improves the capacity and quality of campus organizations and student life, and provides meaningful, sustained, and measurable service addressing social problems in Abilene.

Students develop as servant leaders sequentially, in terms of both cognition and behavior. The First Year Seminar features an introduction and baseline assessment of servant leadership. Next, students gain new philosophical and practical knowledge by taking *Concepts and Techniques of Servant Leadership*, a popular course that meets a General Education requirement. Then, students can choose to major (BIS) or minor in Servant Leadership as a

program of study. Emerging servant leaders are encouraged to apply for Irene and Clifford Trotter Scholarships and community-engaged student employment.

SPIRIT STORE **Campus Center, Rm 140, 793-4832**

The University operates a Spirit Store, located in the Campus Center, which maintains a wide selection of college supplies that contribute to the overall experience of the University. The Spirit Store offers official McMurry University clothing and gifts, as well as snacks, drinks, and school supplies. Shop online for delivery or in store pick up at, https://mcmurry-university-spirit-store.square.site/

The Spirit Store hours year-round are Monday through Friday, 8:00 a.m. – 5:00 p.m. and most forms of payment and Apple Pay are accepted.

For assistance, please e-mail spiritstore@mcm.edu or call 325-793-4832.

STUDENT ACCOUNTS **MAEDGEN 102, 793-3815**

Student Accounts Office is the centralized billing and collection point for student accounts. The office issues statements, receives payments, and posts charges and credits to student accounts. It is open Monday-Wednesday and Friday from 8 a.m. to 5 p.m. and Thursday from 9:00a.m.-5:00p.m. Services include receipt of payments on student accounts, cashing personal checks (no two-party checks, daily limit of $100), and disbursement of financial aid. All returned checks are automatically sent to a collection agency. For help in understanding your account with McMurry University visit, call, or email at studentbilling@mcm.edu.

TRIO STUDENT SUPPORT SERVICES **Library Rooms 112 & 110, 793-6711**

TRIO Student Support Services is a federally-supported program dedicated to increasing the retention and graduation rates for low-income, first-generation, and/or current undergraduate students with documented disabilities at McMurry University. Services provided include academic coaching, tutoring, career counseling, financial aid advising, FAFSA assistance, help with applying to graduate school, and assistance for participants with disabilities. TRIO SSS of various workshops on academic success and financial literacy, as well as social and cultural events to enrich students. Students must apply to enroll in the TRIO SSS program via the My McM Portal.

UNIVERSITY WELLNESS CENTER **Garrison Campus Center, Rm 145**

The Wellness Center is located on the first floor of the Garrison Campus Center and contains a complete fitness center with weight and cardiovascular machines, free weights, and aerobic equipment. The staff is trained to assist you with instruction on proper use of the equipment and answer any wellness related questions you may have. The McMurry students, faculty, staff and their families may use the facility with a valid McMurry ID Card. Children under 18 must be accompanied by their parents.

GENERAL INFORMATION

CAMPUS SECURITY & SAFETY INFORMATION

1. **McMurry University Security Department Authority and Jurisdiction**

Campus Security acts as agents of the University in enforcing the policies of the University. They do not have the authority to arrest individuals. Campus Security maintains a good working relationship with the Abilene Police Department and calls them for assistance as needed.

All security officers, students, faculty and staff are encouraged to report safety and policy violations promptly to appropriate agencies. The Student Affairs Office is responsible for coordinating all security matters and will monitor the program.

2. **McMurry Security Department Location and Contact Information,**

- McMurry University Security office is located in the Garrison Campus Center, Rm 130.
- Contact information:
    - Phone: (325) 793-4666
    - Email: security@mcm.edu

3. **General Procedures for Reporting a Crime or Emergency**

Police, Fire or Medical Emergencies may also be reported to the City of Abilene 911 Call Center by dialing 911. All 911 calls originating from campus phones are also reported to McMurry Security by the Abilene 911 Center for immediate response by APD personnel and other emergency service personnel as needed.

Victims of off-campus crimes or incident may report the offense to the Abilene Police Department at 325-673-8331 or 911. Students who are victims of off-campus crimes or incidents may also contact McMurry Security for assistance with the APD reporting process.

4. **Confidential Reporting Procedures,**

Victims of crime who do not wish to pursue their matters through either the criminal justice system or the university's judicial system, are still encouraged to file confidential reports with the McMurry Security Department.

With a victim's permission, the Director of Security or his designee can file a report detailing the incident while protecting the reporting party's identity. The filing of confidential reports accomplishes two purposes: 1) addresses the anonymous victim's future safety, and 2), By being informed about the incident, the McMurry Security Department can more accurately quantify crimes and determine patterns of activities; such analysis can be a factor in McMurry Security decision to issue Timely Warnings and create an reactive plan of action to bring a halt to the reported criminal activities. Crimes reported confidentially are included in McMurry's Annual Crime and Fire Safety Report. .

5. **Missing Student/Persons Procedures**

McMurry University is committed to creating and maintaining an environment which promotes the safety and well-being of its students. To this end, the University established the following policy and procedure to identify and assist enrolled McMurry students who reside in on-campus housing and who have been reported missing for more than 24 hours. This policy is enacted in compliance with the requirements outlined in the Higher Education Opportunity Act of 2008.

- At the beginning of each academic year, McMurry Residence Life Staff will inform students residing in on-campus housing that McMurry will notify either a parent or an individual selected by the student no later than 24 hours after the time the student is determined to be missing. This information will include the following:

- Students have the option of identifying an individual to be contacted by McMurry University no later than 24 hours after the time the student has been determined to be missing. Students can register this confidential contact information through the Housing and Residence Life Office.
- If the student is under 18 years of age, and not an emancipated individual, McMurry University is required to notify a custodial parent or guardian not later than 24 hours after the time that the student is determined to be missing.
- McMurry University will notify the appropriate law enforcement agency no later than 24 hours after the time that the student is determined to be missing.
- If McMurry Security has been notified and makes a determination that a student who is the subject of a missing person report has been missing for more than 24 hours and has not returned to campus, McMurry University will initiate the emergency contact procedures in accordance with the student's designation.

- McMurry University will follow the following notification procedure for a missing student who resides in on-campus housing:
  - Any person who suspects that an on-campus resident has been missing for more than 24 hours should immediately contact McMurry Security, Housing and Residence Life Office, or the Student Affairs Office. Any information regarding a suspected missing student provided to the Housing Office or the Student Affairs Office will be immediately reported to McMurry Security.
  - Once McMurry University receives a missing student report via the Student Affairs Office, McMurry Security, Residence Life & Housing Office or other source, the following offices will be notified:
    - McMurry Campus Safety & Security Office
    - Dean of Students
    - Director of Residence Life & Housing
    - President of University
    - Vice President for Academic Affairs
    - MERT person on duty
  - Any official missing person report relating to this student shall be referred immediately to McMurry Security.
  - If McMurry Security, after investigating the official report, determines the student has been missing for more than 24 hours, The Dean of Students will contact the individual identified by the student, the custodial parent or legal guardian if the student is under 18 and not emancipated, or local law enforcement if these do not apply.

- Upon notification from any entity that any student may be missing, McMurry University may use any of the following resources to assist in locating the student. These resources may be used in any order and combination.
  - Through the Residence Life & Housing Office, the Resident Assistants may be asked to assist in physically locating the student by keying into the student's assigned room and talking with known friends and acquaintances.
  - Security may search on campus public locations to find the student (library, dining hall, Campus Center etc.).
  - Security may issue an ID picture to assist in identifying the missing student.
  - The Student Affairs Office may try to contact known friends, family, or faculty members for last sighting or additional contact information.
  - Student Affairs or academic departments may be contacted to seek information on last sighting or other contact information.
  - Security may access card access logs to determine last use of the card and track the card for future uses.

- Security may access vehicle registration information for vehicle location and distribution to authorities.
- Information Services may be asked to look up email logs for last login and use of McMurry email system.
- If there is any indication of foul play, the local police department will immediately be contacted for assistance.

6. **Crime Prevention and Awareness Programs**
    1. During fall orientation, all new freshmen are briefed on security, safety and the prevention of crimes.
    2. During each opening residence hall meeting, this information is reinforced.
    3. During the school year, programs are presented to students and employees on how to protect themselves from crime on campus.

7. **Emergency Notifications, Timely Warnings & Alerts**

The McMurry Security Department strives to keep the campus and campus community safe. An important tool McMurry Security uses is informing the campus community about certain situations or events on or near campus and that could pose an ongoing or continuing threat to the campus or the McMurry community with prior approval by the Dean of Students.

Emergency Notifications:
Should a situation arise either on or near campus that, in the judgment of the McMurry Security Director of Security or his designee, constitutes an ongoing or continuing threat to the campus or campus community, a campus wide "Emergency Notification" alert, with prior approval by the Dean of Students, will be issued through the university's campus e-mail system and the McMurry ALERT text messaging system. These messages will be sent to all students and faculty/staff members. McM Alert will be used to communicate important information during any potential emergency, such as a snow delay or closing, homeland security advisory, weather warning, gas leak, fire, crime watch, or power failure.

When possible, Emergency Notifications and Timely Warnings (discussed below) will also be distributed and displayed in prominent locations on campus including entrances to residence halls, academic buildings and the Garrison Campus Center.

Appropriate follow-up including information about the situation's further evolution or resolution will also be disseminated as soon as possible.

Timely Warnings:
In similar fashion, anytime that the McMurry Security Director or designee determines that a Clery Act reportable crime has occurred on or near the McMurry campus, non-campus facilities, or within other Clery defined applicable geography pertaining to campus, which in the judgment of the McMurry Security Director or his designee, in conjunction with the Dean of Students, could pose an ongoing risk to the campus community, a "Timely Warning" will be distributed. The Clery related Timely Warnings will be distributed primarily through the McMurry email system and/or McMurry ALERT. Additionally, Clery related Timely Warnings may also be announced via the university student newspaper and postings of flyers at residence halls, academic buildings, and the Garrison Campus Center. Clery related Timely Warnings will be issued as timely as possible after confirmed information becomes known to McMurry University Security or appropriate university officials and will be updated as necessary to provide current information. The Timely Warning will detail the facts known as to what occurred, where it occurred (as reasonably possible without inadvertently identifying victims, i.e. "at a residence in the 2200 Block of S 14th St …" as opposed to "…at 2218 S 14th St, Abilene, TX ." Additionally, the Timely Warning will provide information related to the elements of the crime committed and general safety and awareness information that members of the campus community can use in their personal efforts to prevent becoming a victim of a crime. Timely Warnings will be updated whenever new and confirmed information is received that would serve to expand or resolve the warning situation.

Because of their wider scope, not every Emergency Notification will trigger a simultaneous Timely Warning. Likewise, not every Timely Warning will automatically generate an accompanying Emergency Notification.

8. **Access to Campus Facilities**
   A. McMurry University Campus Security provides campus security. The major responsibility of Campus Security is to keep the residence halls and campus Crime free and safe for our students. Security should only be contacted regarding the maintenance of facilities when there appears to be a problem such as flooding or power outages.
   B. During normal business hours, the University (excluding Residence Halls) will be open to students, parents, employees, contractor, guest, and invitees.
   C. Access to campus facilities after hours is limited to those with proper University identification or authorization. University housing staff controls entrance into the halls after hours and watches for any safety threats to residents. University housing will alert Security of any significant problems.
   D. Residence Halls are secure access 24 hours a day. Access to these residence halls is limited to the residents of the halls by way of an access control system which utilizes the university ID's, Residence Hall staff oversees access to residents of each Hall.

9. **Alcohol/Drug Policies and Information**

McMurry University strongly supports the provisions of the Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226). The following information is provided at least annually to all students and employees of the University under the "Drug Free Schools and Campuses" portion of the above stated law.

Standards of Conduct. As clearly stated in the McMurry University *Student Code of Conduct*, the use, possession or distribution of alcohol and illegal drugs is prohibited on the McMurry University campus. The McMurry University Faculty Handbook reinforces this policy for employees.

Legal Sanctions. Texas legal sanctions for the unlawful possession, use, or distribution of illicit drugs and alcohol vary from class C misdemeanors with fines not to exceed $200.00 to felonies of the first degree with confinement for life.

Federal sanctions closely parallel those of Texas. More detailed information is available on request from the Student Affairs Office or the local police department. McMurry University will cooperate with all law enforcement agencies in the investigation of drug and alcohol abuse.

Health Risks. Health risks associated with the use of illicit drugs and the abuse of alcohol vary a great deal and are much too numerous to list here. The bottom line is the risk of death as a result of abuse. Detailed materials are available through the Student Affairs Office or the Health Services Office.

Drug and Alcohol Counseling. Counseling is available through the Department of Student Care (located in Old Main South). Publications and lists of materials are available in the library for student and employee use. Referral to treatment and rehabilitation programs, as well as to other community counseling services, is available in the Counseling Services office. All requests will be kept confidential.

University Sanctions. Any student who is found responsible for violating drug policies as outlined in the Student Code of Conduct may be suspended or expelled from McMurry University. Any student athlete found responsible of violating drug policies as outlined in the Student Code of Conduct may also be subject to loss of eligibility under NCAA rules and regulations. Any employee found responsible of the same offense faces disciplinary action up to immediate termination of employment. Alcohol abuse is punishable by disciplinary action up to, and including, expulsion.

The *Student Handbook*, staff, and faculty handbooks outline the University's policy on drug and alcohol abuse. A biennial review will be conducted by McMurry University to ensure the abuse program is effective and stated sanctions are consistently enforced. Changes will be implemented as needed. Questions should be directed to the Student Affairs Office.

10. **Campus Sex Crimes Prevention Act**

The University attempts to promote awareness in preventing rape, acquaintance rape, and other forcible and non-forcible sex offenses by providing programs and literature for the campus community. Orientation programs for new students cover campus security and discuss ways to avoid situations where sex crimes might occur. Residence hall meetings stress personal safety and the importance of watching out for each other. Seminars are held for students and staff during the year.

Students should report any sex offense immediately to the Dean of Students and Campus Security. Any evidence for the proof of a criminal offense should be protected and reported to Campus Security. The student has the option to notify proper law enforcement authorities to report sex crimes. Campus Security or other University staff is always ready to help in the notification process if requested by the student.

Counseling Services and the University Chaplains are available for on-campus counseling and will refer, as requested or needed, to off-campus counseling. Victims of sex offenses can be assured that all contact with University staff will be kept in strict confidence.

11. **Policies Regarding Sex Offenses/Offenders/Crimes of Violence, Disclosure of Disciplinary Proceedings**

Registration of Sex Offenders

The "Campus Sex Crimes Prevention Act" is a federal law enacted on October 28, 2000 that provides for the tracking of convicted, registered sex offenders enrolled as students at institutions of higher education, or working or volunteering on campus.

This act amends the Family Educational Rights and Privacy Act of 1974 to clarify that nothing in that Act may be construed to prohibit an educational institution from disclosing information provided to the institution concerning registered sex offenders and requires the Secretary of Education to take appropriate steps to notify educational institutions that disclosure of this information is permitted.

Information about registered sex offenders may be found on the Texas Department of Public Safety web page at: https://records.txdps.state.tx.us/DPS_WEB/Sor/index.aspx

Every effort will be made to try and ease the trauma for the victims of sex offenses. Changes in academic schedules and campus living arrangements will be made if requested by the victim if these options are reasonably available. Judicial action as outlined in the Student Handbook will be taken against those found in violation of sex offenses. The complainant and the accused are entitled to the same opportunities to have others present during conduct procedures. Both the complainant and the accused shall be informed of the outcome of any conduct action taken by the University (in accordance with the Student Code of Conduct). Judicial action taken regarding rape, acquaintance rape, or other forcible or non-forcible sex offenses can lead to actions up to and including expulsion from the University.

12. **Emergency Response and Evacuation Procedures**

Emergency Response

The McMurry Emergency Response Team (MERT) has been established to respond to all emergency situations that occur on campus and affect the McMurry community. MERT consists of the University President, Vice President for Academic Affairs, Director of Facilities and Campus Planning, Dean of Students, Director of Security, and a marketing staff member.

McMURRY EMERGENCY RESPONSE PLAN
In a life-threatening emergency call 911
Report all campus emergencies to McMurry Security.
(325) 793-4666

Evacuation Information
Evacuate the building using the nearest exit or alternate if nearest exit is blocked.
Do not use elevators!
Take all personal belongings (keys, purses, wallets, etc.).
Secure any hazardous materials or equipment before leaving.
Follow directions given by the Building Emergency Communication Person.
If you need assistance establish procedures in advance with Disabilities Services, your instructor or classmates.

Fire-Smoke-Explosion	Campus Violence	Weather Warnings	Illness-Injury-Accidents
• Activate the nearest fire alarm and immediately contact the McMurry Security. • Evacuate the building. • Return to the building only when you are authorized to do so by Campus Security or Abilene Fire Department	• Do not attempt to intercede or restrain an aggressive individual. • Contact McMurry Security immediately for assistance. • Encourage others not to become involved; if possible, leave the area.	• Listen for internal warning sirens. • Stay away from windows and exterior doors. • Immediately move to 1st floor hallways • Remain in the shelter area until an all-clear signal is sounded.	• If the injury or illness is serious or life-threatening, contact 911 immediately. • If the injury or illness is not serious or life-threatening, ask the individual what assistance is needed. Contact McMurry Security for assistance.

Tornado Preparedness

- Listen to your radio or TV. A tornado "watch" tells a person to go about their business, but to keep an eye on the sky and in touch with weather statements. A tornado "warning" tells people of an actual sighting or radar indication and urges those "in the danger path" to take immediate cover. If Abilene is in immediate danger – take immediate shelter.
- When a warning is issued for the immediate area, take cover. If you have limited time, the basement or an interior hallway on a lower floor is safest. Upper stories are unsafe. If there is no time to descend, a closet or small room with stout walls or an inside hallway will give some protection against flying debris. Otherwise, hide under some heavy furniture. In all cases try to stay away from windows of any type.
- If there is adequate time you should go to one of the following shelters during the school day: Library basement, Campus Center AEC, Bookstore, Campus Center 113, Radford, Gold Star, or Education building basement.
- If you are caught outside, move away from a tornado's path at right angles. If there is no time to escape, lie flat in the nearest depression, such as a ditch or ravine. If you are in a car, get out and lie in a ditch if possible.

University Housing

If possible, Campus Security will notify the staff in Residence Life and direct them to implement tornado-warning procedures. Generally, students in university housing should move immediately to the lower hallways. Lower floor residents will take mattresses to help protect individuals from debris. Students should stay away from the lobby and lounge areas. If there is no time, and you are unable to descend to a lower floor, you should go immediately into the hallway and protect yourself with your mattress.

COMPUTER USE POLICY

Please see the "Information Services" section of the McMurry University website for the latest version of the University Computer Use policy (http://www.mcm.edu/newsite/web/mis/policies.htm).

DRUG-FREE SCHOOL AND COMMUNITIES ACT

McMurry University strongly supports the provisions of the Drug-Free Schools and Communities Act Amendments of 1989 (Public Law 101-226). The following information is provided at least annually to all students and employees of the University under the "Drug Free Schools and Campuses" portion of the above stated law.

Standards of Conduct. As clearly stated in the McMurry University *Student Handbook*, the use, possession or distribution of alcohol and illegal drugs is prohibited on the McMurry University campus. The McMurry University Faculty Handbook reinforces this policy for employees.

Legal Sanctions. Texas legal sanctions for the unlawful possession, use, or distribution of illicit drugs and alcohol vary from class C misdemeanors with fines not to exceed $200.00 to felonies of the first degree with confinement for life.
Federal sanctions closely parallel those of Texas. More detailed information is available on request from the Student Affairs Office or the local police department. McMurry University will cooperate with all law enforcement agencies in the investigation of drug and alcohol abuse.

Health Risks. Health risks associated with the use of illicit drugs and the abuse of alcohol vary a great deal and are much too numerous to list here. The bottom line is the risk of death as a result of abuse. Detailed materials are available through the Student Affairs Office or the Health Services Office.

Drug and Alcohol Counseling. Counseling with a licensed professional is available at no cost through the Student Care Department. Religious and Spiritual Life is also available to provide pastoral care and guidance for students dealing with drug or alcohol issues. Publications and lists of materials are available in the library and counseling center for student and employee use. Referral to treatment and rehabilitation programs, as well as to other community counseling services, is available in the Counseling Services office. All requests will be kept confidential.

University Sanctions. Any student who is found responsible for violating drug policies as outlined in the Student Code of Conduct may be suspended or expelled from McMurry University. Any student athlete found responsible of violating drug policies as outlined in the Student Code of Conduct may also be subject to loss of eligibility under NCAA rules and regulations. Any employee found responsible of the same offense faces disciplinary action up to immediate termination of employment. Alcohol abuse is punishable by disciplinary action up to, and including, expulsion.

The *Student Handbook*, staff, and faculty handbooks outline the University's policy on drug and alcohol abuse. A biennial review will be conducted by McMurry University to ensure the abuse program is effective and stated sanctions are consistently enforced. Changes will be implemented as needed. Questions should be directed to the Dean of Students.

EXPRESSIVE ACTIVITY POLICY

Definition

Expressive activity is defined as any speech or expressive conduct protected by the First Amendment to the United States Constitution or by section 8, article 1 of the Texas Constitution and includes assemblies, protests, speeches, distribution of written materials, the carrying of signs, and the circulation of petitions. Expressive activity DOES NOT include activity that occurs in class/laboratory settings overseen by McMurry faculty members. Expressive activity is NOT prohibited in forums that are, by tradition or designation, to be utilized for mission related communication, which forums include, but are not limited, by example to residence halls, faculty and staff offices, academic buildings, administrative buildings, the Campus Center, the Jay Rollins Library and computer labs.

External Groups
External individuals/groups are defined as those individuals who do not currently work or study at the University or by groups that are not officially recognized by the University.

Internal Groups
Internally sponsored expressive activity is defined as activity supported by individuals who currently work or study at the University either on a full-time or part-time basis, and/or by groups which are officially recognized by the University.

Scope
This policy extends to the McMurry University main campus and the off campus instructional site (OCIS) known as the Patty Hanks Shelton School of Nursing (PHSSN) (hereinafter referred to as "campus" or "campus community"). It is intended to include all employees and students of McMurry University as well as entities subject to the authority of the governing structures of the University. This policy shall not be construed as extending to entities operating within a contractual or part-time arrangement with the University nor shall it include any OCIS operating as a public or private entity.

Policy
McMurry University values open dialogue and the exchange of ideas in a manner that is consistent with the University's education-related mission. Within this context, a recognized member of the campus community may engage in expressive activity as long as the activity maintains the dignity of and is consistent with the mission of the University and does not infringe on the rights of others. Additionally, any member of the campus community or student organization planning to engage in expressive activity must adhere to the spirit of those expectations. Those who choose to observe and/or listen to such communication activities bear the responsibility of recognizing and honoring the right of free speech.

McMurry reserves the right to control the time, place, and manner of expressive activity occurring on campus and obligates all entities subject to the governance and authority of the University. As a private University, McMurry prohibits such expressive activity from external individuals/groups... Internally sponsored expressive activity is permitted based upon the University policy as described herein. Only members of McMurry University may organize expressive activity on campus; therefore, students, faculty and staff are required to have their McMurry University ID Card or official nametag in their possession to verify their ability to participate. Invited guests/lecturers/speakers should have a guest lanyard or other official nametag when she/he is participating in expressive activity.

Expressive activity advocating violence or illegal activity will not be tolerated. Activities must not disrupt McMurry University functions or impede access to or use of campus facilities. The use of shouting or amplified sound in such a manner that facilitates disruption of University mission-related functions is likewise not condoned. This does not relate to microphones used in spaces normally scheduled for assemblies such as Matthews Auditorium, the Mabee Room, Radford Auditorium, Carleton Chapel, the President's Board Room, Bishop's Hall, the library atrium, athletic venues, or the campus center amphitheater.

The University's public streets, parks, sidewalks and similar common areas are generally available for internally sponsored expressive activity. Other parts of campus may become temporarily available for such internally sponsored expressive activity as designated by the University. Obstructing or impeding the flow of vehicular traffic or pedestrian traffic is prohibited.

Student organizations or individual students must register the expressive activity with the Dean of Students (or designee) three class days (72 hours) in advance and follow all guidelines. McMurry employees must register the expressive activity with the Director of Campus Events (or designee) three business days (72 hours) in advance and follow all campus event guidelines. The appropriate administrators will determine whether the sponsoring organization needs to secure additional resources based on the nature and crowd size of the event. If the organizers of the event are expecting a crowd of 25 or more, they may be asked to reserve space and obtain security.

Signage, leaflets, or other distributable or displayable materials will be reviewed prior to expressive activity for approval. Signage must be constructed of soft material such as cardboard or cloth and should not be attached to rigid sticks or poles. The presence of any animals or structures such as tents, stages, scaffolds, tables, benches, and chairs must be approved prior to usage. Review and approvals for such requests will come from the Dean of Students (or designee) for students or the Director of Campus Events (or designee) for McMurry employees. Those individuals wishing to plan or sponsor expressive activity as defined by this policy will receive information from the appropriate administrators regarding allowable activities, prohibited items and activities, and consequences of non-compliance with the policies.

Activities deemed to be outside the parameters of this policy may be subject to any due process procedures established by the University and may culminate in sanctions, suspension, removal, or termination of employment as deemed appropriate by the governing structures of McMurry University.

FIREARMS AND OTHER PROHIBITED WEAPONS

Handguns or any other firearms are prohibited on campus including parking lots, regardless of a license. All License to Carry a Handgun (LTC) holders, including students who possess an LTC, enrolled in or visiting McMurry University, may store the type of handgun for which they hold a license in locked, privately owned vehicles while parked on campus. Other than the LTC holder's handgun storage in locked, privately owned vehicles mentioned in the previous sentence, anyone found in possession of a firearm or handgun will be subject to appropriate judicial action. The McMurry University Security will file applicable charges against anyone found on campus with a firearm or other prohibited weapon.

HONORS AND AWARDS

Class Favorite – The students from each of the classes choose a man and a woman as their favorites. These honorees are presented to the student body on Friday evening at the Homecoming Coronation.

Mr. McMurry and Ms. McMurry -By vote of the members of the sophomore, junior, and senior classes, two members of the senior class are elected as Mr. McMurry and Ms. McMurry. These honorees are presented to the student body at the Homecoming Coronation.

Senior Awards – Outstanding seniors are selected each year to receive special awards. They are selected on the basis of high scholarship, religious, moral, and ethical character. These are: the Ginny Carlson Award, given to the outstanding senior woman; the W. Anthony Hunt Award, given to the outstanding senior man; the Harry Soladay Award, given to the outstanding senior man or woman; and the Don Allen Award, given to the outstanding non-traditional senior man or woman.

Student Leadership & Organizational Awards – Many students are active participants in student organizations. To recognize the contributions of these students and their organizations, several awards are presented annually.

I.D. CARDS

All students require an I.D. card to use McMurry facilities, to cash a check, to use the library, to attend athletic events, and to eat in the dining hall, etc. New I.D. cards are issued on Move-In Days for new students. Report lost and/or damaged cards to the Student Affairs office in the Garrison Campus Center, Religious Life/Student Affairs Suite, Room 136G. **There is a $15 replacement charge (cash only) for lost/broken cards.** For information about I.D.'s call 325.793.4680. **Office hours to get an ID are M-F, 9am-11:30am and 1:30pm-3:30pm**.

INTELLECTUAL PROPERTY POLICY

Rationale

McMurry University encourages creative and innovative pursuits by its faculty, staff, administra-tive personnel

and students that may lead to patentable processes or inventions and the creation of other forms of intellectual property that may be copyrighted, trademarked, or licensed. It is the intention of McMurry University to provide an intellectual property policy that does not interfere with the pursuit of creative efforts and that protects both the creator's and the University's best interests. The policy is intended to apply to the following: all students, full or part-time faculty, staff, and administrative personnel at McMurry University, and to all others who might use McMurry facilities or resources under the supervision of, or in cooperation with, McMurry personnel for the completion of projects that result in intellectual property.

What is intellectual Property?

Intellectual Property shall include, but not be limited to, any invention, discovery, trade secret, technology, scientific or technological development, computer software, artistic, scholarly or literary production, or publication, that can be copyrighted, patented, trademarked or licensed. This definition extends to all such property developed by students, faculty, staff, and administra-tive personnel, and to all others who might use McMurry facilities under the supervision of, or in cooperation with, McMurry personnel, when the Intellectual Property results from work associated with and involving the use of McMurry resources, unless otherwise regulated by the provisions of a written agreement between McMurry University and the affected parties. "Faculty," as used herein, refers to all full-time and part-time or adjunct faculty.

Ownership of Intellectual Property

As a general policy, intellectual property that is the result of activities generally expected of faculty, staff, administrative personnel, or students (such as those related to teaching, creation of artworks, research without benefit of university funds, or course assignments), is owned by its creator. "Creator," as used herein, includes both the singular and the plural. Intellectual property that results from a specific assignment or commission, that is a "work for hire," or that involves a significant contribution of university resources in its creation, shall be owned by the university, or as specified in a written agreement between the university and the affected parties. Scholarly works of faculty are not considered a work for hire. A "significant contribution of university resources" is an amount in excess of those resources normally made available to, or provided to, faculty, staff, administrative personnel, or students of the university. McMurry University reserves the right to refuse ownership of intellectual property when it is determined that ownership or management of the property is not in the University's best interests. If the university relinquishes intellectual property rights and resulting royalties to the creator, the creator will grant to the University a royalty-free, irrevocable, non-exclusive license for the duplication or use of the intellectual property for university purposes.

In situations involving institutional ownership of intellectual property, rights could be licensed to the creator of such property. In cases of creator ownership, rights could be licensed to the University.

Written Agreements

Any written agreement between the University, the creator, and other interested parties regarding ownership and rights to intellectual property must be executed prior to the creation of such intellectual property. If such an agreement will be necessary under the provisions of this policy, it is the duty of the creator to notify the appropriate Department Chair, for faculty or students; or Cabinet member, for all others; of such requirement in a timely manner.

Monetary considerations

In the absence of a prior written agreement regarding the sharing of intellectual property revenues on that property owned by the university, a portion of the net proceeds from the sale or licensing of such property shall be returned to its creator, and to the department or school of which the creator is a member, as either faculty, staff, administrative personnel, or student, according to the following schedule:

1. McMurry University should be initially reimbursed for any expenses or developmental funds contributed to the project;
2. The first $100,000 received shall be paid to the creator;
3. Any receipts in excess of $100,000 shall be allocated, with the creator receiving 80 percent, McMurry University receiving 10 percent, and the department or school of the creator receiving 10 percent, in an

effort to encourage innovation and creativity in the future.

University Representative and Appeal Process
The appropriate Department Chair or Cabinet member, as noted above, is the University representative in any negotiations regarding intellectual property rights and ownership according to this policy. If a creator, or other party involved in the creation of intellectual property, objects to the application of the policy by the Department Chair or Cabinet member, he or she may request a hearing before an appeal committee chaired by the Vice President for Academic Affairs and consisting of two Department Chairs and two faculty members, for faculty or student appeals; and consisting of one Dean, the appropriate Cabinet member, and two faculty members for all other appeals. After the hearing and review, the committee will forward its recommendation to the President of the University, who will make a final determination of the matter.

Conflict of Commitment
It is understood that faculty, staff and administrative personnel may be experts in their respective fields, and may engage in consulting work outside their University employment, or may be employed by other entities for specific projects. If such activities involve a commitment of McMurry University resources, and if intellectual property may result from these commitments, the affected faculty, staff or administrative personnel should notify their administrative superiors in a timely manner. It is further understood that, if an employee's primary source of employment is McMurry University, then his or her primary time commitment is owed to the University.

Use of University Name, etc.
The University has an interest in protecting its name, as well as any logos, images and representations that are associated with or symbolic of McMurry. Prior to the use of the university's name or other image, or reference to the university in intellectual property, permission for such use should be obtained from the Assistant Vice President for Marketing and Communication

STANDARDS OF DRESS

Neatness and appropriateness of dress are important at all times. McMurry students are given credit for the maturity to decide what to wear and how to wear it. Dress for the occasion and respect the privilege. Therefore, swimsuits are not appropriate campus wear; please wear a cover-up when going to and from the pool.

STUDENT GRIEVANCE POLICY

Written grievances should contain the following information:

- the complainant's name and contact information
- a clear description of the problem or grievance
- appropriate supporting documentation that is directly related to the grievance
- a description of any subsequent actions taken by the complainant or the University, and
- a description of the desired outcome.

All written grievances received and copies of any responses will be kept on file in the Student Affairs office. Grievances which are unsigned or are not received in written format (e.g. grievances received by phone or in person) will not be considered. The student grievance form can be found online at HERE.

The Dean of Students will respond to each grievance within 10 business days of receipt. If no other action was requested, the response will acknowledge receipt of the grievance. If further action is requested, the response will describe the actions to be initiated by the Student Affairs office and any further information from the complainant that may be required.

Academic Matters
Written grievances about grades will follow the Grade Appeal process as outlined in the University Catalog.

Non-Academic Matters
Written complaints about administrative or other student services should be directed initially to the appropriate office but may be submitted to the Student Affairs office if satisfactory resolution is not achieved. Appropriate documentation would include copies of any relevant contracts, notices, or other official or informal correspondence with the office or other University personnel.

UNIVERSITY CATALOG

The University catalog is published every year. It is, in effect, an agreement between the student and the University. It contains vital information concerning academic requirements, financial charges, deadlines, and other regulations of McMurry. The student is responsible for being familiar with all of this information.

STUDENT LIFE

ATHLETICS

The purpose of athletics at McMurry University is to provide an opportunity for students to compete in intercollegiate sports in an educationally sound environment. The athletics program should be properly administered in such a way that athletics remains in keeping with the University's liberal arts tradition.

Athletics should be part of the total educational process and there should be a broad base with an equality of opportunity for men and women with an emphasis on participation for the enjoyment and love of the game. The program creates a rallying point for students, faculty, and alumni while still enhancing educational values. It is understood that, while striving to be competitive, institutional integrity should never be sacrificed for the sake of athletic victory.

Athletics at McMurry exists within the educational mainstream of the University and is administered with the same controls, budgetary procedures, and program responsibility as any other academic administrative function.

McMurry offers several intercollegiate sports teams: football, women's volleyball, women's and men's basketball, women's and men's golf, baseball, women's and men's cross country, women's and men's tennis, women's and men's swimming, women's and men's track and field, and women's and men's soccer.

Students may attend any regular season McMurry athletic event held on our campus at no charge by presenting their student ID.

BAND

Membership in the McMurry Band is open to all students with an instrumental background. The band plays an important part in college life and furnishes music for athletic events and other important campus activities. The band also regularly performs off-campus at events in the area and travels both nationally and internationally. If interested in participating in band, please contact the Director of Bands at ext. 4867.

CAMPUS ACTIVITIES BOARD

The Campus Activities Board (CAB) is a student-led organization which strives to bring a variety of events reflective of the diverse interests of our student body. Through our programs, CAB seeks to provide activities to entertain, educate, and engage students in order to increase retention and build a cohesive campus community. Events include movies, speakers, concerts, comedians, Spring McMadness, and a myriad of other activities. For those who want to make a suggestion or comment on campus programs, CAB welcomes input or feedback.

Getting involved in CAB is a great way to meet people, help provide quality programs and events for McMurry, and have FUN! All currently, actively, enrolled students of McMurry University with at least a 2.0 grade point average are eligible for membership in CAB. From promotions to budgeting, members of CAB work on all aspects of the programs that come to McMurry. So, if you are interested in being part of this exciting group, come to one of our meetings or call Student Affairs Office at (325) 793-4850. Come see how FUN HAPPENS!

CHANTERS

The McMurry Chanters is a mixed choral ensemble open to music majors and non-majors. This group performs several times each semester and regularly performs off-campus. The Chanters' repertoire includes accompanied and unaccompanied selections from various musical periods and styles. Persons interested in participating in ensembles can receive information by contacting the Chair of the Department of Music at ext. 3833.

COORDINATING / GOVERNING ORGANIZATIONS

These organizations are formed as coordinating bodies for student organizations that have a common interest. They serve as a liaison between the organizations and the University administration.

- McMurry Student Government
- Greek Life Council

CREATING A STUDENT CLUB OR ORGANIZATION

Students who wish to be recognized as an organization must seek recognition through the Student Affairs Office, McMurry Student Government and (if applicable) the Greek Life Council. For more information, please visit the Student Affairs Office in the Garrison Campus Center. Recognized organizations receive benefits that can be found in the *Student Handbook* under Student Clubs and Organizations.

FIRST YEAR EXPERIENCE PROGRAM

- Location: Old Main 306 A
- Website: http://academics.mcm.edu/first-year/
- Telephone: (325) 793-4995
- Email for Director: scott.jeff@mcm.edu

The cornerstone of McMurry University's first year experience is to help develop a network of relationships that prepares you for academic and personal success, emphasizing a life of leadership and service. McMurry is dedicated to a first-year experience that helps you become part of the McMurry community with both in and out of class opportunities.

The goals of the first-year experience are to help you:

- Become more self-aware,
- Learn how to interact with and relate to others,
- Develop academic competence and confidence,
- Learn to understand what it means to be a citizen of a multicultural community that includes a globalized world, and
- Engage in opportunities for leadership, service, and involvement.

As part of the First-Year Experience program, all first-year students are required to enroll in a First Year Seminar, ACAD 1340. The First Year Seminar is not necessarily tied to a specific major, so you should feel free to explore a topic that truly interests you. Class size is small so you can benefit from working closely with a faculty mentor and your peers. In addition, your professor will be your initial academic advisor at the University. Each seminar also has a friendly and helpful McMurry student who will serve as your Peer Leader.

GREEK LIFE

McMurry University has Greek Life (fraternities and sororities) for men and women. The primary goals of Greek Life are high scholarships, leadership, friendship, wholesome social activities, and the development of individual responsibility. Greek Life membership opens the door to the enjoyment and responsibility that comes from active participation in all areas of University life. The close friendships made during the University years are those which last far beyond graduation and the boundaries of the campus.

During late fall and early spring semester, the Fraternities and Sororities have a period known as a "rush" to secure new members. During a series of planned events, interested students are given an opportunity to become acquainted with other club members. ***TO BE ELIGIBLE FOR MEMBERSHIP, ONE MUST BE A FULL-TIME STUDENT, HAVE ATTENDED McMURRY AT LEAST ONE SEMESTER AS A FULL-TIME STUDENT (12 semester hours), And HAVE A 2.0 GPA OVERALL FOR WORK COMPLETED AT McMURRY.*** Additional information concerning any aspect of rush and/or social clubs may be obtained from the Student Affairs Office.

Sororities (Founded)
Delta Beta Epsilon (1944)
Gamma Sigma (1936)
Alpha Psi Alpha (1965)
Theta Chi Lambda (1960)
T.I.P. (1925)

Fraternities (Founded)
Chi Omicron (XO) (re-chartered 2007)
KIVA (re-chartered 2018)
Ko Sari (1937)
MAKONA (1978)

McMURRY SPIRIT TEAMS

The McMurry Talons Dance Team and War Hawks Cheerleaders are the spirit and tradition of the students. As ambassadors of the University, these spirit teams support all athletic events and promote enthusiasm and spirit throughout campus. Go War Hawks!

MCMURRY STUDENT GOVERNMENT

McMurry Student Government (MSG) consists of members of the Student Body who are elected to act as the voice of the students, legislate, and strive toward improving campus life on behalf of the Student Body to whom they represent. By acting as the voice of the Student Body, MSG is to communicate to the administration, faculty, and other organizations both on and off campus the message of students. By legislating, MSG works toward refining the policies and regulations of the University and the Constitution to accommodate the changing needs of the Student Body. By striving toward bettering campus life, MSG creates and organizes events and activities for the general student body.

STUDENT PARTICIPATION IN INSTITUTIONAL DECISION-MAKING

Most standing University committees have several students serving on them to provide input into the decision-making process. These students are normally appointed by each committee at the start of the school year. McMurry Student Government appoints students to various Board of Trustee committees for the fall and spring meetings. In addition, at various times during the school year, open forums are conducted by the president and other University officials to gain student input and feelings on issues as they arise. McMurry Student Government interacts with the administration throughout the school year on student concerns and needs.

STUDENT BODY OF MCMURRY UNIVERSITY

The Student Body is composed of all McMurry students enrolled for at least 12 semester hours. Those carrying less than twelve semester hours are affiliate members of the Student Body.

The McMurry Student Government (MSG) consists of those students elected by the entire Student Body as their representatives. This body meets each Monday at 6:30 p.m. in Bishop's Hall. MSG is always happy to hear the ideas and feelings of students. Suggestions can be brought by the MSG office (Rm 130), in the Garrison Campus Center at any time.

Some of the activities involving the MSG include sponsoring various social activities, planning Homecoming, creating better relations between McMurry and other colleges, providing for student elections, assisting in Student Preview, participating in various conferences, financing activities of the Student Body, and representing student opinions on campus issues.

THE ORIENTATION TEAM: ORIENTATION LEADERS & PEER LEADERS

One of the best ways to share your fantastic experience at McMurry is to become part of the Orientation Team. The Orientation Team is an interactive powerhouse that consists of the Orientation Leader and Peer Leader positions. Both positions serve as a leader to new students and their families during Student Orientation and Registration (SOAR) and War Hawk Welcome Week. However, the Peer Leader also serves as a mentor throughout the First Year Seminar program, which requires additional responsibilities.

Orientation Team members, selected for their leadership and scholastic ability, campus involvement, enthusiasm, and strong character, are one of the best-trained student leaders on campus. Many students say that being an Orientation Leader/Peer Leader is one of the most memorable and rewarding experiences, they had at McMurry! Contact the Student Engagement or First Year Experience Offices for more information.

Note: Mariah Fusco is in charge of the Orientation Leaders and Jeff Scott is in charge of the Peer Leaders.

PUBLICATIONS

Galleon - The literary magazine, *Galleon*, each spring publishes a number of the best essays, poetry, short stories, and other literary efforts produced by the campus community. Photographs and other art works are also welcomed for illustrations in the magazine. Students and faculty members interested in creative writing are invited to contribute to this magazine, which is edited by students and published under the auspices of the Department of English. Anyone interested in working with the production of the magazine is invited to join the staff.

War Hawk Herald – The campus bi-monthly newspaper keeps the campus informed and in touch with activities pertaining to students. Student written articles and photographs are used. Anyone interested in working with the staff are welcome to apply with Marketing and Communications.

RECOGNIZED ACADEMIC, HONORARY, OR PROFESSIONAL ORGANIZATIONS

Professional & academic organizations are generally professional fraternities or organizations that allow students the opportunity to meet others with similar career or academic goals. Often times the organization is promoted by academic departments for the benefit of students in similar majors. Professional & academic organizations are particularly important for networking, as you make contacts with people in your field of study in school and in the Abilene area.

- Alpha Chi (National Honor Society)
- Alpha Kappa Delta (Sociology Honor Society)
- Alpha Lambda Delta (Freshmen Honor Society)
- Alpha Sigma Omega (Christian Brotherhood)
- Association of Information Technology Professionals (AITP)
- Association of Texas Professional Educators (ATPE)
- Beta Beta Beta
- Chemistry Club
- Kappa Kappa Psi
- Kappa Mu Epsilon
- Kappa Pi-Epsilon Theta
- Math Club
- Model UN of McMurry
- Phi Epsilon Kappa (Kinesiology Klub)
- Psi Chi (Psychology Club)
- Shareholders
- Society of Physics Students (SPS)
- Sociology Club
- Theta Alpha Kappa (Religion Honor Society)

RECOGNIZED SERVICE ORGANIZATIONS

Service organizations, as their name indicates, are dedicated to volunteerism and service within the Abilene and University community.

RECOGNIZED SPECIAL INTEREST ORGANIZATIONS

This type of organization is formed by students sharing an extra-curricular interest. Special interest organizations, like many other types of organizations participate in student activism, political awareness, and/or leadership activities

STUDENT ACTIVITIES and ORIENTATION Garrison Campus Center, 136H, 793-4850

The Office is located in the Garrison Campus Center, Room 136H. Here, you can find the office for the Assistant Dean of Students for Student Engagement.

We encourage and facilitate student engagement in various student organizations including Campus Activities Board (CAB), McMurry Student Government (MSG), Greek Life, the Orientation Team, leadership development, and participation in campus-wide events and community service.

The Student Affairs office is committed to providing development opportunities for all students. It is our goal to challenge students to become empowered, motivated and experienced leaders and citizens through a comprehensive co-curricular experience. Stop by and learn how to get involved!

STUDENT AFFAIRS Campus Center, 136G, 793-4680

The life of a McMurry student involves much more than attending classes and studying. At McMurry, students can acquire incredible knowledge in the classroom, but can also acquire and develop leadership, social, and communication skills by becoming actively involved in student organizations, campus life, residence life, and a host of other activities. The bottom line is - Get Involved!

Student Affairs serves as a resource for students, faculty, and staff in student development, Greek Life, residence life, student activities, university recreation, campus center, wellness center, counseling, accessibility & accommodations services, student conduct, campus security, SOAR, and War Hawk Welcome Week.

Emergencies

Students are encouraged to contact the Student Affairs Office should an unfortunate emergency occur (death, accident, etc.). The Student Affairs Office will gladly contact your entire faculty and notify other offices of your needed absence. Of course, the student remains responsible for completing any coursework missed. This only applies to emergencies or extended illnesses. Students that experience short term illnesses must personally contact their faculty and make appropriate arrangements.

STUDENT CLUBS AND ORGANIZATIONS

Through active involvement in University activities, students benefit themselves as well as McMurry. There are many different organizations at McMurry, each with different objectives. Take a moment to look at the different choices available. Students, who are interested in any of these organizations, should not hesitate to stop by the Student Affairs Office (Rm 136), or MSG Office (Rm 130) in the Campus Center to obtain more information. Also, look for information booths of the different organizations throughout the semester. Students can join most student organizations at any time during the year; simply attend a meeting or call Mariah Fusco, 793-4850. Students who have a special interest that isn't already a focus of a student organization have the opportunity to create a new student organization. One of the most important factors in modern liberal arts education is the education students receive from each other. Whatever a student's interests, whether academic or extra-curricular, there are student organizations eager to welcome you to membership. These groups offer opportunities for service, professional growth, and social life.

McMurry encourages students to associate with recognized organizations. Becoming and remaining a recognized Student Organization at McMurry has many privileges. Besides the student camaraderie, the organizations may:

1. schedule and use University facilities, equipment, and services for purposes related to organizational goals;
2. conduct fundraising events among students with proper approval from University staff;
3. establish dues to acquire funds that will be used for purposes beneficial to the organization and its members;
4. participate as a group in University events;

5. invite speakers and sponsor activities;
6. recruit new members from the student body within the established guidelines;
7. receive information and resources necessary to function appropriately and effectively as an organization; and
8. properly and appropriately use the University mailing address and/or name.

There are specific responsibilities and expectations that accompany the student privilege to organize. In order to obtain and maintain recognition, an organization's goals, purposes, values and behavior are to be consistent with the goals and values of McMurry. This means that student organizations, through their activities and actions, are expected to always meet the following responsibilities:

• respect normal University operations (i.e., class schedules, movement of traffic, etc.).

THEATRE

The McMurry Theatre Department produces 4-7 major productions during the academic year. A wide variety of plays are presented from classical to modern. Each year features a major Homecoming musical. Play auditions are open to all students and are advertised on posters across campus.

UNIVERSITY POLICIES

HAZING POLICY

Hazing is defined as any action taken or situation created intentionally or unintentionally, whether on or off campus, to produce mental, physical, or psychological discomfort, embarrassment, harassment, or ridicule; or which threatens the safety of the student, or which destroys or removes public or private property, for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a group or organization.

Texas Hazing Laws

Texas Education Code, Chapter 37:

SUBCHAPTER F. HAZING

Sec. 37.151. DEFINITIONS. In this subchapter:

(1) "Educational institution" includes a public or private
   (a) high school; or
   (b) college, university, or other postsecondary educational establishment.

(2) "Pledge" means any person who has been accepted by, is considering an offer of membership from, or is in the process of qualifying for membership in an organization.

(3) "Pledging" means any action or activity related to becoming a member of an organization.

(4) "Student" means any person who:
   (a) is registered in or in attendance at an educational institution;
   (b) has been accepted for admission at the educational institution where the hazing incident occurs; or
   (c) intends to attend an educational institution during any of its regular sessions after a period of scheduled vacation.

(5) "Organization" means a fraternity, sorority, association, corporation, order, society, corps, club, or service, social, or similar group, whose members are primarily students.

(6) "Hazing" means any intentional, knowing, or reckless act, occurring on or off the campus of an educational institution, by one person alone or acting with others, directed against a student, that endangers the mental or physical health or safety of a student for the purpose of pledging, being initiated into, affiliating with, holding office in, or maintaining membership in an organization. The term includes:
   (a) any type of physical brutality, such as whipping, beating, striking, branding, electronic shocking, placing of a harmful substance on the body, or similar activity;
   (b) any type of physical activity, such as sleep deprivation, exposure to the elements, confinement in a small space, calisthenics, or other activity that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
   (c) any activity involving consumption of a food, liquid, alcoholic beverage, liquor, drug, or other substance that subjects the student to an unreasonable risk of harm or that adversely affects the mental or physical health or safety of the student;
   (d) any activity that intimidates or threatens the student with ostracism, that subjects the student to extreme mental stress, shame, or humiliation, that adversely affects the mental health or dignity of the student or discourages the student from entering or remaining registered in an educational institution, or that may reasonably be expected to cause a student to leave the organization or the institution rather than submit to acts described in this subdivision; and
   (e) any activity that induces, causes, or requires the student to perform a duty or task that involves a violation of the Penal Code.

Sec. 37.152. PERSONAL HAZING OFFENSE.

(a) A person commits an offense if the person:
  (1) engages in hazing;
  (2) solicits, encourages, directs, aids, or attempts to aid another in engaging in hazing;
  (3) recklessly permits hazing to occur; or
  (4) has firsthand knowledge of the planning of a specific hazing incident involving a student in an educational institution, or has firsthand knowledge that a specific hazing incident has occurred, and knowingly fails to report that knowledge in writing to the dean of students or other appropriate official of the institution.

(b) The offense of failing to report is a Class B misdemeanor.

(c) Any other offense under this section that does not cause serious bodily injury to another is a Class B misdemeanor.

(d) Any other offense under this section that causes serious bodily injury to another is a Class A misdemeanor.

(e) Any other offense under this section that causes the death of another is a state jail felony.

(f) Except if an offense causes the death of a student, in sentencing a person convicted of an offense under this section, the court may require the person to perform community service, subject to the same conditions imposed on a person placed on community supervision under Section 11, Article 42.12, Code of Criminal Procedure, for an appropriate period of time in lieu of confinement in county jail or in lieu of a part of the time the person is sentenced to confinement in county jail.

Sec. 37.153. ORGANIZATION HAZING OFFENSE.

(a) An organization commits an offense if the organization condones or encourages hazing or if an officer or any combination of members, pledges, or alumni of the organization commits or assists in the commission of hazing.

(b) An offense under this section is a misdemeanor punishable by:
  (1) a fine of not less than $5,000 nor more than $10,000; or
  (2) if the court finds that the offense caused personal injury, property damage, or other loss, a fine of not less than $5,000 nor more than double the amount lost or expenses incurred because of the injury, damage, or loss.

Sec. 37.154. CONSENT NOT A DEFENSE. It is not a defense to prosecution of an offense under this subchapter that the person against whom the hazing was directed consented to or acquiesced in the hazing activity.

Sec. 37.155. IMMUNITY FROM PROSECUTION AVAILABLE. In the prosecution of an offense under this subchapter, the court may grant immunity from prosecution for the offense to each person who is subpoenaed to testify for the prosecution and who does testify for the prosecution. Any person reporting a specific hazing incident involving a student in an educational institution to the dean of students or other appropriate official of the institution is immune from civil or criminal liability that might otherwise be incurred or imposed as a result of the report. Immunity extends to participation in any judicial proceeding resulting from the report. A person reporting in bad faith or with malice is not protected by this section.

Sec. 37.156. OFFENSES IN ADDITION TO OTHER PENAL PROVISIONS. This subchapter does not affect or repeal any penal law of this state. This subchapter does not limit or affect the right of an educational institution to enforce its own penalties against hazing.

Sec. 37.157. REPORTING BY MEDICAL AUTHORITIES. A doctor or other medical practitioner who treats a student who may have been subjected to hazing activities:

(1) may report the suspected hazing activities to police or other law enforcement officials; and

(2) is immune from civil or other liability that might otherwise be imposed or incurred as a result of the report, unless the report is made in bad faith or with malice.

Subchapter Z. Miscellaneous Provisions

Sec. 51.936. HAZING.

(a) Subchapter F, Chapter 37, applies to a postsecondary educational institution under this section in the same manner as that subchapter applies to a public or private high school.

(b) For purposes of this section, "postsecondary educational institution" means:

(1) an institution of higher education as defined by Section 61.003;

(2) a private or independent institution of higher education as defined by Section 61.003; or

(3) a private postsecondary educational institution as defined by Section 61.302.

(c) Each postsecondary educational institution shall distribute to each student during the first three weeks of each semester:

(1) a summary of the provisions of Subchapter F, Chapter 37; and

(2) a list of organizations that have been disciplined for hazing or convicted for hazing on or off the campus of the institution during the preceding three years.

(d) If the institution publishes a general catalogue, student handbook, or similar publication, it shall publish a summary of the provisions of Subchapter F, Chapter 37, in each edition of the publication.

(e) Section 1.001(a) does not limit the application of this section to postsecondary educational institutions supported in whole or in part by state tax funds.

UNIVERSITY HOUSING POLICIES AND REGULATIONS

The following regulations are intended as a statement of general principles and not as an all-inclusive list. RESIDENTS ARE EXPECTED TO USE COMMON SENSE, GOOD JUDGMENT, AND COURTESY IN GOVERNING THEIR ACTIONS. In addition to regulations stated herein, each residence hall may have its own set of specific policies that each resident is expected to learn, know, and follow.

Policy violations are referred to the Assistant Dean of Students for Housing and Student Conduct or other designated hearing officers for adjudication.

UNIVERSITY HOUSING POLICIES

McMurry University
Revised September 2026

201 Tampering/Unauthorized Access	208 Room Safety
202 Dangerous or Unsafe Items	209 Inconsiderate Behavior
203 Pets	210 Hall and/or Room Damage
204 Street Signs	211 Unauthorized Room Change/Checkout
205 Hazardous Materials	212 Decorations
206 Cooking	213 Fire Safety and Equipment
207 Guest Visitation	214 Noise
Contact the Resident Director or the Resident Assistant for additional clarification on any of these policies.	

201. Tampering/Unauthorized Access. Tampering with facilities, doors, locks, bathroom equipment, and/or electrical, telephone, or cable outlet boxes or wiring and/or unauthorized access to balconies, roofs, and secured areas.

202. Dangerous or Unsafe Items. Dangerous or unsafe items in the room, such as: incense or candles (burned or unburned), halogen lamps, toasters, hotpots, grills, hot plates, fryers, ovens, other cooking devices or excessive extension cords. Coffee pots and Keurigs are permissible.

203. Pets. Pets (excluding small fish) are not permitted in the residence halls. Emotional Support Animals (ESAs) and/or Service Animals that have not been approved by the Office of Residence Life and Student Accessibility Services Coordinator will be considered "pets" for purposes of this policy if found within the residence halls and/or campus apartments.

204. Street Signs. Possession of street signs, highway markers, and other official markers in the residence hall. Possession of official markers is illegal in the Texas Penal Code as well as in many city ordinances.

205. Hazardous Materials. Use of the residence hall or room to store flammables and/or repair of or storage of motorcycles or engines.

206. Cooking. Cooking in the room with unauthorized or dangerous items/appliances. All halls have kitchens and microwaves available for use by residents.

207. Guest Visitation. Failure to register or escort guest in the hall; visitation during restricted hours; and/or inappropriate or inconsiderate behavior during visitation.
a. Guest visitation is the period of time in the day that members of the opposite sex may visit you in

your private room. Students are welcome to have opposite sex guests provided they follow the policy established by the University. **Visitation is from 12:00 noon – 12:00 midnight Sunday through Thursday, and 12:00 noon – 2:00am Friday and Saturday.**

b. During visitation, visitors MUST sign in at the front desk and indicate the resident(s) they wish to visit.
c. While in the identified room, the room door MUST be COMPLETELY open.
d. Visitors MUST always be escorted by the resident while in the hall.
e. Guests that are not students and are under the age of 18 are not permitted in a resident's room unless approved by a university official or accompanied by a parent or legal guardian.
f. It is permissible to have overnight visitors of the same sex/non-romantiic, but they MUST be signed in and not conflict with your roommate's space and privacy. Registering your guest provides information in case of emergency or in case the person needs to be contacted. There is a seventy-two hour limit for overnight guests staying in University Housing, which includes the University Apartments. The same guest may not stay more than three (3) nights in any two week period.
g. Resident's and guests should use sound judgment and be courteous of other residents and roommates.

208. Room Safety. Inadequate room safety, unsanitary conditions, or creating a safety hazard; failure to correct any problems or to cooperate with residence hall staff during room inspections.

209. Inconsiderate Behavior. Inconsiderate behavior and/or behavior which may be damaging to the hall or disrespectful of other residents including, but not limited to: water fights, crawling through windows, throwing items from windows, smoking or dipping inside the building or in the room, contract violations, or failing to properly dump trash in the outside dumpsters.

210. Hall and/or Room Damage. Excessive hall and/or room damages including, but not limited to, writing on doors and furniture, artwork on walls, bathrooms left un-cleaned, pinholes, tape marks, and other such damages. Inventory cards are to be checked thoroughly when a resident moves into or out of a room. Damages are generally billed directly to the student and taken from the hall deposit.

211. Unauthorized Room Change/Checkout. Room changes without permission from the Residence Hall Director or Resident Assistant. Improper checkout from a room assignment at any time.

212. Decorations. Any unsafe decorations. Failure to remove decorations in a timely manner. Only artificial Christmas trees are permitted. Cut greenery, such as live Christmas trees or wreaths, is prohibited in resident's rooms.

213. Fire Safety and Equipment **in the residence halls.** Tampering with or vandalizing fire warning or fire safety equipment. This includes but is not limited to pull stations, sprinklers, smoke detectors, fire extinguishers and exit signs. Nothing should ever be hung from or attached to sprinklers or smoke detectors for any reason. In room smoke detectors should not be removed or tampered with in any way.

214. Noise. Excessive noise in the hall or from the room. The noise level in or near the residence halls should ALWAYS be such that residents may study or sleep (weekends included). Quiet hours are observed in and around the residence halls from **10 p.m.-10 a.m. daily**. During Finals Week, quiet hours are effective 24 hours/day. During these hours, radios, stereos, TVs, and musical instruments should be kept at a low volume. Such noises as banging doors, honking horns, yelling and screaming, bouncing balls, and screeching tires are very inconsiderate and will not be tolerated in the residential community. Any complaints of excessive noise should be first confronted resident to resident. If the noise continues the behavior should be reported to the Resident Assistant.

As usual, 24 hour "courtesy" hours are always enforced. Courtesy hour's means that at any time during the day a student may politely request you turn down a stereo, television, or activity to honor the academic atmosphere of the hall or to be considerate of others in the residential community.

MOTOR VEHICLE REGULATIONS

The following regulations have been formulated to ensure the safety and convenience of the members of the University community and guests. Permission to drive or park a motor vehicle on campus is considered a privilege and not a right.

All motorists must follow all state and McMurry University traffic and parking regulations governing the use of motor vehicles on all parts of the campus throughout all hours of the day or night. It is the responsibility of the students and staff to know and observe these regulations. McMurry University assumes no responsibility for the care and/or protection of any vehicle or its contents at any time that it is operated or parked on the McMurry University campus. The University reserves the right to impound any vehicle which is parked in a manner dangerous to vehicular or pedestrian traffic or which is otherwise in violation of University parking regulations, or to search, for any reason, any vehicle while on campus. Contact Campus Security for a complete listing of all motor vehicle regulations.

Vehicle Registration Permits

1. ALL student, faculty or staff members of McMurry University who operate or park a motor vehicle on campus must obtain a vehicle registration permit at registration from the Student Affairs office in the Garrison Campus Center, Room 134K.
2. A vehicle is properly registered if the appropriate registration permit is in place.
3. Anyone who is going to temporarily operate a vehicle on campus must park in areas across from the campus, such as the Aldersgate Methodist Church lot, and the paved lot across Ross Avenue from the J.W. Hunt Physical Education Center.
4. No fee will be charged for University parking permits.

Parking

General student parking is available north of Radford (except for limited spaces marked Faculty or Reserved). Student parking is **NOT** allowed in the lots north and east of Maedgen, south of Old Main, west of Chapin, north of the Library, northwest of the Education building, in front of Hunt PE, and south of the Science Building between the hours of 7am and 5pm, Monday-Friday. The lot north of Maedgen has several visitor spaces for visitors who are conducting business in Maedgen. General parking is available (except for limited spaces marked Visitor or Reserved) north of Radford, in the paved lot by Aldersgate Methodist Church, behind the University Apartments, the gravel lot south of Hunt Street, and the paved lots on Ross Avenue from the J.W. Hunt Physical Education Center. There are handicapped parking spaces near the front of each lot. Only vehicles with handicapped stickers may use these slots. No parking is allowed in red zones or on the grass. **Vehicles illegally parked may be towed at the owner's expense.**

Traffic Citations and Appeals

301 No Parking Permit	307 Parking in Handicap Space ($45)
302 Illegal Parking in Faculty, Staff or Res. Hall Area	308 Obstruction of Trash Containers
303 Blocking Gate	309 Parking in No Parking Zone
304 Speeding	310 Parking in Visitor's Space
305 Running Stop Signs	311 Improper Parking (on grass, walks, etc.)
306 Irresponsible Use	312 Parking Across Line

First Violation (Handicap and Visitor Parking) - $45 First Violation (All Other) - $25 Subsequent Violations within the Academic Year (Handicap and Visitor Parking) - $55 Subsequent Violations within the Academic Year (All Other) - $35 **Persons in violation of parking regulations who do not have a valid parking sticker will have their fine doubled.**

The student should contact McMurry Security regarding any error or question concerning a traffic violation. No appeal on any parking violation will be considered unless such is made within five class days following the date of the citation.

The University charges the McMurry University Security with the responsibility of creating a safe environment by enforcing the University Parking and Traffic Regulations. This enforcement includes the issuance of warning tickets and violation citations. Fines will be paid to the University's Business Office during normal business hours. When fines are not paid or when there is a clear display of continuous and deliberate disregard for these regulations, specific steps will be taken to ensure compliance of the regulations.

A. If a vehicle is found to have been cited **THREE** times within the year (Fall to Fall) for any type of parking violation, regardless if the citations are paid or unpaid, the following will take place at a third violation:
   1. A citation will be issued; and the vehicle will be towed.

B. If a vehicle is found to have been cited **FOUR** times within a semester for any type of parking violation regardless if the citations are paid or unpaid, the following will take place at a fourth violation:
   1. PARKING PRIVILEGES ON CAMPUS WILL BE REVOKED.

C. **Appeals-student appeals** can be made by petitioning the Student Supreme Court within five (5) class days following the date of the citation. Student appeal forms can be obtained in the MSG office in the Campus Center, Rm 131. **Faculty & staff appeals** shall be submitted in writing, using the appropriate appeals form, to the Human Resources Office (Maedgen, Room 221) within five (5) class days following the date of the citation. The Human Resources Office and the employee's supervisor will review the appeal and determine whether to uphold or overturn the citation.

D. Faculty & Staff Unregistered Vehicle Policy—If an employee receives a citation for driving an unregistered vehicle to campus, but does normally drive a registered vehicle to campus, the employee must show proof of registration (an employee permit) to the Human Resources Office (Maedgen, Room 221) within 48 hours and the ticket will be dismissed.

Speed Limits
The speed limit on all campus roads is 10 m.p.h.

SEXUAL AND INTERPERSONAL MISCONDUCT POLICY

McMurry University does not unlawfully discriminate on the basis of sex or gender in any of its education or employment programs and activities, and it does not tolerate unlawful discrimination or harassment on the basis of sex or gender. This Sexual and Interpersonal Misconduct ("SIM") policy prohibits: 1) sexual harassment as defined by Title IX ("Title IX Sexual Harassment"); and 2) certain other forms of sexual and interpersonal misconduct not covered by Title IX (e.g., certain types of sexual and gender-based harassment, sexual assault, sexual exploitation, stalking, intimate partner violence, retaliation, and complicity ("Non-Title IX Misconduct")) (collectively referred to in this policy as Prohibited Conduct). These forms of Prohibited Conduct are harmful to the well-being of our community and its members, the learning and working environment, and collegial relationships among our students, faculty, and staff. The full Sexual and Interpersonal Misconduct Policy can be

found here: https://mcm.edu/student-success-support/student-affairs-conduct/title-ix-sexual-misconduct-policies-prevention-and-resources/

SMOKING AND TOBACCO USE POLICY

All buildings on the campus of McMurry University are tobacco free. Tobacco is defined as all tobacco-derived products, including and not limited to, cigarettes (e.g., clove, bidis, kreteks), electronic cigarettes, vapes, cigars and cigarillos, hookah smoked products, pipes, and oral tobacco (e.g., spit and spitless, smokeless, chew, snuff) and nasal tobacco (e.g., snus). It also includes any product intended to mimic tobacco products, contain tobacco flavoring, or deliver nicotine other than for the purpose of cessation.

Smoking, dipping, or chewing any form of tobacco as defined above is not allowed in any building on campus. Smoking is not allowed within twenty (20) feet of an entrance of any building on campus. (*Complies with the City of Abilene Ordinance, Chapter 10, Article III, Division 2, SMOKING of the Code of the City of Abilene*.) Designated areas have been established for students to smoke outside of the buildings. In accordance with university and NCAA rules and regulations, the use of tobacco at any athletic event is prohibited.

STUDENT CODE OF CONDUCT

Introduction

Consistent with the United Methodist Church philosophy and principles, McMurry University is strongly committed to the development of the student and promotion of personal integrity and self-responsibility. Students enrolling at McMurry become citizens of our community and are entitled to enjoy the privileges as well as are expected to assume the responsible obligations associated with this affiliation. Since the rights of all students are protected, and an atmosphere conducive to intellectual and religious development, personal growth, and community association are to be promoted, therefore standards and guidelines on student behavior are necessary. This Student Code of Conduct is intended to communicate many of the responsibilities and expectations of McMurry students and assist our students to understand their role within the academic community. A student who enrolls at McMurry University is expected to conduct himself/herself in a manner compatible with the University's identity as an educational, church-affiliated institution; to adhere to University policies; to show respect for properly constituted authority; and to observe appropriate standards of conduct. It is the student's responsibility to be knowledgeable about all University student conduct policies.

Any student or student organization that engages in conduct that is prohibited by the University is subject to judicial action regardless if such conduct takes place on or off the campus or whether civil or criminal penalties are also imposed for such conduct. Furthermore, a student may be subject to judicial action for prohibited conduct that occurs while participating in off-campus activities sponsored by the University, or University organizations. These include but are not limited to: sports events, field trips, internships, socials, training exercises, pledging, rotations or clinical assignments.

Violations of the McMurry Student Code of Conduct are referred and adjudicated through the Student Affairs Office under the direction of the Dean of Students. This version of the Student Code of Conduct is accurate only to the publication date of the *Student Handbook*. Updates and revisions are available online each semester (if applicable).

Judicial Authority

The Dean of Students has jurisdiction over all alleged violations of the McMurry University Student Code of Conduct and determines which judicial body shall be authorized to hear each case. Additionally, the Dean of Students shall develop policies for the administration of the judicial program and procedural policies for the conduct of hearings which are consistent with provisions of the Student Code of Conduct. Decisions made by a judicial body and/or Dean of Students shall be final, pending the designated appeal process.

Student Proscribed Conduct and Discipline.

1. **Acquaintance with Policies, Rules, and Regulations:** Each student is expected to be fully acquainted and comply with all published policies, rules, and regulations of McMurry University, copies of which shall be available to each student for review online. Students are also expected to comply with all federal and state laws.

2. **Conduct – Policies and Regulations:** Each student is expected to act in a manner consistent with McMurry University's function as an educational institution. This includes conduct which occurs on University Premises. It also includes off-campus conduct that is likely to have an adverse effect on the educational process, embarrass the University, or damage its reputation. Specific examples of misconduct for which students or student organizations may be subject to disciplinary action include, but are not limited to, the following:

101. Academic Dishonesty	114. Disorderly or Obscene Conduct
102. General Acts of Dishonesty	115. Misuse of Fire Safety Equipment
103 Disruption of Campus Activities/Events	116. Gambling
104 Physical Violence	117. Unauthorized Posting or Solicitation
105 Theft and/or Property Damage	118. Misue of Computers or Technology
106 Hazing	119. Abuse of the Judicial System
107. Failure to Comply	120. Threats, Harassment, or Verbal Abuse
108. Unauthorized Use of Facilities	121. Sexual Misconduct and Title IX Violations
109. Bicycles, Roller Blades, Skateboards, & Scooters	122. Retaliation
110. Violation of Published Policies and/or Federal, State, or Local Law	123. Reckless Behavior
111. Illegal Drugs or Substances	124. Smoking or Tobacco Use
112. Alcohol Use or Possession	125. Failure to Acquire/Maintain Student I.D.
113. Firearms and Weapons	
Contact the Dean of Students or Assistant Dean for Student Conduct for additional clarification regarding the Student Code of Conduct.	

101. Academic Dishonesty

Academic Dishonesty includes but is not limited to:

a. Cheating – This includes but is not limited to
    i. use of any unauthorized assistance in taking quizzes, tests, or examinations;
    ii. dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments;
    iii. the acquisition, without permission, of tests or other academic material belonging to a member of the University faculty or staff; or
    iv. using the same material to submit for credit in differing courses without prior approval from the instructors.
b. Plagiarism – This includes but is not limited to the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the selling of term paper or other academic materials.
c. Collusion – this means the unauthorized collaboration with another person(s) in preparing academic assignments or collaboration with another person to commit a violation of a provision of the policies on scholastic dishonesty.
d. Other forms of academic dishonesty not listed above.

NOTE: *Violations of academic dishonesty are subject to both Academic and Student Code of Conduct repercussions.*

102. General Acts of Dishonesty

General Acts of Dishonesty include but are not limited to:

a. Furnishing false information, including a false or fictitious name or address, to any University official, staff, or faculty member acting in their official capacity
b. Forgery, alteration, theft, or misuse of any University document, forms, record, or identification cards

102. Disruption of Campus Activities/Events

No person or group of persons acting in concert may intentionally engage in destructive activity or disrupt a lawful assembly on the University campus. Disruptive activity includes but is not limited to:

a) obstructing or restraining the passage of persons to the campus, one area of the campus or to an exit, entrance, or hallway of any building without the authorization of the appropriate administration.
b) Seizing control of any building or portion of a building for the purpose of interfering with any administrative, educational, research, or other authorized activity; or
c) preventing or attempting to prevent by force or violence or the threat of violence a lawful assembly authorized by the school administration.

103. Physical Violence

Any acts of physical violence, abuse, or other conduct that endangers the health or safety of others on the campus.

104. Theft and/or Property Damage

Attempted or actual stealing, destroying, defacing, damaging, vandalizing or misusing University property or property of a member of the University community, including furniture in residence halls, athletic facilities, campus center, classrooms, or any other building on campus.

105. Hazing

Any action taken or situation created, intentionally or unintentionally, whether on or off campus, to produce mental, physical, or psychological discomfort, degradation, embarrassment, humiliation or ridicule of group or individual, harassment, forced consumption of any substance, or which threatens the safety of the student, or which destroys or removes public or private property, for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in a student group, organization, or athletic team.

Such activities may include, but are not limited to the following: use of alcohol, placing an individual in danger; paddling in any form; forced calisthenics, sleep deprivation, kidnapping, branding, use of coffins, scavenger hunts, abandonment, or any other such activities carried on outside or inside the confines of the University. It also includes the wearing of apparel which is conspicuous and not normally in good taste or perceived as humiliating or embarrassing; engaging in public stunts and buffoonery; and morally degrading or humiliating games and activities.

Any other activities which are not consistent with Greek Life policy or the regulations stated within the McMurry University Hazing Policy and the Texas Education Code are also prohibited.

***NOTE**: All cases involving the alleged violation of hazing by an individual or group will first be heard by the Dean of Students or his/her designee.*

106. Failure to Comply

a. Failure to comply with direction of a University Official acting in the performance of their duties;
b. Failure to heed an official summons to the office of a University Official within the designated time;
c. Failure to identify oneself to a University Official acting in the performance of their duties when requested to do so.

107. Unauthorized Use of Facilities

a. Unauthorized entry into or use of University buildings, facilities, equipment, or resources
b. Unauthorized possession, use, or duplication of University keys or key cards

108. Bicycles, Rollerblades, Skateboards, & Scooters

a. Riding bicycles, roller blades, skateboards, or scooters inside of any buildings on campus
b. Leaving bicycles, roller blades, skateboards, or scooters in buildings, hallways, staircases, or lounges
c. Unsafe or mischievous cycling, skateboarding, or roller blading on campus grounds

109. Violation of Published Policies and/or Federal, State, or Local Law

a. Commission of an act which could be interpreted as a violation of federal, state, or local law on University premises or at University sponsored or supervised activities
b. Violation of any published University policies, rules, or regulations, including but not limited to policies or contracts related to residential living in University owned or operated facilities

110. Illegal Drugs or Substances

Use, possession, constructive possession, sale, distribution, or manufacturing of any illegal drugs, narcotics, medicine prescribed to another person, chemical compounds, other controlled substances, or drug-related paraphernalia on campus or at any University sponsored event; OR before, during, or immediately after an official function of any University organization either on or off campus.

Constructive possession occurs when a student is in close proximity to prohibited items and it is reasonably determined the student(s) was aware of their presence, and those items could have belonged to them and/or were intended to be used/consumed by them.

> ***NOTE****: Residential students have a responsibility to know what guests bring into their campus residence and are responsible for prohibited items of which their guests are in possession. If a resident discovers prohibited items, such as alcohol or illegal drugs, belonging to his or her roommate(s) in their shared residence, he or she is expected to report this information to Campus Security or to the Resident Assistant responsible for his or her community.*

111. Alcohol Use or Possession

a. Use, possession, constructive possession, sale, or distribution of alcohol on campus without authorization according to the University Alcohol Policy;
b. Consumption of alcohol before, during, or immediately after an official function of any University organization, either on or off campus;
c. Public intoxication;
d. Possession of alcoholic containers, whether open or close, full or empty;
e. Possession of alcohol paraphernalia, including but not limited to shot glasses, funnels, and items used for drinking games.

Medical Amnesty Policy:
McMurry University values student health and safety, and creates an environment where every member of the community is encouraged to care for one another. We encourage students to seek medical assistance if their life or one of their fellow students' lives may be in danger due to alcohol consumption. To seek medical assistance, the student should first call 911 and then Campus Security or the Residence Life Staff Member on Duty.

Students who seek the medical assistance for themselves or another person due to intoxication of alcohol will be given a measure of amnesty from the disciplinary actions typical of an alcohol violation. This amnesty only applies to the Student Code of Conduct and therefore does not protect a student from any legal or police action taken. This policy does not grant amnesty for any other violations of the Student Code of Conduct.

In order to invoke amnesty, a student must contact 911, Campus Security, the Residence Life Staff Member on Duty, or another campus official prior to being discovered in possession of alcohol or publicly intoxicated. They must then meet with an assigned conduct officer and complete any and all educational or intervention measures the officer deems necessary, within the timeframe designated. These measures may include meeting with a counselor, addiction specialist or organization, and/or follow-up appointments with the hearing officer.

While this policy only applies to individual students, if an organization has been found in violation of the University's alcohol policy, then the organization's willingness to seek medical attention for a guest may be viewed as a mitigating factor if or when sanctions are issued.

112. Firearms and Weapons

Unauthorized use or possession of ammunition, firearms, paint guns, illegal knives (ones that are not pocket knives, to include, stilettos, poniards, Bowie knives, swords, and/or spears), fireworks, explosives, dangerous chemicals, or other illegal weapons

113. Disorderly or Obscene Conduct

a. Conduct which is disorderly, lewd, obscene, or indecent on University owned or controlled property or at a University sponsored or supervised function;
b. Conduct that inhibits, interferes with, or disrupts the educational function of the University, including teaching and/or related activities within and beyond the classroom;
c. Destructive activities
d. Conduct or action that causes disruption of university life, brings embarrassment to or damages the good name of McMurry University.

NOTE*: The above shall include but not be limited to speech and acts that are directed to inciting or producing imminent lawless action and is likely to incite or produce such action; perpetrating fights, assaults, acts of sexual violence, abuse, or threats; or displaying some act that causes a person to feel threatened.*

114. Misuse of Fire Safety Equipment

Tampering with, vandalizing, or misuse of fire warning or fire safety equipment or any other safety devices or equipment anywhere on campus.

115. Gambling

Illegal gambling in any form on University property or at any function sponsored by the University

116. Unauthorized Posting or Solicitation

a. Posting of unapproved poster or promotion materials on campus without permission from the Marketing & Communications Office;
b. Unauthorized solicitation of merchandise of any sort

117. Misuse of Computers or Technology

Violating any published University policy relating to computer resources, electronics, network facilities, the Internet or hotspots.

118. Abuse of the Judicial System

Abuse of the Judicial System, including but not limited to:

a. Failure to obey the summons of a judicial body or University official.
b. Falsification, distortion, or misrepresentation of information before a judicial body.
c. Disruption or interference with the orderly conduct of a judicial proceeding.
d. Institution of a judicial proceeding knowingly without cause.
e. Attempting to discourage an individual's proper participation in, or use of, the judicial system.
f. Attempting to influence the impartiality of a member of a judicial body prior to, and/or during the course of, the judicial proceeding.
g. Harassment (verbal or physical) and/or intimidation of a member of a judicial body and/or judicial system prior to, during, and/or after a judicial proceeding.
h. Failure to comply with the sanction(s) imposed under the Student Code of Conduct or probation violation.
i. Influencing or attempting to influence another person to commit an abuse of the judicial system.

119. Threats, Harassment, or Verbal Abuse

a. Threats, intimidation, harassment, coercion, epithets, derogatory comments, slurs, or unwanted sexual advances, invitations, or comments;
b. Harassing, bullying or threatening by any means to take unlawful action against any person, causing or intending to cause harm, annoyance or alarm;
c. Any conduct which threatens or endangers the health or safety of another person

120. Sexual Misconduct and Title IX Violations

Engaging in sexual misconduct and/or Title IX violations, including but not limited to:

1) dating violence
2) family (domestic) violence
3) retaliation
4) sexual assault
5) sexual harassment
6) sexual exploitation
7) sexual intimidation
8) sexual violence
9) stalking

Investigations of Alleged Title IX Policy Violations.

Allegations of Title IX violation(s) will be referred to the Title IX Coordinator or Deputy Title IX Coordinator. The Title IX Coordinator (or Designee) will investigate and adjudicate the allegation(s).

121. Retaliation

Engaging in retaliation by a threat or action against any person or University entity involved in the reporting or review of an alleged violation of the Student Code of Conduct by any individual or third-party acting on behalf of another;

122. Reckless Behavior

Engaging in reckless or destructive behavior which endangers the physical, mental, or emotional safety and well-being of any person, including but not limited to:

a. Unauthorized possession, ignition, or detonation on University property of any explosive device, fireworks, liquid, or object that is flammable or capable of causing damage to persons or property;
b. Knowingly initiating, communicating, or circulating a false or baseless report or alarm of a bomb threat, fire, or other emergency that would ordinarily cause action by others charged with dealing with emergencies;
c. Placing a person in fear of imminent serious bodily injury;
d. Endangering the physical or mental health or safety of any person or intentionally or recklessly causing injury to any person;

123. Smoking or Tobacco Use

Smoking or tobacco use inside any building on campus or within 20-feet of any public entrance or exit to a building.

NOTE: *All buildings on the campus of McMurry University are tobacco free. Tobacco is defined as all tobacco-derived products, including and not limited to, cigarettes, electronic cigarettes, cigars and cigarillos, vapes, hookah smoke products, pipes, and oral tobacco (e.g., smokeless, chew, snuff) and nasal tobacco (e.g., snus). It also includes any product intended to mimic tobacco products, contain tobacco flavoring, or deliver nicotine other than for the purpose of cessation.*

124. Failure to Acquire/Maintain Student I.D.

Failure to acquire and maintain a University-issued student photo identification (I.D.) card; failure to replace a lost/stolen I.D. card; and/or any falsification, misrepresentation or use of another student's ID card;

Procedure for Administration of Discipline.

The Dean of Students shall have primary authority of and responsibility for the administration of student discipline and for investigating allegations that the student has violated rules and regulations, or specific orders and instructions issued by an administrative official of the University. The Dean of Students or his/her appointee, hereto referred to as a conduct officer, will investigate the alleged violations. All conduct proceedings shall be conducted in private, closed to the public and press, attempt to be educational in nature, fundamentally fair, and conducted according to the following general guidelines:

a) The conduct officer will discuss his/her finding in the investigation with the responding student;
b) The conduct officer will give the responding student an opportunity to present his/her side of the incident;
c) If it is determined by the conduct officer, based upon the preponderance of the evidence (*it is more likely than not*) that the responding student is responsible then the conduct officer will assign an appropriate sanction(s);

If the responding student does not accept the conduct officer's decision, the student may appeal to the appropriately indicated appellate body. At the discretion of the Dean of Students or his/her appointee there may be permitted a single verbatim record, such as a written or audio recording, of the conduct officer's investigation. The record shall be the sole property of the University. No other recording is permitted.

Distance Education Students: For students not taking any of their classes physically on McMurry's campus during the semester in question, the following accommodations may be made to the distance learner at the discretion of the officer:

a) The hearing listed above may be handled virtually. If the student chooses to accept the officer's decision, he/she will then be emailed the document with the sanction(s) listed in writing. By signing a document, the student accepts the proposed sanction.
b) The hearing will be scheduled using telecommunication technology.

Note: Discrepancies from these procedures may happen and will not result in immediate dismissal of charges.

Sanctions

1. Other than University suspension and expulsion, disciplinary sanctions shall not be made part of the student's permanent academic record, but shall become part of the student's confidential disciplinary record. Disciplinary records shall be kept in the Student Affairs Office and shall be expunged five years following graduation and/or transfer from the University by the student.
2. The conduct officer shall advise the respondent in writing of the determination of responsibility and of the sanction(s) imposed, if any.
3. Assessed sanctions may include, but are not limited to, the following:

    1) Verbal or written warning; that the continuation of such actions or conduct could result in further disciplinary action;

    2) Requirement of student to complete a special project, educational assignment, or intervention reasonably related to the violation. Such requirements may include reflective writing, educational workshops, restorative justice programs, conflict resolution training, alcohol or drug education, anger management education, wellness consultations, behavioral coaching, or other educational activities designed to promote student learning and accountability. When appropriate and with the student's consent, the University may recommend or refer the student to counseling or other support services.

    3) Community service;

    4) Relocation, removal, or denial of privileges and eligibility for residence in on-campus housing

    5) Disciplinary Probation - an indication that the student is not in good standing with the University and their continued enrollment is contingent upon adherence to published University policies. Disciplinary probation automatically restricts the following privileges:
        a) a student on disciplinary probation is ineligible to hold any elected or executive office of any student organization.

b) A student on disciplinary probation may not represent the University as a member of a sports team or other honorary role unless otherwise stipulated within the sanction.

6) Ineligibility for election to student office for a specified period of time;

7) Monetary fine;

8) Sanctions may also be imposed for student groups or organizations. These include: The loss of any or all privileges to include University recognition for a specified period of time;

9) Withholding of official transcript or degree;

10) Bar against readmission;

11) Restitution, whether monetary or by specific duties, for reimbursement of, damage to, or misappropriation of university, student, or employee property or student organization funds;

12) Denial or non-recognition of a degree;

13) Withdrawal from a course with a grade to be determined by the course instructor;

14) Failing or the reduction of a grade in the course, and/or retaking of a test or course, and/or performing additional academic work not required of other students in the course;

15) Denial or restriction of privileges; these may include but are not limited to parking privileges; dining facility privileges; visitation privileges; use of University computers, computer facilities, or systems; and participation in athletics or other extracurricular activities. Loss or restriction of privileges does not entitle the student a refund of tuition or fees, paid or due;

16) Loss of or ineligibility for student grant or loan;

17) Disciplinary Suspension*: of rights and privileges for a specific period of time. This includes participation in course work, access to electronic network facilities and participation in athletics, Greek Life, extracurricular, or other student activities;

18) Expulsion from the University*. A student who is expelled and is separated from the University for an indefinite period of time;

*Suspended, Expelled, Student Notation. The registrar is authorized to make an appropriate notation on the student's transcript and to remove the notation on the student's disciplinary record once the date has been cleared.

* Students who are suspended or expelled from the University are prohibited from campus grounds for the duration of the sanction without advance permission of the Dean of Students

4. Interim Disciplinary Action

The Dean of Students may take immediate interim disciplinary action, including temporary suspension, pending a hearing against a student for violation of a rule and regulation of the University at which time the presence of the responding student poses a danger to themselves, other persons, property, or an ongoing threat of disrupting the academic process. In the event that the interim disciplinary action including temporary suspension is deemed necessary, the Dean of Students shall as soon as possible, notify the President.

McMurry University – Formal Mediation

In matters involving interpersonal disputes, the hearing officer may suggest that the matter be submitted to mediation. If the involved parties both (the respondent[s] and complainant[s]) agree the matter will be submitted to mediation before a mediator acceptable to all parties.

The goal of the mediation is the execution of a "Contract of Resolution" which will specify the terms of the parties' settlement of their dispute. The Contract of Resolution will be placed in each involved student's disciplinary file. Any violation of the terms of the Contract of Resolution may be grounds for further formal disciplinary action.

If the involved parties are unable to agree upon a resolution, the matter will proceed to formal disciplinary proceedings. The mediator shall at all times retain discretion to terminate the mediation and proceed with formal disciplinary proceedings where he/she determines that the mediation process is not making adequate progress toward an appropriate resolution. All Contracts of Resolution must be approved by the Dean of Students.

Appeal Process

1. A decision reached or sanction imposed by a conduct officer , may be appealed in writing by the responding student(s) to the appropriate appellate body within **five business days** from the date of notification. Such appeals shall be in writing, and shall be delivered to the Dean of Students who will refer it to the appropriate appellate body.

2. Continued Sanction Enforcement: While the appeal process is underway, the decision(s) and sanction(s) assessed by the original conduct officer or judicial body shall continue to stand until an alternative assessment is reached. In extraordinary circumstances, the Dean of Students shall have the authority to temporarily suspend or amend assessed sanctions while the appeal process is underway.

3. Appeal Jurisdiction:
    a. Appeals of a Residence Hall Director will be heard by the Assistant Dean of Students for Housing & Student Conduct
    b. Appeals of an Assistant Dean of Students will be heard by the Dean of Students
    c. Appeals of the MSG Supreme Court or the Dean of Students will be heard by a Judicial Review Board.
    d. Appeals of a Judicial Review Board will be heard by the University President.

4. Except as required to explain the basis of new information, an appeal shall be strictly limited to review of the verbatim record of the initial hearing and supporting documents for one or more of the following purposes:
    a. To determine whether the original hearing was conducted fairly in light of the allegations and evidence presented, and in conformity with prescribed procedures.
    b. To determine whether the decision reached regarding the responding student was based on enough information, that is, whether the facts in the case were sufficient to establish that it was more likely

than not that a violation of the Student Code of Conduct occurred.

c. To determine whether the sanctions imposed were appropriate for the violation of the Student Code of Conduct that the student was found to have committed.
d. To consider new information, sufficient to alter a decision or other relevant facts not brought out in the original hearing, because such evidence and/or facts were not known to the person appealing at the time of the original hearing.

5. The appellate body may, upon review of the case, uphold or revise the decision(s) or sanction(s). Written confirmation of the appellate body's decision will be provided to the responding student or group by the Dean of Students.

6. Finality of Appeals: Decision made through the Appeal Process are final and represent the University's final resolution on the matter. No appeals of appeals are permitted.

Abuse of the Judicial System. Abuse of the Judicial System, including but is not limited to:

a. Failure to obey the summons of a judicial body or University official.*
b. Falsification, distortion, or misrepresentation of information before a judicial body.
c. Disruption or interference with the orderly conduct of a judicial proceeding.
d. Institution of a judicial proceeding knowingly without cause.
e. Attempting to discourage or influence an individual's proper participation in, or use of, the judicial system.
f. Attempting to influence the impartiality of a member of a judicial body prior to, and/or during the course of, the judicial proceeding.
g. Harassment (verbal or physical) and/or intimidation of a member of a judicial body and/or judicial system prior to, during, and/or after a judicial proceeding.
h. Failure to comply with the sanction(s) imposed under the Student Code of Conduct or probation violation.
i. Influencing or attempting to influence another person to commit an abuse of the judicial system.

* *Failure to appear for a scheduled judicial hearing with the Dean of Students or Judicial Body may result in the hearing being conducted in absentia.*

Interpretation and Revision

1. Any question of interpretation regarding the Student Code of Conduct shall be referred to the Dean of Students for final determination.
2. The Student Code of Conduct shall be reviewed annually as needed under the direction of the Dean of Students.

Definitions

1. The term "University" means McMurry University
2. The term "student" includes all persons taking courses at or from the University, both full-time and part-time. It also includes student organizations. Persons who are not officially enrolled for a particular term, but who have a continuing relationship with the University are considered "students."
3. The term "faculty member" means any person hired by the University to conduct classroom activities.
4. The term "University official" includes any person employed by the McMurry University, performing assigned administrative or professional responsibilities.
5. The term "member of the University community" includes any person who is a student, faculty member, University official or any other person employed by McMurry University. Questions regarding a person's

status in a particular situation shall be determined by the Dean of Students.

6. The term “University premises” includes all land, buildings, facilities, and other property in the possession of or owned, used, or controlled by the University (including adjacent streets and sidewalks).
7. The term “organization” means any number of persons who have complied with the formal requirements for University recognition and registration.
8. The term "conduct officer” means any person or persons authorized by the Dean of Students to determine whether a student or organization has violated the Student Code of Conduct and to recommend imposition of sanctions through the Dean of Students . The Dean of Students may accept, reject, or modify the decision or sanction of the conduct officer at his or her discretion. These shall be, unless noted elsewhere, the Residence Life Staff Members, and Assistant Deans of Students.
9. The term “Dean of Students ” means the University official authorized on a case-by-case basis to impose sanctions upon students found to have violated the Student Code of Conduct. The Dean of Students may authorize a designee to serve on his/her behalf as an advisor, investigator, or chairperson to a judicial body.
10. The term “Appellate Body” means any person or persons authorized by the University to consider an appeal from a judicial body’s determination that a student has violated the Student Code of Conduct or from the sanctions imposed by the Dean of Students . These shall be, unless noted elsewhere, the MSG Student Supreme Court, the Assistant Deans of Students, the Dean of Students, the Judicial Review Board, and the President of the University.
11. The term “shall” is used in the imperative sense.
12. The term “may” is used in the permissive sense.
13. The term “Greek Life Council” refers to the governing body of campus fraternities and sororities. The respective Greek Life Council President presides over all proceedings according to the respective constitution and bylaws.
14. The term “MSG Supreme Court” refers to five students appointed by the MSG President and approved by the MSG Senate to hear appeals of student traffic violations. The Chief Justice, selected by the MSG President, presides over all proceedings.
15. The term “Judicial Review Board” refers to a panel of three presided by a Chair of the Judicial Review Board who is a faculty member. The panel includes one staff member, and one student (appointed by the MSG President) to hear appeals of the MSG Student Supreme Court, or the Dean of Students. Judicial Review Board members will be selected from a pool of 3 faculty, 3 staff, and 3 students approved annually.
16. The Dean of Students is that person designated by the University President to be responsible for the administration of the Student Code of Conduct.
17. The term ”policy” is defined as the written regulations for the University as found in, but not limited to, the Student Code of Conduct, *Student Handbook*, residence hall publications, and the University catalog.
18. The term “notice” generally means at the time the letter, document, or information was emailed or mailed.

Revised – September 2026
Disclaimer: Generally, these policies will be reviewed and updated on a regular basis. If changes occur, students will be notified and they will be updated online in a timely manner.